



City of Port Moody

Minutes

Special Council Meeting

Electronic Meeting via Zoom
Tuesday, November 17, 2020
at 7:03pm

Present:

Mayor R. Vagramov
Councillor D.L. Dilworth
Councillor M.P. Lahti
Councillor A.A. Lubik
Councillor H. Madsen
Councillor S. Milani
Councillor P.Z.C. Royer

In Attendance:

Tim Savoie – City Manager
André Boel – City Planner
Ron Coulson – Fire Chief
Laurie Darcus – Legislative Services Support
Mary De Paoli – Manager of Policy Planning
Dave Fleugel – Chief Constable, Port Moody Police
Tyson Ganske – Manager of Financial Planning
Ron Higo – General Manager of Community Services
Stephen Judd – Manager of Infrastructure Engineering Services
Kim Law – Manager of Project Delivery Services
Philip Lo – Committee Coordinator
Jeff Moi – General Manager of Engineering and Operations
Angie Parnell – General Manager of People, Communications,
and Engagement
Gary Penway – Development Planning Consultant
Paul Rockwood – General Manager of Finance and Technology
Marc Saunders – Director of Library Services
Dorothy Shermer – Corporate Officer
Kate Zanon – General Manager of Community Development

1. Call to Order

Mayor Vagramov called the meeting to order at 7:03pm.

2. General Matters

**Resolution to Go
Into Finance
Committee**

- 2.1 RC20/418**
Moved, seconded, and CARRIED
THAT Council go into Finance Committee.

Councillor Lahti assumed the role of Presiding Member at this point.

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| Funding Source –
Advisory Design
Panel Budget | 3. | Finance Committee |
| | 3.1 | Memo: Finance and Technology Department – Financial Services Division, dated October 22, 2020 |
| | <p><u>FC20/047</u>
 Moved, seconded, and CARRIED
 THAT an annual budget of \$1,500 approved for Advisory Design Panel meetings be included in the 2021 annual operating budget of the Development Planning Division as recommended in the memo dated October 22, 2020 from the Finance and Technology Department – Financial Services Division regarding Funding Source – Advisory Design Panel Budget.</p> | |
| 2020 Grant Funding
Update – Third
Quarter | 3.2 | Memo: Finance and Technology Department – Financial Services Division, dated October 30, 2020 |
| | <p><u>FC20/048</u>
 Moved, seconded, and CARRIED
 THAT the memo dated October 30, 2020 from the Finance and Technology Department – Financial Services Division regarding 2020 Grant Funding Update – Third Quarter be received for information.</p> | |
| | 2021 Community
Resiliency
Investment Program
– FireSmart
Community
Funding and
Supports | 3.3 |
| <p><u>FC20/049</u>
 Moved, seconded, and CARRIED
 THAT staff be directed to apply for grant funding under the UBCM 2021 Community Resiliency Investment Program – FireSmart Community Funding and Supports as recommended in the report dated October 16, 2020 from the Finance and Technology Department – Financial Services Division regarding 2021 Community Resiliency Investment Program – FireSmart Community Funding and Supports;</p> | | |
| AND THAT the City of Port Moody provide overall grant management for the proposed activities. | | |

**Provisional
2021-2025 Capital
Budget**

- 3.4 Report: Finance and Technology Department – Financial Services Division, dated November 3, 2020

Staff gave a presentation on the draft 2021-2025 Capital Budget, including information regarding corporate prioritization and funding sources, estimated ending balances for the various reserves, departmental capital budget summaries, and next steps.

Staff answered questions regarding population growth, the feasibility of maintaining current facility assets, reserve envelope opening balances, funding of new staff positions from capital reserves, balancing of reserves within the Five-Year Plan, excluded projects, corporate policy for fleet replacement with electric or hybrid vehicles, consideration of supplying organic waste receptacles, potential reduction of service levels, and specific project line items.

FC20/050

Moved, seconded, and CARRIED

THAT the decision on the Capital Budget be delayed to the Finance Committee meeting to be held on December 1, 2020.

**Resolution to Adopt
Finance Committee
Report**

4. Rise and Report

- 4.1 Mayor Vagramov resumed the role of Presiding Member at this point.

RC20/419

Moved, seconded, and CARRIED

THAT the recommendations approved at the Finance Committee meeting of November 17, 2020 be ratified.

**Resolution to Go
Into Committee of
the Whole**

5. General Matters

- 5.1 RC20/420

Moved, seconded, and CARRIED

THAT Council go into Committee of the Whole.

RC20/421

Moved, seconded, and CARRIED

THAT the meeting be extended until 11pm.

Councillor Dilworth and Councillor Lahti left the meeting at this point; Councillor Dilworth did not return.

6. Public Input

There was no public input.

Delegation – Green Teams of Canada	<p data-bbox="503 100 998 136">7. Committee of the Whole</p> <p data-bbox="503 149 1274 212">7.1 Presentation: Alexandra Woudzia and Lyda Salatian Delegation Request: Alexandra Woudzia</p> <p data-bbox="600 254 1451 449">The delegation gave a presentation on the Green Teams of Canada, including information regarding its mission and the benefits of its activities in Port Moody, such as promoting youth engagement and social inclusion, and encouraging environmental stewardship. The delegation requested an expansion of its fee-for-service partnership with the City to six annual events.</p> <p data-bbox="600 491 1451 651">The delegation answered questions from Council about removal of participation barriers, services provided, staffing in the Lower Mainland, the number of activities held in 2020 and the average number of participants, and other sources of financial support.</p> <p data-bbox="600 688 1419 816"><u>CW20/107</u> Moved, seconded, and CARRIED THAT this item be referred to the Environmental Protection Committee.</p> <p data-bbox="600 854 1404 919">Councillor Lubik assumed the role of Presiding Member at this point.</p>
Small Lot and Laneway Housing Presentation	<p data-bbox="503 978 1393 1041">7.2 Memo: Community Development Department – Development Planning Division, dated November 3, 2020</p> <p data-bbox="600 1079 1274 1106">Councillor Lahti returned to the meeting at this point.</p> <p data-bbox="600 1144 1451 1440">Staff and the Development Planning Consultant gave a presentation on Small Lot and Laneway Housing, including: an overview of “gentle” densification and its forms, such as secondary suites and laneway homes; case studies of subdivisions and infill housing; an overview of the City’s RS1-S zoning and detached accessory dwelling unit (DADU) regulations and process; hazardous land conditions and lack of existing utilities in Moody Centre; a Westmount Drive case study; and observations and recommendations.</p> <p data-bbox="600 1478 1411 1606">The Consultant answered questions regarding the permitted height of single-family homes in comparable zones in North Vancouver, recommended first steps for implementation, and the expected time frames.</p> <p data-bbox="600 1644 1451 1843"><u>CW20/108</u> Moved and seconded THAT the memo dated November 3, 2020 from the Community Development Department – Development Planning Division regarding Small Lot and Laneway Housing Presentation be received for information;</p> <p data-bbox="600 1881 1427 1976">AND THAT staff be directed to update the small lot program to include both general program requirements and neighbourhood-specific requirements.</p>

CW20/109

Moved, seconded, and CARRIED

THAT the foregoing motion be amended by adding “AND THAT a consultant be retained to provide the updates.”

CW20/110

Moved, seconded, and CARRIED

THAT the foregoing motion be amended by adding “AND THAT staff be directed to draft a policy to allow for assigning addresses from the front for front-back bare land strata applications.”

The question on the main motion (CW20/108) as amended (by CW20/109 and CW20/110) was put to a vote; the following motion was CARRIED:

THAT the memo dated November 3, 2020 from the Community Development Department – Development Planning Division regarding Small Lot and Laneway Housing Presentation be received for information;

AND THAT staff be directed to update the small lot program to include both general program requirements and neighbourhood-specific requirements;

AND THAT a consultant be retained to provide the updates;

AND THAT staff be directed to draft a policy to allow for assigning addresses from the front for front-back bare land strata applications.

CW20/111

Moved, seconded, and CARRIED

THAT the meeting be extended for 10 minutes.

**Additional
Information on
Sports Group
Access to Arena
Dressing Rooms**

7.3 Memo: Community Services Department – Recreation Services Division, dated November 2, 2020

CW20/112

Moved, seconded, and CARRIED

THAT staff proceed with the arena dressing room provision as recommended in the memo dated November 2, 2020 from the Community Services Department – Recreation Services Division regarding Additional Information on Sports Group Access to Arena Dressing Rooms.

**Adoption of
Committee of the
Whole Report**

8. Rise and Report

- 8.1 Mayor Vagramov resumed the role of Presiding Member at this point.

RC20/422

Moved, seconded, and CARRIED

THAT the recommendations approved at the Committee of the Whole meeting of November 17, 2020 be ratified.

9. Legislative Matters

10. Adjournment

Mayor Vagramov adjourned the meeting at 11:04pm.

Certified correct in accordance with section 148(a) of the *Community Charter*.

D. Shermer, Corporate Officer

Confirmed on the ____ day of _____, 2020.

R. Vagramov, Mayor