



MINUTES

Port Moody Public Library Board **Thursday, October 15, 2020**

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, October 15, 2020 via Zoom.

Present

Pat Merrett (Chair)
Afton Bell
Jacquie Boyer
Daphne Herberts
Bill Lawrie
Jo-Anne Parneta
Daniel Qin
Heather Rohrlack

Regrets

Chris Dunnett
Cllr. Zoë Royer
Dave Zille

In Attendance

Marc Saunders, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:06p.m.

Approval of Agenda

2. Approval of Agenda

Moved by J. Parneta and seconded

THAT the agenda of the regular Library Board meeting of October 15, 2020 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by J. Boyer and seconded

THAT all items on the consent agenda be approved or received for information.

3.1 Minutes of the regular Library Board meeting of September 17, 2020 (approval)

3.2 Correspondence (none)

3.3 Media Coverage (for information)

3.4 Customer Feedback (none)

Carried.

4. New Business

Library Director's Report

4.1 Library Director's Report

The Library Director's report was received for information.

Library Statistics Report

4.2 Library Statistics Report

The statistical report was received for information.

**1) Financial Projects Report
2) Library Financial Projections Aug 31, 2020**

4.3 Financial Reports

The Director provided a brief snapshot of the library's finances as of August 31, 2020. The report does not contain capitalization of leased computers, printers, copiers, the materials budget, or endowment funds.

Library Board Appointments Report

4.4 Library Board Appointments Report

The Chair indicated that D. Zille will not be seeking reappointment to the Board. There was discussion on improving diversity and the number of Board members.

Moved by B. Lawrie and seconded

THAT the Director of Library Services write a closed memo to Council requesting: that Board members with expiring terms, J. Boyer, C. Dunnett and B. Lawrie, be reappointed; and that one additional community member be appointed to ensure an odd number of trustees, as stipulated in the Library Act.

Carried.

**1) Holiday Closure Schedule Report
2) Draft Schedule – 2021 Holiday Closures**

4.5 2021 Holiday Closures

Moved by D. Herberts and seconded

THAT the proposed 2021 Holiday Closure Schedule be approved.

Carried.

	5. <u>Reports from Board Committees/Representatives</u>	
Board Chair	5.1	<p>Update from Library Board Chair</p> <p>The Chair gave a brief report on Library Board activities, highlighting a meeting with the Mayor to advocate, and keep in focus, the need for a larger library.</p>
Policy Review Committee	5.2	<p>Policy Review Committee</p> <p>Revision of policies are in progress.</p>
BCLTA	5.3	<p>BCLTA</p> <p>No report.</p>
Public Library InterLINK	5.4	<p>Public Library InterLINK</p> <p>B. Lawrie gave a brief report on Public Library InterLINK activities.</p>
Arts & Culture Committee	5.5	<p>Arts & Culture Committee</p> <p>No report.</p>
Roundtable	6.	<p>Roundtable</p> <p>There was a brief roundtable.</p> <p>The Director will let trustees know if there is an opportunity for the entire board to attend the Chair's library budget presentation to council on Oct 27.</p>
Adjournment	7. <u>Adjournment</u>	<p>The meeting adjourned at 8:08 p.m.</p>