

# Memorandum

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Date: October 26, 2020  
Submitted by: Engineering and Operations Department – Project Delivery Services Division  
Subject: Proposed Development Cost Charge Expenditure Bylaws – Moody Centre Drainage Study and 109 HGL Pressure Zone Split Feasibility Study

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Pursuant to section 566 of the *Local Government Act (LGA)*, a Development Cost Charge (DCC) paid to a local government must be deposited in a separate special DCC reserve fund established for each purpose for which the local government imposes the DCC. This DCC reserve fund was established by the City through Bylaw No. 1595, 1983. The *LGA* also states that funds collected in the DCC reserves can be only used on projects identified in the City's DCC program, and municipalities must authorize this expenditure through a bylaw.

Staff are requesting expenditures of DCC funds, through bylaw, on two projects in the City's DCC program that was approved by the Province in 2019:

- Draft City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw, 2020, No. 3283 (Moody Centre Drainage Study) (**Attachment 1**)—a Bylaw to appropriate for expenditure from the Development Cost Charge Reserve Fund for the purpose of the development of a stormwater management master plan to provide direction to how and where storm mains can be constructed within the Moody Centre area. This project is noted as D-2 on the DCC Projects List. This study was completed in 2019 and presented to Council on September 17, 2019.
- Draft City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw, 2020, No. 3284 (Pressure Zone Split Feasibility Study) (**Attachment 2**)—a Bylaw to appropriate for expenditure from the Development Cost Charge Reserve Fund for the purpose of commissioning a feasibility study on splitting one of the City's water pressure zones (known as the 109 HGL). The 109 pressure zone provides about half of the city's water demand on both the North and South shores, and splitting the zone would enable the City to develop separate pressure management strategies to gain operational flexibility. This project is noted as W-1 on the DCC Projects List, and this study is currently underway with tentative completion by the end of 2020.

Both bylaws are attached for Council's consideration of first, second, and third readings. The recommended resolutions are:

**THAT City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw, 2020, No. 3283 (Moody Centre Drainage Study) and City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw, 2020, No. 3284 (Pressure Zone Split Feasibility Study) be read a first, second, and third time as recommended in the memo dated October 26, 2020 from the Engineering and Operations Department – Project Delivery Services regarding Proposed Development Cost Charge Expenditure Bylaw – Moody Centre Drainage Study and 109 HGL Pressure Zone Split Feasibility Study.**

# Considered at the Regular Council Meeting Held on November 10, 2020

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## Attachments:

1. Draft DCC Reserve Fund Expenditure Bylaw, 2020, No. 3283 (Moody Centre Drainage Study).
2. Draft DCC Reserve Fund Expenditure Bylaw, 2020, No. 3284 (Pressure Zone Split Feasibility Study).

**Report Approval Details**

Document Title:	Proposed Development Cost Charges Expenditure Bylaws - Moody Centre Drainage and Pressure Zone Split Feasibility Studies.docx
Attachments:	- Attachment 1 - Draft DCC Reserve Fund Expenditure Bylaw 2020 No. 3283 (Moody Centre Drainage Study).pdf - Attachment 2 - Draft DCC Reserve Fund Expenditure Bylaw 2020 No. 3284 (Pressure Zone Split Feasibility Study).pdf
Final Approval Date:	Nov 3, 2020

This report and all of its attachments were approved and signed as outlined below:

Kim Law, Manager of Project Delivery Service - Oct 30, 2020 - 5:12 PM

Jeff Moi, General Manager of Engineering - Nov 2, 2020 - 8:46 AM

Dorothy Shermer, Corporate Officer - Nov 2, 2020 - 11:22 AM

Rosemary Lodge, Manager of Communications and Engagement - Nov 2, 2020 - 4:17 PM

Paul Rockwood, General Manager of Finance and Technology - Nov 2, 2020 - 6:00 PM

Tim Savoie, City Manager - Nov 3, 2020 - 3:18 PM



# City of Port Moody

## **Bylaw No. 3283**

A Bylaw to appropriate for expenditure from the Development Cost Charge (DCC) Reserve Fund for the purpose of paying the capital costs of the completion of the Moody Centre Drainage Study.

WHEREAS the City's Development Cost Charge (DCC) Reserve Fund was established under the City of Port Moody Development Cost Charges Imposition By-law, 1983, No. 1595, ("Reserve Fund") to fund the capital costs of water, sewage, highway and drainage facilities, and public open spaces ("parks");

AND WHEREAS the amount of \$552,324 as of November 10, 2020 is unallocated and available in the Reserve Fund for the purpose of Drainage;

AND WHEREAS the amount of \$75,000 is estimated to be the cost of financing the DCC eligible capital cost for the completion of the Moody Centre Drainage Study;

NOW THEREFORE, the Council of the City of Port Moody enacts as follows:

### **1. Citation**

- 1.1 This Bylaw may be cited as "City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw, 2020, No. 3283 (Moody Centre Drainage Study)".

### **2. Appropriation**

- 2.1 The sum of \$75,000 is hereby appropriated for expenditure from the Reserve Fund for the purpose of paying the capital costs of completing the Moody Centre Drainage Study.
- 2.2 Any of the above amount that remains unexpended after the purpose of section 2.1 has been fulfilled will be returned to the credit of the Reserve Fund.

### **3. Severability**

- 3.1 If a portion of this Bylaw is found invalid by a court, it will be severed and the remainder of the Bylaw will remain in effect.

Considered at the Regular Council Meeting Held on November 10, 2020

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**Read a first time** this \_\_\_ day of \_\_\_\_\_, 20\_\_.

**Read a second time** this \_\_\_ day of \_\_\_\_\_, 20\_\_.

**Read a third time** this \_\_\_ day of \_\_\_\_\_, 20\_\_.

**Adopted** this \_\_\_ day of \_\_\_\_\_, 20\_\_.

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R. Vagramov  
Mayor

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D. Shermer  
Corporate Officer

I hereby certify that the above is a true copy of Bylaw No. 3283 of the City of Port Moody.

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D. Shermer  
Corporate Officer



# City of Port Moody

## **Bylaw No. 3284**

A Bylaw to appropriate for expenditure from the Development Cost Charge (DCC) Reserve Fund for the purpose of paying the capital costs of the completion of the Pressure Zone Split Feasibility Study.

WHEREAS the City's Development Cost Charge (DCC) Reserve Fund was established under the City of Port Moody Development Cost Charges Imposition By-law, 1983, No. 1595, ("Reserve Fund") to fund the capital costs of water, sewage, highway and drainage facilities, and public open spaces ("parks");

AND WHEREAS the amount of \$2,389,683 as of November 10, 2020 is unallocated and available in the Reserve Fund for the purpose of Water;

AND WHEREAS the amount of \$30,000 is estimated to be the cost of financing the DCC eligible capital cost for the completion of the Pressure Zone Split Feasibility Study;

NOW THEREFORE, the Council of the City of Port Moody enacts as follows:

### **1. Citation**

- 1.1 This Bylaw may be cited as "City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw, 2020, No. 3284 (Pressure Zone Split Feasibility Study)".

### **2. Appropriation**

- 2.1 The sum of \$30,000 is hereby appropriated for expenditure from the Development Cost Charge Reserve Fund for the purpose of paying the capital costs of completing the Pressure Zone Split Feasibility Study.
- 2.2 Any of the above amount that remains unexpended after the purpose of section 2.1 has been fulfilled will be returned to the credit of the Reserve Fund.

### **3. Severability**

- 3.1 If a portion of this Bylaw is found invalid by a court, it will be severed and the remainder of the Bylaw will remain in effect.

Considered at the Regular Council Meeting Held on November 10, 2020

112

**Read a first time** this \_\_\_ day of \_\_\_\_\_, 20\_\_.

**Read a second time** this \_\_\_ day of \_\_\_\_\_, 20\_\_.

**Read a third time** this \_\_\_ day of \_\_\_\_\_, 20\_\_.

**Adopted** this \_\_\_ day of \_\_\_\_\_, 20\_\_.

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R. Vagramov  
Mayor

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D. Shermer  
Corporate Officer

I hereby certify that the above is a true copy of Bylaw No. 3284 of the City of Port Moody.

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D. Shermer  
Corporate Officer