

# Memorandum

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Date: October 22, 2020  
Submitted by: Finance and Technology Department – Financial Services Division  
Subject: Funding Source – Advisory Design Panel Budget

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At the Special Council meeting held on October 20, 2020, Council considered a report dated October 4, 2020 from the Community Development Department – Policy Planning Division regarding Land Use Committee and Advisory Design Panel Updated Terms of Reference (**Attachment 1**) and passed the following resolution:

*CW20/100-101b (RC20/385)*

THAT the Terms of Reference for the Land Use Committee (LUC) and the Advisory Design Panel (ADP) be approved as attached to and recommended in the report dated October 4, 2020 from the Community Development Department – Development Planning Division regarding Land Use Committee and Advisory Design Panel Updated Terms of Reference;

AND THAT City of Port Moody Development Approval Procedures Bylaw, 2011, No. 2918, Amendment Bylaw No. 5, 2020, No. 3266 be read a first, second, and third time;

AND THAT an annual budget of \$1,500 for ADP meetings be approved and referred to the Finance Committee for identification of a funding source;

AND THAT the Land Use Committee Terms of Reference be amended by making the Chair and Vice-Chair non-voting members.

The annual budget of \$1,500 approved for Advisory Design Panel meetings is now before Finance Committee for identification of a funding source. Staff recommend the \$1,500 be incorporated into the 2021 annual operating budget for the Development Planning Division. The recommended resolution is:

**THAT an annual budget of \$1,500 approved for Advisory Design Panel meetings be included in the 2021 annual operating budget of the Development Planning Division as recommended in the memo dated October 22, 2020 from the Finance and Technology Department – Financial Services Division regarding Funding Source – Advisory Design Panel Budget.**

Attachments:

1. Report considered at October 20, 2020 Special Council (FC-COTW) meeting – LUC and ADP Terms of Reference.

## Report Approval Details

Document Title:	Funding Source – Advisory Design Panel Budget.docx
Attachments:	- Attachment 1 - Report considered at 2020 10 20 SC(FC-COTW) meeting - LUC and ADP ToR.pdf
Final Approval Date:	Oct 26, 2020

This report and all of its attachments were approved and signed as outlined below:

Dorothy Shermer, Corporate Officer - Oct 22, 2020 - 4:55 PM

Paul Rockwood, General Manager of Finance and Technology - Oct 24, 2020 - 10:11 AM

Tim Savoie, City Manager - Oct 26, 2020 - 9:11 AM