

# Outstanding Business List

EDMS#269061

## Regular, Committee of the Whole, and Special Meetings

<u>Resolution Number</u>	<u>Date</u>	<u>Type</u>	<u>Agenda Item Title</u>	<u>Resolution</u>	<u>Comments</u>	<u>Lead</u>	<u>Target Date</u>	<u>3 mths action?</u>
RC12/124	2012-03-27	RC	Green Roof Technology - Fire Hall #1	THAT a green roof policy be drafted and sent to the Environmental Protection Committee for input.	Sep. 2017 - In progress. BC Energy Step Code to be reviewed prior to implementing building requirements. Sep. 2018 - Step Code project started, await results prior to actioning this item. Mar. 2019 - no update, Step Code project in progress Aug. 2019 - no update, Step Code and Climate Action Plan in progress. Jan. 2020 - staff are working on the Climate Action Plan and this may be one of the implementation actions. Jun. 2020 - No action pending Climate Action Plan being finalized and this forms part of the proposed development of green building policies. <b>Oct. 2020 - Climate Action Plan adopted. Further actions related to green roof technology to be actioned through the Climate</b>	KZ	<b>Complete</b>	<b>N</b>
RC12/200	2012-05-22	RC	Petition - Resident Parking Only - 2123 and 2125 Clarke Street	THAT resident only parking be established for residents of 2123 and 2125 Clarke Street and staff report back with details.	May 2019 – Multi-Family residential permit program implemented late 2018. 2123 and 2125 Clarke residents may buy passes, but no parking zone exists adjacent to the subject property. Staff to review applicability of permit at this location. Jun. 2020 – no update. <b>Oct. 2020 - no update.</b>	JM	<b>Q2 2021</b>	<b>N</b>
RC15/059	2015-02-10	RC	Marine Fire Response Options	THAT further investigation be conducted on Purchasing a Port Moody owned Fire Boat for use by Fire-Rescue, Port Moody Policy Department and Operations, as indicated in the report from the Fire-Rescue Department regarding Marine Fire Response Options dated January 6, 2015.	May 2018 - Currently under discussion in Closed. Will report back when released from Closed. Jan. 2020 - Project included within the staff action plan. Not funded at this time. <b>Oct. 2020 - No update.</b>	RC	<b>In progress</b>	<b>N</b>

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RC16/093 to 094	2016-03-08	RC	Truck Route and Restrictions Amendment to the Street, Traffic, and Public Places Bylaw, No. 1528 - Adoption	THAT an amendment bylaw be drafted to correct the designation of the entirety of Clarke Street as part of the MRN.	Feb. 2018 - No update at this time. Implementation Plan for 2017 MTP adopted and currently hiring MTP project manager to lead related initiatives. May 2018 - MTP Project Manager on board to begin work per 2017 MTP Implementation Plan. May 2019 - No update at this time, update to be completed as part of MTP implementation. Aug. 2019 - No update at this time, update to be completed as part of MTP implementation. Short term (0-5 year) MTP implementation plan projects currently taking priority. Jan. 2020 - no update. Jun. 2020 - no update. <b>Oct. 2020 - no update.</b>	JM	<b>Q2 2021</b>	<b>N</b>
RC16/121 to 123	2016-03-22	RC	Cash-In-Lieu of Parking Program	RC16/121 to 122 THAT staff report back to Council with specific amendments to the City of Port Moody Zoning Bylaw or other appropriate bylaw which would permit land owners the option to pay the City a sum per parking stall in lieu of providing the required number of off-street parking stalls in new developments, up to a maximum reduction of 20% of the total number of required off-street parking stalls, in all areas within 800m of an Evergreen Line Station as recommended in the report dated February 28, 2016 from Councillor Rick Glumac regarding Cash In Lieu of Parking Program.  RC16/123 THAT staff report back on collecting cash-in-lieu of parking funds in accordance with the Local Government Act, to be utilized for the provision of new off-street public parking spaces, improvements to existing off street parking spaces, and transportation infrastructure that supports walking, cycling, transit, or other alternative forms of transportation.	Dec. 2016 - To be addressed as part of the Moody Centre TOD Area Neighbourhood Plan. See also RC17/210 to 212. July 2018 - new Zoning Bylaw specifies new lower rates for TOD development. Master planning will take some time and this action would be further considered after a Master Plan is developed. May 2019 - no further updates; staff are still working on the Master Planning process for the Moody Centre TOD area. Aug. 2019 - no further updates; staff are still working on the Master Planning process for the Moody Centre TOD area. Jan. 2020 - No update. Jun. 2020 - No action, pending a Master Plan for Moody Centre TOD. <b>Oct. 2020 - Assigned to engineering division as lead, confirming resources under way.</b>	JM	<b>Q4 2021</b>	<b>N</b>

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CW17/090 to 092	2017-06-20	SC (COTW)	Updated Sustainability Report Card for Development Applications	AND THAT staff monitor the performance of the Sustainability Report Card including inviting feedback from development applicants and the community and report back after one year with further refinements as appropriate.	May 2019 - no update, pending item in work plan. Aug. 2019 - in progress Jan. 2020 - completion has been delayed due to other projects taking priority. Jun. 2020 - Project adapted due to Covid and referred to Committees by Council for input.  Oct. 2020 - Staff have met with the civic committees and City departments. Feedback has been complied and revisions to the survey are under way.	KZ	Q1 2021	Y
RC17/254	2017-06-27	RC	Intersection of Forest Park Way and Turner Creek Drive	THAT staff evaluate the traffic movements in the Heritage Mountain Boulevard/David Avenue/Forest Park Way areas, particularly for peak time congestion, and recommend initiatives to reduce or alleviate the congestion, while maintaining traffic and pedestrian safety as recommended in the report dated May 26, 2017 from Mayor Mike Clay regarding Intersection of Forest Park Way and Turner Creek Drive.	Oct. 2017 - Study scope under development. Feb. 2018 - Study planned for spring 2018. May 2019 - no update. Aug. 2019 - No update at this time. Jan. 2020 - study reassigned and RFP to procure consultant in development. Jun. 2020 - Consultant selected by project delayed due to COVID-19 changes in traffic and school closures. Study to restart in 2021, provided traffic patterns return to a steady state.  Oct. 2020 - no update.	JM	Q4 2021	N
CW17/126	2017-10-17	SC (COTW)	2018-2022 Water Rates	THAT the water rate structure for 2018 remain the same as that in 2017;  AND THAT staff begin a public consultation process for creating a more equitable water rate structure, including using water metering as a means of achieving equity.	Feb. 2018 - No update. May 2018 - No update. Sep. 2018 - No update. May 2019 - No update. Aug. 2019 - No update. Jan. 2020 - No update. Jun. 2020 - No update. To be assigned to technical staff member once capacity allows.  Oct. 2020 - No update.	JM	Q4 2021	N

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RC17/484	2017-11-14	RC	Barnet Highway HOV Lane Removal	THAT staff initiate the process, working with TransLink and the City of Burnaby, to remove the peak hour HOV lanes on Barnet Highway from View Street to the Burnaby border and beyond as recommended in the report dated November 6, 2017 from Mayor Mike Clay regarding Barnet Highway HOV Lane Removal.	Feb. 2018 - Included in MTP Implementation Plan for 2018. May 2018 - MTP Project Manager appointed to carry out Implementation Plan. May 2019 - No update, work to be completed as part of MTP Implementation Plan work on St. Johns and Clarke corridor plans. Aug. 2019 - no update. Jan. 2020 - St. Johns redesign RFP development under way to include consideration of future HOV network. Jun. 2020 - St. Johns redesign project under way, including HOV network. <b>Oct. 2020 - St. Johns redesign project under way, including HOV network. Submission to TransLink expected Nov./Dec. 2020.</b>	JM	<b>Q1 2021</b>	<b>Y</b>
RC18/239	2018-05-08	RC	Force of Nature Delegation Response Regarding Solar Panels	THAT the Climate Action Committee be directed to report back with recommendations regarding a timeline and parameters for a climate action plan, including short-term and long-term goals;  AND THAT the Climate Action Committee be directed to report back with a timeline and parameters to establish both corporate and community energy plans;  AND THAT the Climate Action Committee be directed to report back on including solar guidelines for City facilities.	Climate Action Plan project (including Corporate and Community Energy Planning) has started summer 2018; Funding and hiring for Climate Change Coordinator pending, in the meantime the Sustainability and Energy Coordinator has started this work with the Committee; Solar Guidelines to be considered as part of Climate Action Plan development. May 2019 - No update at this time. Aug. 2019 - No update at this time. Jan. 2020 - No update at this time. Jun. 2020 - No action pending Climate Action Plan being finalized this summer. <b>Oct. 2020 - Climate Action Plan adopted. Further actions related to solar panels will be actioned through the Climate Action Plan.</b>	KZ	<b>Complete</b>	<b>N</b>

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CW18/059 to 061	2018-06-19	COTW	RS1-S Small Lot Zone Implementation Update	<p>THAT staff be directed to prepare necessary bylaw and policy options to ensure that the site planning and servicing of new small RS1-S lot subdivisions address the challenges identified in the report dated June 4, 2018 from the Planning and Development Department – Development Planning Division regarding RS1-S Small Lot Zone Implementation Update;</p> <p>AND THAT staff be directed to report back on options for waiving Public Hearings for rezoning applications under the RS1-S zone;</p> <p>AND THAT staff be directed to report back with amendments to the Servicing Bylaw that allow for narrower roadways for front-back subdivision and consideration of alternatives to sidewalks;</p> <p>AND THAT staff be directed to report back with amendments to the Zoning Bylaw to provide provisions for rear parking for front-back subdivision.</p>	<p>July 2018 - revisions to subdivision and development servicing bylaw received 3 readings by Council. Fourth reading planned for September.</p> <p>Sep. 2018 - servicing bylaw updated.</p> <p>May 2019 - Other follow-up amendments and policies to be developed in the coming months.</p> <p>Aug. 2019 - in progress.</p> <p>Jan. 2020 - Largely on hold due to lack of staff capacity due to vacancy.</p> <p>Jun. 2020 - Consultant will work with staff to address this outstanding item.</p> <p>Oct. 2020 - November Committee discussion planned with Council to present options.</p>	KZ/JM	Q2 2020	Y
RC18/390	2018-07-10	RC	Parks Code of Conduct	<p>THAT staff report back to Council on next steps for a Parks Code of Conduct proposal with an associated communication and education strategy, inclusive of a review of existing signage and a proposal for streamlined signage in City parks.</p>	<p>May 2019 - Staff presented a Parks Code of Conduct at Parks and Recreation Commission in fall 2018. A second meeting with PRC is required to finalize the Code of Conduct prior to bringing a report forward to Council.</p> <p>Aug. 2019 - Parks Code of Conduct on the Parks and Recreation Commission workplan for Fall 2019.</p> <p>Jan. 2020 - No update.</p> <p>Jun. 2020 - Initiation of internal sign discussion to determine a scope of work for streamlined signage in City Parks; delayed by COVID-19.</p> <p>Oct. 2020 – No update.</p>	RH	Q1 2021	Y

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CW18/068	2018-07-17	COTW	Request for Direction on Establishing a Port Moody Filming Policy	<p>THAT staff prepare a draft Film Policy for Council consideration as recommended in the report dated June 29, 2018 from the Community Services Department – Cultural Services Division regarding Request for Direction on Establishing a Port Moody Filming Policy;</p> <p>AND THAT staff be directed to prepare the policy with a supportive approach, establishing clear comprehensive guidelines, simplifying processes, and facilitating requests within Policy requirements;</p> <p>AND THAT staff report back on Reserve Fund options for money collected through donations and other filming related activities for future allocation to community projects.</p>	<p>Sep. 2018 - Staff have begun the process of researching film policies. A draft Port Moody policy is planned to be presented to Council in early 2019.</p> <p>Mar. 2019 - Other municipal policy review complete; staff is in the process of drafting a Port Moody policy.</p> <p>May 2019 - Staff are working a draft policy.</p> <p>Aug. 2019 - Policy is still in the drafting stage.</p> <p>Jan. 2020 - This project has been on hold since Jun. 2019 due to staffing changes. The project resumed in Dec. 2019. A proposed draft policy and procedure are nearing completion and will be brought to Council for review late in Q1 2020.</p> <p>Jun. 2020 - Due to COVID-19, this report was delayed. A draft policy is planned to go to Council in July 2020.</p> <p>Oct. 2020 - A draft policy is scheduled for Nov. 2020 Council.</p>	RH	Q4 2020	Y
RC18/467	2018-09-25	RC	Clarke Street Revitalization	<p>THAT the report dated July 13, 2018 from the Heritage Commission regarding Clarke Street Revitalization be referred to staff to report back for implementation.</p>	<p>May 2019 - Staff are conducting committee outreach to gather input before putting together an implementation plan.</p> <p>July 2019 - committee outreach is ongoing and expected to conclude in Sept 2019.</p> <p>Jan. 2020 - No update.</p> <p>Jun. 2020 - No update.</p> <p>Oct. 2020 - No update. May need to revise project delivery format if Covid restrictions on gatherings do not ease in coming months.</p>	KZ	Q3 2021	N

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RC18/468	2018-09-25	RC	Encouraging More Murals on Private Properties	THAT the report dated August 14, 2018 from the Arts and Culture Committee regarding Encouraging More Murals on Private Properties be referred to staff for action.	May 2019 - staff are working a report with options for Council's consideration. Aug. 2019 - Staff continue to work on drafting a program for Council consideration. Jan. 2020 - This project has been on hold since Jun. 2019 due to staffing changes. The project resumed in Jan. 2020. Jun. 2020 - Due to COVID-19, this report was delayed. A draft policy is planned to go to Council in July 2020. <b>Oct. 2020 - Completed.</b>	RH	<b>Completed</b>	<b>Y</b>
RC18/610 to 611	2018-12-04	SC	Rental Multi Residential Zoning	THAT staff be directed to consult the owners of 3370 Dewdney Trunk Road (PC Urban), 125 Moray Street (Moray Place), 3131-3137 St. Johns Street (Woodbridge), and 1030 Cecile Drive (Woodlands) prior to bringing draft Bylaw No. 3173, Bylaw No. 3174, and Bylaw No. 3175 to Council for further consideration as recommended in the report dated November 14, 2018 from the Planning and Development Department – Policy Planning Division regarding Rental Multi-Residential Zoning;  AND THAT staff be directed to explore and report back on a potential Inclusionary Zoning program to require market-rental units, below-market-rental units, or cash equivalent for all new residential developments in the City;  AND THAT consultation on potential Inclusionary Zoning be conducted with the following stakeholders: Landlord BC, BCNPHA, SHARE Community Services, and CATALYST.	May 2019 - Consultation with owners completed. Report and consultation on inclusionary zoning under preparation. Aug. 2019 - in progress Jan. 2020 - In Dec. 2019 a work plan was provided to Council for information. This work is scheduled for 2020. Jun. 2020 - In progress for anticipated completion late 2020. <b>Oct. 2020 - New direction received from the Housing Task Force. Inclusionary Zoning proposal being developed with the assistance of a consultant starting in Nov. 2020.</b>	KZ	<b>Q1 2021</b>	<b>Y</b>

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RC19/008	2019-01-08	RC	Inlet Sports Field – Investing in Canada Infrastructure Program (Community, Culture, and Recreation) Grant Application 2019	<p>THAT staff be directed to apply for grant funding under the Investing in Canada Infrastructure Program (ICIP) for Community, Culture, and Recreation as recommended in the report dated December 20, 2018 from the Environment and Parks Department – Parks Division regarding Inlet Sports Field – Investing in Canada Infrastructure Program (Community, Culture, and Recreation) Grant Application 2019;</p> <p>AND THAT the capital project for the Inlet Sports Field be approved as a pre-approved 2019 Capital project as part of the 2019 Five-Year Financial Plan for an amount not to exceed \$8.4 million;</p> <p>AND THAT the funding sources for the 2019 \$8.4 million Inlet Sports Field project be: Federal Grants in the amount of \$6,159,720; the Asset Reserve in the amount of \$1,846,280; and the City's Reserve that is an Offset to Gas Tax Funding in the amount of \$394,000;</p> <p>AND THAT, should the City not receive ICIP grant funding, staff be directed to report back to Council with alternatives, including impacts to the project timeline and the identification of alternative funding options.</p>	<p>Apr. 2019 - Staff working with Detailed Design Consultant. Currently at 75% Detailed Design. Awaiting announcement of ICIP grant in fall/winter 2019.</p> <p>Aug. 2019 - Staff working on 90% Detailed Design. Awaiting announcement of ICIP grant in Q4 2019.</p> <p>Jan. 2020 - 100% detailed design anticipated for Feb. 2020. Awaiting announcement of ICIP grant in Q1 2020.</p> <p>Jun. 2020 - City notified of unsuccessful grant application in Mar. 2020. New round of grant applications announced on June 25 with an October 1, 2020 deadline. Staff are reviewing the online details and will prepare a revised application over the summer and into September. Detailed Design currently at 95%. 100% Detailed Design anticipated for completion in Q3 2020.</p> <p>Oct. 2020 - Staff have reapplied for grant funding in Oct. 2020 and are awaiting news on the status of the application.</p>	RH	In progress	Y
RC19/098-099	2019-03-12	RC	Development Variance Permit Application – 2706 Henry Street	<p>THAT staff be directed to report back with policy amendments relating to the physical requirements needed to enable accessible laneway homes.</p>	<p>May 2019 - work under way</p> <p>Aug. 2019 - in progress</p> <p>Jan. 2020 - staff are finalizing recommendations.</p> <p>Jun. 2020 - Further review was done by a consultant.</p> <p>Oct. 2020 - Review complete. Will be coming forward for discussion with the Small Lot program review in November.</p>	KZ	Q1 2021	Y



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RC19/110	2019-03-12	RC	Designated Anchorage Area Update	THAT staff be directed to report back after Year 4 of implementation of the DAA Pilot Program with recommended actions prior to renegotiation of the DAA Licence Agreement.	Aug. 2019 - Staff currently working on planned activities for 2019. Jan. 2020 - Staff preparing for DAA for 2020 season. Jun. 2020 - Currently in year 4 of the DAA; staff will report back in early 2021 with recommended actions for renegotiation. Oct. 2020 - No update.	RH	Q2 2021	N
RC19/259 to 260	2019-05-28	RC	Affordable Housing Prioritization Policy for Port Moody	THAT staff be directed to develop a streamlined application process for development applications of affordable housing, including: <ul style="list-style-type: none"> <li>• non-profit social housing providers or government agencies that propose funding; and</li> <li>• housing developments that will meet special needs including supportive rental, institutional care, transitional, seniors, and emergency shelter housing,</li> </ul> as recommended in the report dated May 1, 2019 from Councillor Amy Lubik and Councillor Zoë Royer regarding Affordable Housing Prioritization Policy for Port Moody.	Aug. 2019 - this item has been added to the work plan pending the completion of the Age-Friendly Plan, Child Care Planning project, and will be considered as part of Affordable Housing Strategy update. In the meantime, staff will endeavour to expedite applications that include affordable housing. Jan. 2020 - no update, no new non-profit applications received. Jun. 2020 - Staff are in contact with two interested not-for-profit parties and have identified options for prioritization. Meanwhile other policy work in response to recent Council direction is taking precedence. Oct. 2020 - On hold pending the results of the Housing Needs Study.	KZ	Q2 2021	N
RC19/263	2019-05-28	RC	Delegation Response – Butt Free BC	THAT the request from the April 16, 2019 Butt Free BC delegation be referred to staff to review and report back on a proposed cigarette butt litter reduction program that considers municipal responsibilities and community involvement as recommended in the memo dated May 15, 2019 from the Parks and Environment and the Engineering and Operations Department regarding Delegation Response – Butt Free BC.	Aug. 2019 - Staff have initiated discussions with the delegation. Jan. 2020 - No update. Jun. 2020 - Staff reviewing opportunities for integrating cigarette butt litter reduction into City programming. Oct. 2020 - No update.	RH/JM	Q3 2021	N

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RC19/285	2019-06-11	RC	Council Verbal Reports	THAT the letter dated May 22, 2019 from the Medical Health Officer – Medical Director, Fraser Health Authority regarding Impacts of Extreme Heat Preparedness be forwarded to staff for evaluation and implementation.	Aug. 2019 - This item is pending the completion of Age-Friendly Plan, Child Care Planning project, Affordable Housing Strategy update and Housing Needs Assessment. Jan. 2020 - No update at this time. Jun. 2020 - Through the Emergency Operations Centre, a follow up on this direction is being considered. Oct. 2020 - Staff reported back.	KZ	Complete	Y
RC19/338 to 339	2019-07-09	RC	Minimum Standards of Rental Maintenance Bylaw and Anti-Renoviction Bylaw	RC19/338 Moved and seconded THAT staff be directed to develop a Minimum Standards of Rental Maintenance Bylaw, based on the minimum standards information from other BC municipalities as recommended in the report dated June 26, 2019 from Councillor Amy Lubik regarding Minimum Standards of Rental Maintenance Bylaw and Anti-Renoviction Bylaw;  AND THAT Port Moody's Minimum Standards of Rental Maintenance Bylaw, once developed, be presented to the Tri-Cities Homelessness and Housing Task Force for consideration of a Tri-Cities wide approach and sharing of investigation and enforcement resources;  AND THAT staff be directed to liaise with staff in Port Coquitlam and New Westminster to develop an Anti-Renoviction Bylaw that meets the needs of Port Moody tenants.  RC19/339 THAT this item be referred to the Affordable Housing Task Force for action.	Aug. 2019 - staff are awaiting follow-up by the Council Task Force on this topic. Jan. 2020 - No update at this time. Jun. 2020 - Following the Council Task Force report, this item is now being prioritized by staff. Oct. 2020 - Renoviction Bylaw adopted. Draft Standards of Maintenance Bylaw being developed.	KZ	Q1 2021	Y

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RC19/352	2019-07-23	RC	Bear Management Strategy Update	<p>THAT staff be directed to finalize and implement the recommendations outlined in the Bear Hazard Assessment into a Port Moody Human-Bear Conflict Management Plan as recommended in the report dated July 12, 2019 from the Environment and Parks Department – Environment Division regarding Bear Management Strategy Update;</p> <p>AND THAT staff be directed to submit an application to the Ministry of Environment and Climate Change Strategy to become a Bear Smart Community upon completion of the Port Moody Human-Bear Conflict Management Plan;</p>	<p>Aug. 2019 - Report taken to Council July 2019. Staff finalizing Bear-Human Conflict Report Fall 2019. Upon completion and review of Bear-Human Conflict Report, staff will proceed with Bear Smart application.</p> <p>Jan. 2020 - Staff in process with the development of communication materials and the writing of the Bear-Human Conflict Report.</p> <p>Jun. 2020 - Human-Bear Conflict Management Plan being written by staff this summer to submit to Bear Smart in Q3/Q4 2020.</p> <p>Oct. 2020 - Completed.</p>	RH	Completed	Y
RC19/445	2019-10-08	RC	Recommendation to Reduce Local GHG Emissions by Requiring Portland- Limestone Cement in All Future Construction within Port Moody	<p>THAT Council direct staff to report back with an assessment of the benefits, costs, feasibility, and implementation steps that would be required for the City to require that Portland Limestone Cement (or its enhanced variant, Contempra) be used wherever cement might be called for in any future civic/public projects within the City of Port Moody, per the report dated September 28, 2019 from Councillor Hunter Madsen titled Recommendation to Reduce Local GHG Emissions by Requiring Portland Limestone Cement in All Future Construction within Port Moody;</p> <p>AND THAT staff's assessment include consultation with the Cement Association of Canada, regional cement providers, and a selection of construction firms that would be affected by this change;</p> <p>AND THAT, if staff's assessment supports this recommendation, then the use of Portland-Limestone Cement/Contempra shall be encouraged in all private construction within our city through its inclusion and positive weighting in the Planning Department's Sustainability Checklist, and through consideration of its use in City evaluation of all rezoning applications;</p> <p>AND THAT, if staff's assessment supports this recommendation, then the Mayor shall be directed on behalf of Council to petition the Province for modification of the B.C. building code to require use of PLC/Contempra cement in all B.C. construction; and also bring this same proposal for consideration at the next general sessions of the Lower Mainland Local Government Association and the Union of B.C. Municipalities.</p>	<p>Mar. 2020 - There are currently no staff resources available to action this project; however, the recommendation will be considered for inclusion in the Climate Action Plan, which will be forwarded to Council in spring 2020.</p> <p>Jun. 2020 - No action pending Climate Action Plan completion.</p> <p>Oct. 2020 - Climate Action Plan adopted. Staff are reviewing next steps.</p>	KZ	Q1 2021	N

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RC19/548	2019-12-03	RC	Council Verbal Reports	THAT staff be directed to conduct a building assessment with a consultant in the heritage conservation area at the loco Townsite.	Jan. 2020 - Quotes have been requested from two consultants. Jun. 2020 - Heritage Consultant, Donald Luxton and Associates, engaged to conduct assessment. Field work for building assessments conducted on May 14, 2020. Awaiting draft report. Oct. 2020 - Staff reported back to Council.	KZ	Complete	Y
RC20/035 to 036	2020-01-14	RC	Community Events – Review and Recommendations	<p>RC20/035a THAT staff be directed to prepare for Council consideration enhancements to the Special Event Application review process that includes a framework for determining the appropriate event frequency at Rocky Point Park, an intake period for receiving applications, and a scorecard for evaluating applications as recommended in the report dated December 23, 2019 from the Community Services Department – Cultural Services Division regarding Community Events – Review and Recommendations.</p> <p>RC20/035b-035c Moved and seconded AND THAT new commercially-presented special events not be permitted at Rocky Point Park; AND THAT the Festival and Special Event Handbook be updated to include that fenced and paid entry festivals are not permitted for Rocky Point Park;</p> <p>RC20/036 Moved, seconded, and CARRIED THAT consideration of the second and third clauses of the main motion (RC20/035b and RC20/035c) be postponed until staff report back on a potential revenue stream to the City for commercially-presented special events.</p> <p>RC20/035d THAT staff be directed to prepare a proposal and budget for hosting a City-led outdoor movie series at Rocky Point Park for the 2021 budget.</p> <p>RC20/035e THAT staff be directed to report back with recommendations for improvements to Pioneer Memorial Park to better support special events at this location.</p>	<p>Jun. 2020 - This project has been on hold due to COVID-19; staff will begin work on this project again in summer 2020. Oct. 2020 - This project will be resumed in 2021.</p>	RH	Q1 2021	N
RC20/059 to 060	2020-01-25	SC	Request for Council Support to Explore Warming Shelters in Port Moody	THAT staff be directed to liaise with the Coordinator of the Tri-Cities Homelessness and Housing Task Group and potentially BC Housing to understand what would be needed to provide a warming shelter at a Port Moody Facility, and report back to Council with options as recommended in the report dated January 15, 2020 from Councillor Amy Lubik regarding Request for Council Support to Explore Warming Shelters in Port Moody.	<p>Jun. 2020 - This project has been on hold due to COVID-19; staff will begin work on this project again in summer 2020. This project will be resumed in 2021. Oct. 2020 - Report to council is planned for Nov. 2020.</p>	RH	Q4 2020	Y

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<u>Resolution Number</u>	<u>Date</u>	<u>Type</u>	<u>Agenda Item Title</u>	<u>Resolution</u>	<u>Comments</u>	<u>Lead</u>	<u>Target Date</u>	<u>3 mths action?</u>
RC20/067 to 069	2020-01-28	RC	Parkland Acquisition Strategy Working Group Report	<p>THAT staff be directed to report back on the following motions:</p> <p>THAT Council approve this report for use by City staff so that the Terms of Reference that will inform the City's hiring of a consultant in 2020 to develop a Parkland Acquisition Strategy is in alignment with this report;</p> <p>AND THAT the draft Terms of Reference be reviewed for input by the Parks and Recreation Commission prior to public release;</p> <p>AND THAT this report be provided to the consultant as a guiding document and that the consultant is directed to consider it as part of their work bringing forward current trends and best practices;</p> <p>AND THAT staff direct the consultant to report back on best management practices on the calculation of per capita parkland targets.</p>	<p>Jun. 2020 - Due to COVID-19, the initiation of the Parks Acquisition Strategy is delayed until Q4 2020. A copy of the draft Terms of Reference for the strategy; RFQ will be circulated to the Parks and Recreation Commission prior to public release.</p> <p>Oct. 2020 - No update.</p>	RH	Q2 2021	Y
RC20/070	2020-01-28	RC	Alzheimer's BC Dementia-Friendly Training Workshops for Front Line City Staff	<p>THAT the report dated December 19, 2019 from the Seniors Focus Committee regarding Alzheimer's BC Dementia Friendly Training Workshops for Front Line City Staff be referred to staff for action;</p> <p>AND THAT Council be invited to participate in the workshops.</p>	<p>Jun. 2020 - Staff confirmed with the Alzheimer Society of BC to schedule their Dementia Friends workshops for frontline City staff and Council for what was to have been training in the late spring and fall of 2020. COVID-19 postponed training, so staff are now working with the organization to see if an online course is available.</p> <p>Oct. 2020 - Staff have confirmed with the Provincial Coordinator with Dementia-Friendly Communities, Advocacy, and Education Alzheimer Society of BC that virtual workshops will be scheduled for early December and a second session in early 2021 targeted to frontline staff and access to the sessions for Council.</p>	AP	Dec. 2020	Y

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RC20/091 to 092	2020-01-28	RC	Canadian Government Implementation of Funding and Programs Supporting Natural Solutions for Climate Change	<p>THAT the following resolution regarding Funding and Supports for Natural solutions to Climate-related Adaptation and Mitigation be endorsed by the City of Port Moody and forwarded as a late resolution for consideration at the 2020 FCM June meeting as recommended in the report dated January 7, 2020 from Cllr. Amy Lubik regarding Funding and Supports for Natural Solutions for Climate-related Adaptation and Mitigation:</p> <p>WHEREAS Climate change already impacts both grey and green infrastructure in Canadian communities and the cost associated with repair and adaptation is escalating;</p> <p>AND WHEREAS downloading of funding responsibility onto local governments continues to rise despite having limited abilities to raise new capital other than regressive taxes, such as property tax, impacting the ability of municipalities to address critical issues;</p> <p>AND WHEREAS the Federation of Canadian Municipalities (FCM) and the Insurance Bureau of Canada (IBC) recently released preliminary findings that estimate the total cost of adapting municipal infrastructure for the impacts of climate change to be \$5.3 billion annually;</p> <p>AND WHEREAS evidence from Canada and the U.S. demonstrates that investment in disaster mitigation and adaptation saves money in the long-term on a scale of 1:6, where for every \$1 invested in adaptation, there is an estimated \$6 in avoided future costs;</p> <p>AND WHEREAS natural climate solutions are key to advancing both greenhouse gas mitigation and climate change adaptation and local governments are critical to the effective implementation of these solutions;</p> <p>THEREFORE BE IT RESOLVED THAT the Canadian Government implement funding and programs supporting natural solutions for climate change, including but not limited to the conservation and restoration of urban forests, wetlands, coastal areas, agricultural lands, in partnership with local and regional governments, including Indigenous governments where welcome;</p> <p>AND BE IT FURTHER RESOLVED THAT any natural climate solution programs be transfer based, not grant dependent, to maintain flexibility in order to meet the needs of all Canadian local governments experiencing a wide range of climate change impacts and adopting a wide range of climate solutions that are appropriate to their</p>	<p>Jun. 2020 - FCM has been cancelled for 2020. Will be submitted for 2021.</p> <p>Oct. 2020 - Will be submitted for 2021.</p>	DS	Q2 2021	Y
RC20/097	2020-01-28	RC	Council Correspondence	<p>THAT staff be directed to reach out to Vancouver and Victoria to discuss collaboration opportunities regarding accountability for Climate Change.</p>	<p>Jun. 2020 - Staff have contacted both cities and plan to report back shortly.</p> <p>Oct. 2020 - Discussion with Council planned for November.</p>	KZ	Q4 2020	Y

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RC20/106	2020-02-11	RC	Clarification on Council Direction for Moody Centre Transit Oriented Development Area Workshop	THAT Council members be invited to participate in a staff-led workshop within the next six weeks to provide background to assist staff in bringing forward a report that will enable Council to, at an upcoming meeting, identify a series of priorities that can then be brought to a subsequent joint workshop with the Moody Centre TOD Area Master Planning Group.	Jun. 2020 - The first part of the workshop took place in March. A second part was cancelled in May and remains to be re-scheduled. Oct. 2020 - Staff have received an Official Community Plan Amendment application. Discussion will happen through the application process.	KZ	Complete	Y
RC20/114 to 116	2020-02-11	RC	Updating Our Tree Protection Bylaw	<p>THAT staff be directed to update the Tree Protection Bylaw to include the following:</p> <ul style="list-style-type: none"> <li>• Specific definitions of "significant," meaning protected tree, that relate to size and species including DBH (diameter at breast height) for single and multi-stem trees;</li> <li>• The definitions of a "specimen tree" and "heritage tree";</li> <li>• Expansion of protections to trees on private property, including a requirement to consider altering development permits to retain trees in non-ESAs;</li> <li>• Guidelines for replacement trees, including height at planting, minimum height at maturity, number of replacement trees such that number of required trees increases with the significance of the tree, and that replacement trees are species that will be resilient in a changing climate;</li> <li>• Guidelines for exemptions to the bylaw, including consideration of wildfire mitigation strategies and private property rights; and</li> <li>• Protection for significant forest assets;</li> </ul> <p>AND THAT Port Moody outline a process for suggesting/declaring a specimen or heritage tree as recommended in the report dated February 1, 2020 from Councillor Amy Lubik and Councillor Meghan Lahti regarding Updating our Tree Protection Bylaw;</p> <p>AND THAT staff be directed to report back on the legal implications of the proposed update to the Tree Protection Bylaw.</p>	<p>Jun. 2020 - Planning and Parks staff worked on the scope and process of a bylaw update in Q1, but due to COVID-19, no work has been done in Q2 2020. Planning will review if this can be added to the current work plan or that outsourcing is required.</p> <p>Oct. 2020 - Review will be completed with the Urban Forestry Strategy scheduled to begin in Q4 2020.</p>	KZ	Q4 2021	N

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CW20/019 to 020	2020-02-18	SC(COTW)	Delegation – Block 8 Children's Society	<p>CW20/019            THAT the delegation request be referred to an upcoming joint meeting of Council and School District 43 for consideration;            AND THAT the delegation's presentation materials be included in the agenda as background information.</p> <p>CW20/020            THAT staff be directed to report back on the model being implemented in the City of Richmond to foster shared stewardship of parkland and public open spaces between multiple stakeholders.</p>	<p>Jun. 2020 - No update, staff resources were committed to other projects.            Oct. 2020 - Staff reported back to Council.</p>	KZ/RH	Complete	Y
RC20/127	2020-02-25	RC	Community Planning Advisory Committee Meeting Dates	<p>THAT the Community Planning Advisory Committee Terms of Reference be amended as recommended in the report dated February 6, 2020 from the Corporate Services Department – Legislative Services Division regarding Community Planning Advisory Committee Meeting Dates;</p> <p>AND THAT the Community Planning Advisory Committee Terms of Reference be further amended to specify that meetings are to be held in Council Chambers, be video recorded, live-streamed, and archived;</p> <p>AND THAT an additional budget of \$7,000 be referred to the Finance Committee for determination of a funding source for 2020 CPAC meetings;</p> <p>AND THAT staff report back to Council on the feasibility of adding a surcharge to future development applications to cover meeting costs.</p>	<p>Jun. 2020 - Finance Committee considered this referral in spring of 2020; staff are preparing updated Terms of Reference and will endeavour to address the remaining items of this direction as well.            Oct. 2020 - New direction provided.</p>	KZ	Complete	Y



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RC20/132	2020-02-25	RC	Road Closure Bylaw and Park Dedication Bylaw – David Avenue Connector Road Right-of-Way through Bert Flinn Park	THAT staff be directed to consolidate all four Bert Flinn Park parcels into one park following the completion of the Road Closure and Park Dedication of the David Avenue Connector Road Right-of-Way.	Jun. 2020 - Public input and adoption completed May 26, 2020. Staff submitting road closure to LTO and to report back once complete for adoption of park dedication bylaws and next steps. Road Closure Bylaw in progress, will be followed by other required changes.  Oct. 2020 - Park Dedication Bylaw submitted to LTO; awaiting LTO acceptance. Map updates to be completed with the next OCP update.	JM/AB	Q4 2021	Y
RC20/138 to 139	2020-02-25	RC	Resolution for LMLGA and UBCM – Recommending Change of Strata Act and Residential Tenancy Act to Disallow Discrimination Against Pet Owners	THAT the following resolution regarding Change of Strata Act and Residential Tenancy Act to not Discriminate Against Pets for LMLGA and UBCM Consideration be endorsed by the City of Port Moody and forwarded for consideration at the 2020 LMLGA and subsequent UBCM convention as recommended in the report dated January 20, 2020 from Cllr. Amy Lubik regarding Change of Strata Act and Residential Tenancy Act to not Discriminate Against Pets for LMLGA and UBCM Consideration:  WHEREAS BC is experiencing a housing crisis and it is hard enough to find shelter even if the prospective renter does not have pets that serve in effect as close family members and emotionally essential life partners for their owners; AND WHEREAS, in 2017, an estimated 1,700 pets had to be given up or terminated because their owners could not find stable shelter with them; THEREFORE BE IT RESOLVED THAT Province of British Columbia change the Residential Tenancy Act and Strata Act such that landlords and strata organizations may not reject applicants for rental units because their family unit may include pets, on the condition that those pets would not pose serious and specific concerns in regard to physical danger, noise, smell, or an adverse allergic reaction among other building residents.	Jun. 2020 - To be forwarded to UBCM for consideration before June 30.  Oct. 2020 - Completed.	DS	Completed	Y

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RC20/141 to 142	2020-02-25	RC	Resubmission of LMLGA and UBCM Municipalities Resolution Regarding Greenhouse Gas Limits for New Buildings	<p>THAT the following resolution regarding Greenhouse Gas Limits for New Buildings be submitted to the Lower Mainland Local Government Association, for subsequent submission to the Union of BC Municipalities, as recommended in the report dated February 13, 2020 from Cllr. Lubik regarding Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings:</p> <p>WHEREAS the energy efficiency requirements for new buildings in the British Columbia Energy Step Code continues to allow levels of carbon pollution that are inconsistent with local government and provincial climate change commitments;</p> <p>AND WHEREAS failing to limit carbon pollution from new construction will necessitate retrofits to those new buildings in the future at greater difficulty and cost for building owners, occupants, and taxpayers;</p> <p>THEREFORE BE IT RESOLVED THAT the Province include GHG limits for new construction as an enforceable element in Division B of the British Columbia Building Code, including a pathway to achieve zero GHG emissions for new construction in a timeline commensurate with the science of climate change and BC's reduction targets;</p> <p>AND BE IT FURTHER RESOLVED THAT the Province's goal in the Clean BC Plan to "make every new building constructed in BC "net-zero energy ready" by 2032" be revised to "make every new building constructed in BC "zero emissions" and "net-zero energy ready" by 2032";</p> <p>AND BE IT FURTHER RESOLVED THAT the Province liaise with staff at Association of Kootenay and Boundary Local Governments, North Central Local Government Association, and Southern Interior Local Government Association to</p>	<p>Jun. 2020 - To be forwarded to UBCM for consideration before June 30.</p> <p>Oct. 2020 - Completed.</p>	DS	Completed	Y
RC20/144	2020-02-25	RC	Support Request to the Government of BC for Dedication of 1% of PST to Local Governments	<p>THAT the following resolution regarding dedication of 1% of PST to local governments for consistent and ongoing support of local finances be endorsed by the City of Port Moody Council and forwarded to the Premier of British Columbia, the Ministers responsible for Municipal Affairs and Housing, and Finance, and the Association of Lower Mainland Local Government Association (LMLGA) Annual Convention, the Union of British Columbia Municipalities (UBCM) Annual Convention, and member local governments and regional districts within the LMLGA and UBCM regions, requesting favourable consideration and resolutions of support as recommended by the report dated February 14, 2020 from Councillors Amy Lubik and Diana Dilworth:</p> <p>WHEREAS due to downloading of responsibilities, local governments are increasingly reliant on granting systems that are not reliable in the long term and unequitable due to staff resources for small local governments compared to larger municipalities;</p> <p>AND WHEREAS increased predictable revenue sharing arrangement reflects shared interests between municipalities and the Province, including policing, recreation, transit, and the environment;</p> <p>THEREFORE BE IT RESOLVED THAT the Province of British Columbia allocate an amount equivalent to 1% of BC's Provincial Sales Tax (PST) to local governments across British Columbia as part of ongoing cost-sharing agreements.</p>	<p>Jun. 2020 - To be forwarded to UBCM for consideration before June 30.</p> <p>Oct. 2020 - Completed.</p>	DS	Completed	Y

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RC20/150	2020-03-10	RC	Delegation – Friends of Open Water Research	That staff report back to Council with costs associated with assisting Friends of the Open Water Research Station in the establishment of a non-profit society, in intergovernmental outreach, and in 2020 fundraising efforts;  AND THAT Port Moody Council support the re-launch of a marine research station in Port Moody;  AND THAT Port Moody Council support the concept of a future large-scale world-class marine research station in partnership with post-secondary institutions.	Jun. 2020 - Staff have engaged with the delegation and have received a draft proposal and budget. Report back to Council Jun. 23; staff directed to connect the Society with other organizations for assistance.  Oct. 2020 - Staff reported back to Council. No further assistance is being provided at this time.	KZ	Complete	Y
RC20/170-171	2020-04-14	SC	OCP Amendment and Rezoning – 2002 2014 St. George Street and 2003 2009 St. Johns Street (Multi-Family Residential, Bold Properties)	THAT the Sustainability Report Card be referred to all civic committees for their review and comments on relevant sections.	Jun. 2020 - A memo has been prepared and Planning staff will consult with all committees throughout Jul. 2020.  Oct. 2020 - Referrals complete.	KZ	Complete	Y

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CW20/044 and 046-048	2020-04-21	SC(COTW)	Interim Report from the Port Moody Affordable Housing Task Force	<p>CW20/044(a,b,d), 046, 047            THAT the report dated April 12, 2020 from the Port Moody Affordable Housing Task Force regarding Interim Report from the Port Moody Affordable Housing Task Force be received for information;            AND THAT staff be directed to:</p> <ol style="list-style-type: none"> <li>1. extend an invitation to the Cooperative Housing Federation of BC in order to inform Council of how community land trusts may assist with Council priorities for redevelopment of public property;</li> <li>2. report back to Council with costs and implications associated with updating Port Moody's laneway housing bylaws as informed by recommendations from the task force in order to increase uptake of that program;</li> <li>3. establish a renovation bylaw in line with the municipalities of Port Coquitlam, New Westminster, and Burnaby; and</li> <li>4. update the Affordable Housing Reserve Fund Terms of Reference, including amending the Affordable Housing Reserve Fund Policy to allow distribution of funding out of the Reserve for rental relief initiatives for renters in need of financial assistance;</li> </ol> <p>AND THAT these recommendations be given high priority.</p> <p>CW20/048            THAT a representative from SHARE Community Services be invited to make a presentation to Council regarding a potential Tri-Cities Rent Bank.</p>	<p>Jun. 2020 - Staff have started the work and reprioritized other work plan items in response to this direction.</p> <p>Oct. 2020 - 1. Complete; 2. Review will be included in the Small Lot Program review; 3. Complete; 4. Next steps pending meeting with the Council of Councils meeting and a discussion on contributing to the rent bank; 5. Complete.</p>	KZ	Q2 2021	Y
RC20/190	2020-04-28	SC	Bird Week Education and Outreach	<p>THAT the report dated March 6, 2020 from the Environmental Protection Committee regarding Bird Week Education and Outreach be referred to staff for action.</p>	<p>Jun. 2020 - Staff provided some web-based outreach and education for the World Ornithological Week in May 2020. Under COVID-19, the local Bird Week is postponed until the fall. More outreach and education will be supported by staff in Q3/Q4.</p> <p>Oct. 2020 - Completed.</p>	RH	Completed	Y
RC20/191	2020-04-28	SC	Stroke Recovery Association of BC Community Programs	<p>THAT the report dated March 17, 2020 from the Seniors Focus Committee regarding Stroke Recovery Association of BC Community Programs be referred to staff for action.</p>	<p>Jun. 2020 - Staff have started looking into Stroke Recovery of BC community programs.</p> <p>Oct. 2020 - Staff will reconnect with the group once we are in stage 4 of reopening.</p>	RH	Completed	N

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RC20/193	2020-04-28	SC	Delegation Response – SUPER (Single Use Plastics Elimination Reinforcer) Team	THAT staff be directed to report back on banning single-use plastics in 2021.	Jun. 2020 - Staff to report back in fall 2020 with next steps. Oct. 2020 - Staff received further direction from Council Oct. 6, 2020. Draft bylaw targeted for Council review early 2021.	JM	Q1 2021	Y
RC20/195 to 197	2020-04-28	SC	Support for a British Columbia Coastal Protection Strategy	<p>THAT the following resolution regarding Support for a British Columbia Coastal Protection Strategy be endorsed by the City of Port Moody and forwarded for consideration at the 2020 UBCM convention as recommended in the report dated March 5, 2020 from Councillor Amy Lubik regarding Support for a British Columbia Coastal Protection Strategy:</p> <p>WHEREAS, unlike all the Atlantic provinces, BC has no comprehensive coastal and marine strategy, a BC Coastal Protection Strategy will clearly articulate provincial jurisdiction and enable the province to better engage with other governments and communities; no marine counterpart to the BC Land Act exists, and piecemeal legislation and policy govern numerous coastal marine activities;</p> <p>AND WHEREAS a BC Coastal Protection Strategy will provide a vision and objectives to guide actions in the increasingly crowded coastal zone and highlight the importance the government places on these vital areas such as sensitive marine ecosystems, and vulnerable species, as well as their importance to protecting our coastal communities and economies;</p> <p>THEREFORE BE IT RESOLVED THAT UBCM request the BC government to develop and enact a Coastal Protection Strategy and law to leverage and coordinate the work of provincial ministries, First Nations, local communities, and stakeholder groups to preserve coastal and ocean health, halt coastal habitat loss, accelerate the completion of a network of marine protected areas to benefit fisheries, biodiversity and the economy, set marine environmental quality objectives from upland activities, and help communities adopt ecosystem based approaches to manage risks from flooding due to extreme weather events, sea level rise, climate change, and ocean acidification;</p>	<p>Jun. 2020 - To be forwarded to UBCM for consideration before June 30. Letter sent Apr. 29, 2020. Response received from Minister of Environment and Climate Change Strategy on Jun. 3, 2020. Letter and response on Jun. 23, 2020 agenda for information.</p> <p>Oct. 2020 - Completed.</p>	DS	Completed	Y

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RC20/221 to 222	2020-05-26	SC	Order for the Demolition of the Fire-Damaged Structure at 3338 Dewdney Trunk Road	<p>THAT, by the authority provided in section 74 of the Community Charter, and based on photographs of the property at 3338 Dewdney Trunk Road, (legally described as LOT 3, PLAN LMP12304, DISTRICT LOT 233, NEW WEST DISTRICT) included as Attachment 1 in the report dated April 3, 2020 from the Planning and Development Department – Building, Bylaw, and Licensing Division regarding Remedial Action Order for the Demolition of the Fire-Damaged Structure at 3338 Dewdney Trunk Road, which demonstrate that the structures are so dilapidated or unclear as to be offensive to the community, the fire-damaged structure and accessory structures at 3338 Dewdney Trunk Road be declared a nuisance that requires remedial action; AND THAT a remedial action order be imposed upon the registered property owner, Morgan Crest Development Corporation of Surrey, BC, in respect of the structures located at 3338 Dewdney Trunk Road, to demolish the fire-damaged structures;</p> <p>AND THAT the time limit for compliance with the Remedial Action Order detailed above be set at 30 days commencing on May 26, 2020;</p> <p>AND THAT the time limit for a Notice to Request that Council Reconsider the Remedial Action Order detailed above be set at 14 days commencing on May 26, 2020;</p> <p>AND THAT staff be authorized to take all appropriate actions, including building demolition and site clean-up, in accordance with section 17 (Municipal Action at Defaulter's Expense) of the Community Charter to ensure the property is brought into compliance with the Remedial Action Order specified above subject to the following:</p> <p>a. the property owner has not fully complied with the Remedial Action Order on or before the compliance date specified by Council; and</p> <p>b. that all costs incurred by the City to bring the property into compliance shall be at the expense of the property owner and, per section 17 of the Community Charter, these costs shall be treated as a debt owed to the City.</p>	<p>Jun. 2020 - The owners have been informed, and they have appealed to Council to reconsider this order. Staff to provide follow-up report in July.</p> <p>Oct. 2020 - A fire restoration permit has been issued. The work is 50% complete.</p>	KZ	Q4 2020	Y
RC20/227 to 230	2020-06-02	SC	Amending the Current Community Planning Advisory Committee Terms of Reference and Reinstating Advisory Design Panel	<p>THAT this item be referred to staff for a report back;</p> <p>AND THAT staff consider the following:</p> <ul style="list-style-type: none"> <li>• adding job targets to the Community Planning Advisory Committee Terms of Reference;</li> <li>• adding an Economic Development Committee liaison to the Community Planning Advisory Committee;</li> <li>• adding a strata member to the Advisory Design Panel; and</li> <li>• adding the concept of “architectural distinction” to the Advisory Design Panel Terms of Reference.</li> </ul>	<p>Jun. 2020 - Report to Council Jul. 14, 2020.</p> <p>Oct. 2020 - Updates complete.</p>	KZ	Complete	Y

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CW20/059 to 060	2020-06-16	SC (COTW)	Official Community Plan Project Update	<p>CW20/056 THAT staff implement a feedback questionnaire to be sent with the 2021 tax bills, and incorporate it into the OCP Public Engagement Strategy.</p> <p>CW20/057-058 WHEREAS Council agrees that deepening community engagement and improving the clarity, learning, and representativeness of public feedback received is vital to our local democratic process, a process that becomes more challenging during the pandemic when face-to-face community gatherings must be limited; BE IT RESOLVED THAT staff be directed to report back with potential "digital democracy" options by which the City can enable, encourage, and verify large-scale community voting on selected key issues for this OCP update, including modes for online information presentation and voting; AND THAT staff explore in-person, online, mail, and pop-up event-based outreach and ways to involve youth.</p> <p>CW20/059 THAT Murray Street be included as a distinct neighbourhood in the OCP revision process.</p>	<p>Jun. 2020 - This direction will be incorporated into the OCP Update program. Oct. 2020 - Staff reported back to Council and new direction has been provided.</p>	KZ	Complete	Y
RC20/257	2020-06-23	SC	Donation of Little Library for Queens Street Plaza	THAT the report dated May 14, 2020 from the Arts and Culture Committee regarding Donation of Little Library for Queens Street Plaza be referred to staff for action.	Oct. 2020 - Little Library to be installed in Q2 2021.	RH	Q2 2021	N
RC20/260	2020-06-23	SC	Loco Bridge Rehabilitation	THAT the report dated May 19, 2020 from the Heritage Commission regarding Loco Bridge Rehabilitation be referred to staff for action.	Oct. 2020 - Staff reported back Sep. 15, 2020. No further action at this time.	JM	Complete	Y
RC20/261	2020-06-23	SC	Slow Streets	THAT the report dated May 22, 2020 from the Transportation Committee regarding Slow Streets be referred to staff for action.	Oct. 2020 - Staff reported back Jul. 28, 2020; direction received to implement slow zones on St. George Street.	JM	Complete	Y

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RC20/264	2020-06-23	SC	Staff Costs to Assist in the Establishment of the Salish Sea Research and Education Society	THAT staff be directed to connect the Salish Sea Research and Education Society with Vantage Point and other organizations as staff deem appropriate; AND THAT the City provide a letter of support to assist the Salish Sea Research and Education Society with partner and donor engagement.	Oct. 2020 - Still ongoing.	KZ	Q1 2021	N
RC20/272	2020-06-23	SC	Emergency SOS Auto 911 Call Smartphone Technology	WHEREAS the significant rise in cell phone 911 pocket calls and dropped 911 pocket calls has resulted since the introduction of the Emergency SOS Auto 911 call feature in smartphone devices and watches; AND WHEREAS Canada has over 12 million calls to 911 annually, with 30% of those from pocket dialed and dropped 911 calls, which are a significant drain on resources, both from a 911 call centre standpoint, but also in terms of first responder operational resources; THEREFORE BE IT RESOLVED THAT the federal government require the Canadian Radio and Telecommunications Commission (CRTC) that regulates and supervises broadcasting and telecommunications in the public interest, require carriers and companies that produce cellular products and services, be required to change the Emergency SOS default to 'disabled' as a much-needed safeguard against inadvertent or unintended 911 calls; AND THAT the federal government require the Canadian Wireless Telecommunications Association (Cwta) who represents cellular and satellite carriers and companies that produce cellular products/services support the consumer's right to intentionally opt-in to the Emergency SOS functionality in order to prevent unintentional auto-calling 911; AND THAT the federal government require that Telus, Rogers, Bell and other cellular service provider take a more active role in public education with respect to the Emergency SOS feature by educating consumers of their option to opt-in at the point of sale of the device, and/or the services; AND THAT this resolution be submitted for consideration at the 2020 Union of BC Municipalities Convention, the 2021 Federation of Municipalities Convention, with a copy forwarded to the federal Ministry of Justice for consideration.	Oct. 2020 - Will be submitted to FCM for 2021; submission for UBCM for 2020.	SI/DS	Completed	Y
RC20/275	2020-07-14	RC	Delegation – Bev Davino	THAT the delegation request be placed on a subsequent Council agenda for consideration.	Oct. 2020 - Staff preparing a report for November.	KZ	Q4 2020	Y



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RC20/281	2020-07-14	RC	Bike Route Review	THAT the report dated June 22, 2020 from the Transportation Committee regarding Bike Route Review be referred to staff for action.	Oct. 2020 - No update at this time.	JM	Q1 2021	N
RC20/285 to 286	2020-07-14	RC	Final Report from the Port Moody Affordable Housing Task Force	THAT staff be directed to carry out the eight recommendations of the Affordable Housing Task Force as presented and recommended in the report dated June 16, 2020 from the Affordable Housing Task Force regarding Final Report from the Port Moody Affordable Housing Task Force;  AND THAT staff report back on timeline implications, and how the recommendations will be implemented.	Oct. 2020 - Staff have reviewed the list and are looking at timeline implications and an implementation schedule for each recommendation.	KZ	Q1 2021	Y
RC20/287	2020-07-14	RC	Application for Community Connectedness Grant to Support Cultural Sharing Through Food Security	THAT staff be directed to apply for funding for a Community Connectedness grant through Plan H, as recommended in the report dated July 13, 2020 from Councillor Amy Lubik regarding Application for Community Connectedness Grant to Support Cultural Sharing Through Food Security.	Oct. 2020 - Staff applied for the grant and are supporting the project.	KZ	Complete	Y
RC20/288	2020-07-14	RC	COVID-19 Related Business Licence and Permit Fees	THAT Staff be directed to prepare amendments to relevant bylaws exempting current Port Moody businesses from paying any additional fees to the City so that they may expand outdoors, move into a larger space, or add on a secondary physical location, allowing for proper physical distancing to help combat the spread of COVID-19, as recommended in the report dated July 13, 2020, from Councillor Steve Milani regarding COVID-19 Related Business Licence and Permit Fees;  AND THAT any monies already paid out by businesses for COVID-19 related expansion, as stated in this report, be refunded in full.	Oct. 2020 - Bylaw amendments complete; staff are processing refunds as directed by Council.	KZ	Complete	Y
RC20/290	2020-07-14	RC	Hybrid Meetings	THAT staff be directed to report back on mechanisms to enable Council, staff, and the Public to attend meetings electronically during the COVID-19 Pandemic.	Oct. 2020 - Completed.	RH	Completed	Y
FC20/031 to 034	2020-07-21	SC(FC-COTW)	2021-2025 Financial Plan Guidelines for Staff	AND THAT staff be directed to develop a detailed service vision for moving forward for one additional year in a COVID-19 pandemic.	Oct. 2020 - Staff are considering options as part of the budget for 2021.	PR	Ongoing	Y

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CW20/063 to 064	2020-07-21	SC(FC-COTW)	Affordable Housing Related Initiatives	AND THAT staff be directed to initiate exploratory conversations with the Co-operative Housing Federation of BC and Council regarding Community Land Trusts.	Oct. 2020 - Staff have met with the Co-operative Housing Federation.	KZ	Complete	Y
CW20/065	2020-07-21	SC(FC-COTW)	Climate Action Plan	AND THAT staff be directed to report back with a Two-Year Funding and Implementation Strategy for priority actions.	Oct. 2020 - Staff are reporting back in November.	KZ	Q4 2020	Y
RC20/300	2020-07-28	RC	Delegation – Haven Lurbiecki	THAT staff be directed to overhaul the online public-facing development reporting system to be more detailed (as described in the delegation presentation), easier to use, and involve an interactive map component.	Oct. 2020 - Staff are in the process of including development applications in the City's GIS system.	KZ	Q1 2021	Y
RC20/303 (Consent)	2020-07-28	RC	A Call to Support Disaggregated COVID-19 Data Collection	THAT Council direct the City of Port Moody to join with the City of New Westminster and other municipalities in writing to the provincial and federal Ministers of Health to request the collection and analysis of disaggregated data related to COVID 19 infection, treatment, and recovery, which shall enable identification of relative outcomes in terms of race/ethnicity, socioeconomic class, and disability, in order to help guide evidence-based health care and social program interventions.	Oct. 2020 - Letter was sent.	SI	Completed	Y
RC20/303 (Consent)	2020-07-28	RC	Moody Innovation Centre – Innovation Precinct Support	THAT the City of Port Moody support the vision of the Moody Innovation Centre as a provincially-designated Innovation Precinct, with a distinct focus on economic growth and new jobs based on the establishment of emerging and sustainable businesses in technology and innovation; AND THAT Port Moody City Council request support from the Province of British Columbia in the development of a business case, marketing plan, and other aspects related to envisioning the Moody Innovation Centre as an Innovation Precinct; AND THAT staff be directed to send a request for support to the BC Ministry of Jobs, Economic Development, and Competitiveness, and to inquire about creating a Memorandum of Understanding with regards to establishing the Moody Innovation Centre as a Provincially-supported Innovation Precinct.	Oct. 2020 - This letter has not been sent per the direction of Cllr. Madsen and Mayor Vagramov. Need to have white paper workshop to determine numbers before sending a letter.	SI	Q1 2021	Y
RC20/306	2020-07-28	RC	Fees Bylaw Amendment for Mural Permit Fee – Adoption	THAT staff report back on a mural contest to promote murals in the city.	Oct. 2020 - No update.	RH	Q2 2021	N

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RC20/310 to 311	2020-07-28	RC	Food Production – Parks	<p>RC20/310 Moved and seconded THAT staff be directed to proceed with the Food Production – Parks recommendations for planting non-animal-attractant plants in City green spaces as outlined in the report dated July 10, 2020 from the Environment and Parks Department – Parks Division regarding Food Production – Parks;</p> <p>AND THAT the budget of \$39,790 to establish edible planting locations at City Hall, Pioneer Park, and the Arts Centre be referred to the Finance Committee to identify a funding source.</p> <p>RC20/311 THAT this item be referred to staff to report back on staff supported community involvement and on the possibility of turning the proposed food production areas into community gardens.</p>	Oct. 2020 - No update.	RH	Q1 2021	N

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RC20/313 to 317	2020-07-28	RC	Updating Corporate Policy – Mayor and Council Guidelines	<p>RC20/314-315            THAT Council direct staff to draft modifications to Corporate Policy – 01-0530-2019-01 – Mayor and Council Guidelines as recommended in the report dated July 19, 2020 from Councillor Hunter Madsen regarding Updating Corporate Policy – Mayor and Council Guidelines to accomplish the following:            1. Initiate Weekly Media Updates, excluding bullet point C;            2. Initiate Quarterly Council Cross-Briefings;            4. Amend Daily Role Of Mayor; and            5. Add Standard Response regarding the inclusion of input at Public Hearings.</p> <p>RC20/317            THAT Council direct staff to draft modifications to Corporate Policy – 01-0530-2019-01 – Mayor and Council Guidelines as recommended in the report dated July 19, 2020 from Councillor Hunter Madsen regarding Updating Corporate Policy – Mayor and Council Guidelines to accomplish the following:            3. Change Weekly Acting Mayor's Update Requirements.</p>	Oct. 2020 - Updated Policy submitted for consideration on Oct. 13.	SI	Oct. 13, 2020	Y
RC20/329	2020-09-08	RC	Land Use Committee and Advisory Design Panel Terms of Reference	THAT the Land Use Committee Terms of Reference be referred to staff to report back at an upcoming Committee of the Whole meeting for discussion on the Terms of Reference as provided by Council.	Oct. 2020 - Staff reported back to Council.	KZ	Complete	Y

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RC20/342 to 345	2020-09-08	RC	loco Townsite Heritage Condition Assessment Report	<p>RC20/342 Moved and seconded THAT the loco Townsite Heritage Condition Assessment Report (July 2020) be sent to GILIC Developments requesting a formal response to the Report recommendations before October 15, 2020, including a work plan and timeline as recommended in the report dated August 21, 2020 from the Planning and Development Department – Policy Planning Division regarding loco Townsite Heritage Condition Assessment Report;</p> <p>AND THAT GILIC Developments be asked to do the following:</p> <ul style="list-style-type: none"> <li>• grant access within the temporary fencing to allow the consultant to complete the interior and exterior condition assessment of the heritage buildings;</li> <li>• pay all costs associated with completion of this additional assessment;</li> <li>• forward the results of this additional assessment to the City of Port Moody;</li> </ul> <p>and</p> <ul style="list-style-type: none"> <li>• address any additional recommendations as part of an updated work plan and timeline.</li> </ul> <p>RC20/343 THAT this item be referred to a Closed Council meeting for discussion with the City Solicitor.</p> <p>RC20/344 THAT GILIC be invited to a meeting with Council.</p> <p>RC20/345 THAT staff reach out to SD#43 to request a school site tour for Council and staff.</p>	Oct. 2020 - Staff have arranged a meeting with the City Solicitor, have been in communication with Gilic per the assessment, and are arranging a tour of the school.	KZ	Q1 2021	Y
RC20/347	2020-09-08	RC	COVID-19 Business Impact Survey Results	THAT the report dated August 4, 2020 from the Economic Development Office regarding COVID-19 Business Impact Survey Results be referred to staff to report back on potential actions that the City can undertake to respond to the survey findings.	Oct. 2020 - In progress.	KZ	Q1 2021	Y

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RC20/350	2020-09-08	RC	Rodenticide-Ban Bylaw	RC20/350 THAT staff be directed to report back with a bylaw to prohibit the use of rodenticides on all Port Moody-owned properties as recommended in the report dated July 30, 2020 from Councillor Meghan Lahti regarding Rodenticide-Ban Bylaw; AND THAT the City of Port Moody only use the services of companies that do not use anticoagulant rodenticides when providing vector control on private property; AND THAT staff be directed to communicate to residents and businesses in the City of Port Moody Council's direction in this matter, including information regarding the harmful impacts of anticoagulant rodenticides, and provide options for better alternatives that are available; AND THAT Council send a letter to the Province of BC, copying all MLAs, requesting a province-wide ban on the use of rodenticides; AND THAT the recommendations from this report be forwarded to all BC municipalities and submitted to UBCM as a late resolution.	Oct. 2020 - A rodenticide bylaw is being drafted. Communications to residents are being prepared. Correspondence is being sent to parties in the Council motion.	RH	Q4 2020	Y
RC20/351	2020-09-08	RC	Support for Opposition to Fortis BC's Proposed Tilbury Phase 2 LNG Expansion Project	THAT Council state its opposition to the Tilbury Phase 2 LNG Expansion Project;  AND THAT Council send a letter of support for the critical assessment outlined in the report from Richmond Council, titled "Tilbury Phase 2 LNG Expansion Project," including health impacts of upstream fracking of LNG, to the BC Environmental Assessment Office and the Impact Assessment Agency of Canada to support the provincial and federal environmental assessments, as recommended in the memo dated August 24, 2020 from Councillor Amy Lubik regarding Support for Opposition to Fortis BC's Proposed Tilbury Phase 2 LNG Expansion Project.	Oct. 2020 - Letter was sent.	SI	Completed	Y

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RC20/352	2020-09-08	RC	Support for National Pharmacare Program Call to Action	WHEREAS more people are susceptible to lack of pharmacare than before the COVID-19 pandemic;  THEREFORE BE IT RESOLVED THAT the City of Port Moody send a letter to the Federal Government, including the Minister of Health and leaders of the opposition parties, urging them to develop and implement a Universal Public National Pharmacare program as soon as possible, as recommended in the memo dated August 24, 2020 from Councillor Amy Lubik regarding Support for National Pharmacare Program Call to Action.	Oct. 2020 - Letter was sent.	SI	Completed	Y
FC20/040	2020-09-15	SC (FC-COTW)	Divesting the City's Investment Portfolio Away from Fossil Fuels Analysis	AND THAT staff be directed to amend Corporate Policy – 05-1860-01 – Investment of Available Funds to include a percentage of investments in the Municipal Finance Authority's Fossil Fuel Free Short Term Bond Fund for Council's consideration.	Oct. 2020 - Staff have met with MFA and are in the process of moving funds into a FFF to start the process of divesting City funds away from fossil fuel related industries. Staff have discussed with MFA a future meeting to look at the City's Investment Policy.	PR	Ongoing	Y
CW20/067 to 070	2020-09-15	SC (FC-COTW)	Hybrid Council Meetings	CW20/067 Moved and seconded THAT staff be directed to implement Hybrid Meeting Option #3 as presented at the Special Council Committee of the Whole Meeting held on September 15, 2020.  CW20/068 THAT this item be postponed until staff can report back on the Metro Vancouver Hybrid Committee meeting model.  CW20/069-070 THAT staff report back on the implementation of Option 2 and its requirements; AND THAT staff report back on the City of Coquitlam's hybrid meetings.	Oct. 2020 - A memo will be presented at the Oct. 27 Regular Council meeting.	RH	Q4 2020	Y

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CW20/075	2020-09-15	SC (FC-COTW)	Early Input – OCP-Rezoning (Apartment) – 2505-2517 St. George Street (Laidler Development)	THAT staff be directed to report back to a future meeting of Council regarding rebuilding Kyle Centre, considering nearby properties and developments, and leveraging City-owned lands including roadways and pocket parks.	Oct. 2020 - Staff to report back in 2021.	KZ/PR	Q1 2021	Y
CW20/076 to 077	2020-09-15	SC (FC-COTW)	Inlet Sports Field – Investing in Canada Infrastructure Program (Community, Culture, and Recreation) Grant Application 2020	<p>CW20/076 THAT staff be directed to apply for grant funding under the Investing in Canada Infrastructure Program (ICIP) for Community, Culture, and Recreation (CCR) for the field component of the Inlet Sports Field project as recommended in the report dated September 4, 2020 from the Engineering and Operations Department – Project Delivery Services Division regarding Inlet Sports Field – Investing in Canada Infrastructure Program (Community, Culture, and Recreation) Grant Application 2020.</p> <p>CW20/077 THAT staff report back to Council on alternate funding models to consider for Inlet Field Soccer Field Rebuild.</p>	Oct. 2020 - Grant application has been submitted for the project. If the grant application is unsuccessful, staff will report back with alternative funding models for consideration.	RH	Q2-Q4 2021	Y



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CW20/080	2020-09-15	SC (FC-COTW)	UBCM Late Resolution – Rodenticide Ban	<p>THAT the following be submitted as a late resolution to the 2020 UBCM:</p> <p>WHEREAS anticoagulant rodenticides are highly toxic, persistent and bio-accumulative compounds used to eliminate rodent populations that pose serious threats to BC wildlife (including raptors, songbirds, coyotes, snakes, raccoons, owls) and the environment (including aquatic ecosystems) through primary and secondary poisoning of non-target species placing owls and raptors at a particularly high risk of secondary poisoning because of their dependence on rodents as a food source; AND WHEREAS anticoagulant rodenticides are an ineffective and counterproductive means of controlling rodent populations long-term because they fail to address the root of the infestation problems (i.e. access to food, shelter, and other attractants) and kill predators that serve as natural and chemical-free methods of pest control (e.g. a single owl eats around 1,000 rats per year);</p> <p>AND WHEREAS municipal governments have passed motions to ban the use of anticoagulant rodenticides on city-owned property and have petitioned the BC government to implement a province-wide ban because existing risk mitigation measures implemented by federal and provincial governments are inadequately addressing the threats that anticoagulant rodenticides pose to the environment, wildlife, and human health;</p> <p>THEREFORE BE IT RESOLVED THAT Port Moody recommend and promote a Province-wide ban on the sale, purchase, and use of anticoagulant rodenticides, and call for the Minister of Health to initiate a special review of the regulation of anticoagulant rodenticides.</p>	Oct. 2020 - Completed.	DS	Completed	Y