

Memorandum

Date: October 26, 2020
Submitted by: Engineering and Operations Department – Project Delivery Services Division
Subject: Proposed Development Cost Charge Expenditure Bylaws – Moody Centre Drainage Study and 109 HGL Pressure Zone Split Feasibility Study

Pursuant to section 566 of the *Local Government Act (LGA)*, a Development Cost Charge (DCC) paid to a local government must be deposited in a separate special DCC reserve fund established for each purpose for which the local government imposes the DCC. This DCC reserve fund was established by the City through Bylaw No. 1595, 1983. The *LGA* also states that funds collected in the DCC reserves can be only used on projects identified in the City's DCC program, and municipalities must authorize this expenditure through a bylaw.

Staff are requesting expenditures of DCC funds, through bylaw, on two projects in the City's DCC program that was approved by the Province in 2019:

- Draft City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw, 2020, No. 3283 (Moody Centre Drainage Study) (**Attachment 1**)—a Bylaw to appropriate for expenditure from the Development Cost Charge Reserve Fund for the purpose of the development of a stormwater management master plan to provide direction to how and where storm mains can be constructed within the Moody Centre area. This project is noted as D-2 on the DCC Projects List. This study was completed in 2019 and presented to Council on September 17, 2019.
- Draft City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw, 2020, No. 3284 (Pressure Zone Split Feasibility Study) (**Attachment 2**)—a Bylaw to appropriate for expenditure from the Development Cost Charge Reserve Fund for the purpose of commissioning a feasibility study on splitting one of the City's water pressure zones (known as the 109 HGL). The 109 pressure zone provides about half of the city's water demand on both the North and South shores, and splitting the zone would enable the City to develop separate pressure management strategies to gain operational flexibility. This project is noted as W-1 on the DCC Projects List, and this study is currently underway with tentative completion by the end of 2020.

Both bylaws are attached for Council's consideration of first, second, and third readings. The recommended resolutions are:

THAT City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw, 2020, No. 3283 (Moody Centre Drainage Study) and City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw, 2020, No. 3284 (Pressure Zone Split Feasibility Study) be read a first, second, and third time as recommended in the memo dated October 26, 2020 from the Engineering and Operations Department – Project Delivery Services regarding Proposed Development Cost Charge Expenditure Bylaw – Moody Centre Drainage Study and 109 HGL Pressure Zone Split Feasibility Study.

Attachments:

1. Draft DCC Reserve Fund Expenditure Bylaw, 2020, No. 3283 (Moody Centre Drainage Study).
2. Draft DCC Reserve Fund Expenditure Bylaw, 2020, No. 3284 (Pressure Zone Split Feasibility Study).

Report Approval Details

Document Title:	Proposed Development Cost Charges Expenditure Bylaws - Moody Centre Drainage and Pressure Zone Split Feasibility Studies.docx
Attachments:	- Attachment 1 - Draft DCC Reserve Fund Expenditure Bylaw 2020 No. 3283 (Moody Centre Drainage Study).pdf - Attachment 2 - Draft DCC Reserve Fund Expenditure Bylaw 2020 No. 3284 (Pressure Zone Split Feasibility Study).pdf
Final Approval Date:	Nov 3, 2020

This report and all of its attachments were approved and signed as outlined below:

Kim Law, Manager of Project Delivery Service - Oct 30, 2020 - 5:12 PM

Jeff Moi, General Manager of Engineering - Nov 2, 2020 - 8:46 AM

Dorothy Shermer, Corporate Officer - Nov 2, 2020 - 11:22 AM

Rosemary Lodge, Manager of Communications and Engagement - Nov 2, 2020 - 4:17 PM

Paul Rockwood, General Manager of Finance and Technology - Nov 2, 2020 - 6:00 PM

Tim Savoie, City Manager - Nov 3, 2020 - 3:18 PM