



MINUTES

Port Moody Public Library Board **Thursday, September 17, 2020**

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, September 17, 2020 via Zoom.

Present

Pat Merrett (Chair)
Afton Bell
Jacquie Boyer
Chris Dunnett
Daphne Herberts
Bill Lawrie
Jo-Anne Parneta
Cllr. Zoë Royer
Heather Rohrlack
Dave Zille

Regrets

Daniel Qin

In Attendance

Marc Saunders, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:03 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by D. Herberts and seconded

THAT the agenda of the regular Library Board meeting of September 17, 2020 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Cllr. Royer and seconded

THAT all items on the consent agenda be approved or received for information.

3.1 Minutes of the regular Library Board meeting of August 27, 2020 (approval)

3.2 Correspondence (none)

3.3 Media Coverage (for information)

3.4 Customer Feedback (for information)

Carried.

4. New Business

Library Director's Report

4.1 Library Director's Report

The Library Director's report was received for information.

Initials of staff will be used in future Director's reports which are permanently archived as part of the Board agenda packages. Only new hires, promotions or retirements will have full names.

D. Solem left the meeting at 7:21 p.m.

The meeting moved in-camera at 7:21 p.m.

In-camera

In-camera

Moved by J. Boyer and seconded

THAT, as provided in section 90(1) (c) of the Community Charter, this meeting of the Library Board be closed to the public.

Carried.

The meeting moved out of in-camera and returned to a public forum at 7:38 p.m.

D. Solem returned to the meeting at 7:39 p.m.

- 1) Library 2021-2025 Financial Plan Submission Report
- 2) Operating GL Summary 2021-2025

4.2 Library 2021-2025 Financial Plan Submission

The Library Director spoke to the Library's draft 2021-2025 Five Year Financial Plan, as based on the Director's report dated September 11, 2020.

Moved by J. Parneta and seconded

THAT the library's 2021-2025 Five Year Financial Plan submission be approved and forwarded to the City of Port Moody's Finance Department.

Carried.

**Proposal to Create
Circulating Ukulele
Collection**

4.3 Proposal to Create Circulating Ukulele Collection

The Director presented a proposal for establishing a small, circulating ukulele collection with a goal to support the Library's programming and encourage musical literacy, social inclusion and personal reward from creating music.

Moved by A. Bell and seconded

THAT the Library Board approve the expenditure of up to \$1,000 from the Library Books & Collections Reserve to create a Circulating Ukulele Collection.

Carried.

**Proposal to Create
Storytime in a Bag
Collection**

4.4 Proposal to Create Storytime in a Bag Collection

The Director presented a proposal to provide quality early learning activity kits to those who face barriers in accessing online programming.

Moved by B. Lawrie and seconded

THAT the Library Board approve the expenditure of up to \$1,000 from the Library Books & Collections Reserve to create a Storytime in a Bag Collection.

Carried.

**Proposal to Create
Social Justice Book
Club Sets**

4.5 Proposal to Create Social Justice Book Club Sets

The Director presented a proposal recommending the creation of 11 book club sets of social justice titles to support Library programming and facilitate self-education.

Moved by J. Boyer and seconded

THAT the Library Board approve the expenditure of up to \$3,900 from the Library Books & Collections Reserve to create book club sets of Social Justice material.

Carried.

5. Reports from Board Committees/Representatives

Board Chair

5.1 Update from Library Board Chair

The Chair gave a brief report on Library Board activities.

Policy Review Committee	5.2	Policy Review Committee No report.
BCLTA	5.3	BCLTA D. Zille will forward information on low cost or free workshops for trustees.
Public Library InterLINK	5.4	Public Library InterLINK No report.
Arts & Culture Committee	5.5	Arts & Culture Committee C. Dunnett gave a brief report on Arts & Culture Committee activities.
Roundtable	6.	Roundtable There was a brief roundtable. The Board expressed their appreciation of the staff work being done.
Adjournment	7.	<u>Adjournment</u> The meeting adjourned at 8:45 p.m.