

# Memorandum

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Date: October 19, 2020  
Submitted by: Legislative Services Division  
Subject: COVID-19 Temporary Assistance Program for Businesses and Related Business Licence and Permit Fees – Adoption

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At the Regular Council meeting held on October 13, 2020, Council considered a report dated September 29, 2020 from the Engineering and Operations Department – Project Delivery Services Division regarding Update on COVID-19 Temporary Assistance Program for Businesses and Related Business Licence and Permit Fees (**Attachment 1**) and passed the following resolution:

*RC20/366 (Consent)*

THAT City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 5, 2020, No. 3262 be read a first, second, and third time as recommended in the report dated September 21, 2020 from the Community Development Department – Economic Development Office regarding Update on COVID-19 Temporary Assistance Program for Businesses and Related Business Licence and Permit Fees;

AND THAT staff be directed to change the expiry date of issued outdoor customer seating expansion permits to October 31, 2021 to be consistent to the Liquor and Cannabis Regulation Branch approvals.

City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 5, 2020, No. 3262 (**Attachment 2**)—a Bylaw to amend City of Port Moody Fees Bylaw, 2019, No. 3213 to add fee exemptions for participants of the COVID-19 Temporary Assistance Program for Businesses—is now before Council for consideration of adoption. The recommended resolution is:

**THAT City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 5, 2020, No. 3262 be now adopted as recommended in the memo dated October 19, 2020 from the Legislative Services Division regarding COVID-19 Temporary Assistance Program for Businesses and Related Business Licence and Permit Fees – Adoption.**

Attachments:

1. Report considered at October 13, 2020 Regular Council meeting – COVID-19 Temporary Assistance Program for Businesses.
2. Bylaw No. 3262.

## Report Approval Details

Document Title:	COVID-19 Temporary Assistance Program for Businesses and Related Business Licence and Permit Fees – Adoption.docx
Attachments:	- Attachment 1 - Report considered at 2020 10 13 RC meeting – COVID-19 Temporary Assistance Program for Businesses.pdf - Attachment 2 - Bylaw No. 3262.pdf
Final Approval Date:	Oct 20, 2020

This report and all of its attachments were approved and signed as outlined below:

Dorothy Shermer, Corporate Officer - Oct 19, 2020 - 9:38 PM

Tim Savoie, City Manager - Oct 20, 2020 - 1:46 PM