

Memorandum

Date: September 29, 2020
Submitted by: Engineering and Operations Department – Project Delivery Services Division
Subject: Proposed Development Cost Charges Expenditure Bylaw – Elgin-Clarke Pedestrian Signal

At the September 15, 2020 Special Council meeting, Council considered a report dated August 26, 2020 from the Engineering and Operations Department – Project Delivery Services Division regarding Funding Request – Installation of Pedestrian-Controlled Signal at Elgin and Clarke (**Attachment 1**) and passed the following resolution:

FC20/042 (RC20/354)

THAT \$90,557 be allocated from the MTP Reserve and \$236,285 be allocated from the DCC Reserve to fund the construction of a pedestrian-controlled signal at the intersection of Elgin Street and Clarke Street as recommended in the report dated August 26, 2020 from the Engineering and Operations Department – Project Delivery Services Division regarding Funding Request – Installation of Pedestrian-Controlled Signal at Elgin and Clarke.

Pursuant to section 566 of the *Local Government Act (LGA)*, a Development Cost Charge (DCC) paid to a local government must be deposited in a separate special DCC reserve fund established for each purpose for which the local government imposes the DCC. This DCC reserve fund was established by the City through Bylaw No. 1595, 1983. The *LGA* also states that funds collected in the DCC reserves can be only used on projects identified in the City's DCC program, and municipalities must authorize this expenditure through a bylaw.

The Clarke and Elgin Pedestrian Signal project is included in the City's DCC program that was approved by the Province in 2019. Draft City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw, 2020, No. 3276 (Elgin-Clarke Pedestrian Signal) (**Attachment 2**)—a Bylaw to appropriate for expenditure from the Development Cost Charge Reserve Fund for the purpose of paying the capital costs of the construction of a pedestrian-controlled signal at the intersection of Elgin Street and Clarke Street—is attached for Council's consideration of first, second, and third readings. The recommended resolution is:

THAT City of Port Moody Development Cost Charges Reserve Fund Expenditure Bylaw, 2020, No. 3276 (Elgin-Clarke Pedestrian Signal) be read a first, second, and third time as recommended in the memo dated September 29, 2020 from the Engineering and Operations Department – Project Delivery Services regarding Proposed Development Cost Charges Expenditure Bylaw – Elgin-Clarke Pedestrian Signal.

Attachments:

1. Report considered at September 15, 2020 Special Council meeting regarding Funding Request – Installation of Pedestrian-Controlled Signal at Elgin and Clarke.
2. Draft City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw, 2020, No. 3276 (Elgin-Clarke Pedestrian Signal).

Report Approval Details

Document Title:	Proposed Development Cost Charges Expenditure Bylaw – Clarke and Elgin Pedestrian Signal.docx
Attachments:	- Attachment 1 - Report considered at 2020 09 15 Special Council meeting re Pedestrian-Controlled Signal at Elgin and Clarke.pdf - Attachment 2 - Draft Development Cost Charge Reserve Fund Expenditure Bylaw, 2020, No. 3276 (Elgin-Clarke Pedestrian Signal).pdf
Final Approval Date:	Oct 2, 2020

This report and all of its attachments were approved and signed as outlined below:

Stephen Judd for Jeff Moi, General Manager of Engineering and Operations - Sep 30, 2020 - 3:48 PM

Dorothy Shermer, Corporate Officer - Sep 30, 2020 - 4:33 PM

Rosemary Lodge, Manager of Communications and Engagement - Sep 30, 2020 - 6:17 PM

Paul Rockwood, General Manager of Finance and Technology - Oct 1, 2020 - 9:18 AM

Tim Savoie, City Manager - Oct 2, 2020 - 11:02 AM