

Memorandum

Date: September 21, 2020
Submitted by: Finance and Technology Department – Financial Services Division
Subject: Appointment of Signing Officers

Due to staffing changes that have recently occurred at the City, the resolution authorizing signing officers for the City bank accounts requires updating. The recommendation is:

THAT the signing officers' resolution approved on November 13, 2018 be rescinded as recommended in the memo dated September 21, 2020 from the Finance and Technology Department – Financial Services Division regarding Appointment of Signing Officers;

AND THAT, effective October 13, 2020, the signing officers for all City of Port Moody bank accounts be any two of the following:

- **Mayor Robert Vagramov or, in the absence of the Mayor, the Acting Mayor or Second Acting Mayor;**
- **Tim Savoie, City Manager;**
- **Paul Rockwood, General Manager of Finance and Technology;**
- **Tyson Ganske, Manager of Financial Planning; and**
- **Lorena Miat, Manager of Financial Reporting.**

Report Approval Details

Document Title:	Appointment of Signing Officers.docx
Attachments:	
Final Approval Date:	Sep 25, 2020

This report and all of its attachments were approved and signed as outlined below:

Dorothy Shermer, Corporate Officer - Sep 22, 2020 - 10:28 AM

Paul Rockwood, General Manager of Finance and Technology - Sep 22, 2020 - 10:58 AM

Rosemary Lodge, Manager of Communications and Engagement - Sep 22, 2020 - 1:35 PM

Tim Savoie, City Manager - Sep 25, 2020 - 3:30 PM