



MINUTES

Port Moody Public Library Board
Thursday, May 21, 2020

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, May 21, 2020 via Zoom.

Present

Pat Merrett (Chair)
Afton Bell
Jacquie Boyer
Chris Dunnett
Daphne Herberts
Bill Lawrie
Jo-Anne Parneta
Daniel Qin
Heather Rohrlack
Cllr. Zoë Royer
Dave Zille

In Attendance

Marc Saunders, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by D. Herberts and seconded

THAT the agenda of the regular Library Board meeting of May 21, 2020 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by J. Parneta and seconded

THAT all items on the consent agenda be approved or received for information.

- 3.1 Minutes of regular Library Board meeting of April 16, 2020 (approval)**
- 3.2 Correspondence (none)**
- 3.3 Media Coverage (none)**
- 3.4 Customer Feedback (for information)**

Carried.

4. New Business

Library Director's Report

4.1 Library Director's Report – Updated Response to COVID-19 Pandemic

The Library Director's report was received for information.

Library Recovery Plan

4.2 Library Recovery Report Plan

The Library Recovery Plan was discussed and the Board agreed on the following issues:

- June 1 target date for curbside pickup and drop-off
- July 2 target date for controlled access into the Library. Curbside pickup to continue for vulnerable customers.
- Open Tuesday evenings starting July 7
- Collecting fines start up with controlled access
- Advertise changes widely

Moved by J. Parneta and seconded

THAT the Library Board endorses the Library Recovery Plan.

Carried.

AND

Moved by J. Parneta and seconded

THAT once the Library has moved into building access in July, the Library will open one evening per week to provide accessibility for more customers.

Carried.

Library Revenue and Expenses

4.3 Library Revenue and Expenses

The Chair called for comments or questions.

Moved by C. Dunnett and seconded

THAT the Library Board receive the 2019 Financial Snapshot for information.

Carried.

There was a roundtable discussion.

Adjournment

7. **Adjournment**

The adjourned at 8:40 p.m.