

Outstanding Business List

EDMS#269061

Regular, Committee of the Whole, and Special Meetings

<u>Resolution Number</u>	<u>Date</u>	<u>Type</u>	<u>Agenda Item Title</u>	<u>Resolution</u>	<u>Comments</u>	<u>Lead</u>	<u>Target Date</u>	<u>3 mths. action?</u>
RC12/124	2012-03-27	RC	Green Roof Technology - Fire Hall #1	THAT a green roof policy be drafted and sent to the Environmental Protection Committee for input.	Sep. 2017 - In progress. BC Energy Step Code to be reviewed prior to implementing building requirements. Sep. 2018 - Step Code project started, await results prior to actioning this item. Mar. 2019 - no update, Step Code project in progress Aug. 2019 - no update, Step Code and Climate Action Plan in progress. Jan. 2020 - staff are working on the Climate Action Plan and this may be one of the implementation actions. Jun. 2020 - No action pending Climate Action Plan being finalized and this forms part of the proposed development of green building policies.	AB	Q4 2020	N
RC12/200	2012-05-22	RC	Petition - Resident Parking Only - 2123 and 2125 Clarke Street	THAT resident only parking be established for residents of 2123 and 2125 Clarke Street and staff report back with details.	May 2019 – Multi-Family residential permit program implemented late 2018. 2123 and 2125 Clarke residents may buy passes, but no parking zone exists adjacent to the subject property. Staff to review applicability of permit at this location. Jun. 2020 – no update.	JM	Q4 2020	N
RC13/083	2013-10-08	RC	Committee of the Whole Items for Ratification - Paved off street bike path - loco to Sasamat	THAT staff work with staff of the Village of Anmore to investigate and report back on the cost of a paved off-street bike path from the loco Townsite along 1 st Avenue to Sasamat Lake, along with details on how both communities could collaborate on this project.	Jan. 2016 - High-level conceptual costs completed. Arranging discussions with Anmore staff (New CEO). Checking opportunity for coordination with Brilliant Circle Group plans for loco lands in Port Moody and Anmore; Council report in Mar. 2016. Feb. 2018 - No further update. May 2019 – No further update. Aug. 2019 – No further update. Jun. 2020 – Given that the process has occurred, that there is no funding for this project, it is no longer relevant and staff have not taken further action.	JM	Dec. 31, 2020	N

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RC13/348	2013-11-26	RC	Proposed MRN Designated Road Connection to East Road	AND THAT staff request TransLink to clearly articulate all their expectations of the City in regards to the inclusion of these roads; AND THAT staff report back to Council on these expectations prior to executing an agreement with TransLink.	Mar. 2017 - MTP adopted, including recommendations to add roads to the MRN network. May 2018 - MRN addition request screening response for 2018 expansion received from TransLink. Staff arranging to meet with TransLink to discuss detail. Sep. 2018 - Staff to attend municipal workshop with TransLink in late Sep. May 2019 - TransLink screening does not support addition of the requested roads to the MRN in the current MRN expansion intake. Aug. 2019 - No further update. Jan. 2020 - No further update. Jun. 2020 - Status of MRN request reported to Council Feb. 25, no further action at this time.	JM	Completed	
RC15/059	2015-02-10	RC	Marine Fire Response Options	THAT further investigation be conducted on Purchasing a Port Moody owned Fire Boat for use by Fire-Rescue, Port Moody Policy Department and Operations, as indicated in the report from the Fire-Rescue Department regarding Marine Fire Response Options dated January 6, 2015.	May 2018 - Currently under discussion in Closed. Will report back when released from Closed. Jan. 2020 - Project included within the staff action plan. Not funded at this time.	RC	In progress	N
RC15/344	2015-10-13	RC	Untidy and Unightly Premises Bylaw Amendment	THAT staff report back on a mechanism to ensure that waste containers have a high standard of bear proofing; AND THAT staff offer guidance and assistance to property owners in doing so.	Mar. 2017 - Research on alternate cart closure solutions ongoing. A current alternate closure pilot is underway at 26 new homes in Heritage Woods. Report back in Q4 2017 on results. Oct. 2017 - Alternate closure pilot ongoing. May 2019 - No update, alternate closure pilot ongoing. Aug. 2019 - Alternate closure pilot complete, staff to report back in coordination with Solid Waste Annual Report. Jan. 2020 – no update. Jun. 2020 - Pilot summary reported to Council as part of Solid Waste Annual Report on Feb. 25, no further action at this time.	JM	Completed	

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RC16/093 to 094	2016-03-08	RC	Truck Route and Restrictions Amendment to the Street, Traffic, and Public Places Bylaw, No. 1528 - Adoption	THAT an amendment bylaw be drafted to correct the designation of the entirety of Clarke Street as part of the MRN.	Feb. 2018 - No update at this time. Implementation Plan for 2017 MTP adopted and currently hiring MTP project manager to lead related initiatives. May 2018 - MTP Project Manager on board to begin work per 2017 MTP Implementation Plan. May 2019 - No update at this time, update to be completed as part of MTP implementation. Aug. 2019 - No update at this time, update to be completed as part of MTP implementation. Short term (0-5 year) MTP implementation plan projects currently taking priority. Jan. 2020 - no update. Jun. 2020 - no update.	JM	Q2 2021	N
RC16/121 to 123	2016-03-22	RC	Cash-In-Lieu of Parking Program	RC16/121 to 122 THAT staff report back to Council with specific amendments to the City of Port Moody Zoning Bylaw or other appropriate bylaw which would permit land owners the option to pay the City a sum per parking stall in lieu of providing the required number of off-street parking stalls in new developments, up to a maximum reduction of 20% of the total number of required off-street parking stalls, in all areas within 800m of an Evergreen Line Station as recommended in the report dated February 28, 2016 from Councillor Rick Glumac regarding Cash In Lieu of Parking Program. RC16/123 THAT staff report back on collecting cash-in-lieu of parking funds in accordance with the Local Government Act, to be utilized for the provision of new off-street public parking spaces, improvements to existing off street parking spaces, and transportation infrastructure that supports walking, cycling, transit, or other alternative forms of transportation.	Dec. 2016 - To be addressed as part of the Moody Centre TOD Area Neighbourhood Plan. See also RC17/210 to 212. July 2018 - new Zoning Bylaw specifies new lower rates for TOD development. Master planning will take some time and this action would be further considered after a Master Plan is developed. May 2019 - no further updates; staff are still working on the Master Planning process for the Moody Centre TOD area Aug. 2019 - no further updates; staff are still working on the Master Planning process for the Moody Centre TOD area Jan. 2020 - No update. Jun. 2020 - No action, pending a Master Plan for Moody Centre TOD.	AB/JM	Q4 2021	N

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RC16/222 to 224	2016-05-24	RC	Evergreen Extension Parking Management Strategy Work and Consultation Plan	THAT a workshop be organized for Council to discuss the concept of park and ride and alternative parking models in the Transit Oriented Development area in relation to the Evergreen Line.	<p>Jun. 2017 - Direction to implement residential permit parking in multi-family areas.</p> <p>Oct. 2017 - Follow-up report planned for Q4 2017.</p> <p>Feb. 2018 - Follow-up report now planned for Mar/Apr. 2018.</p> <p>Apr. 2018 - Report on multi-family residential permit parking presented to Council. Direction received to report back with a simpler, lower cost, system. Staff report back planned for June 2018</p> <p>July 2018 - Staff reported back with multi-family residential permit program options - Option 1 approved by Council. Implementation planned for Q4 2018.</p> <p>May 2019 – Multi-family residential permit program implemented in late 2018</p> <p>Aug. 2019 - no further updates; staff are still working on the Master Planning process for the Moody Centre TOD area.</p> <p>Jan. 2020 - A discussion about parking will be included as part of the Moody Centre TOD workshop scheduled for early March.</p> <p>Jun. 2020 - Included as part of Moody Centre TOD Workshop on Mar. 3, 2020.</p>	JM	Completed	
RC16/225 to 227	2016-05-24	RC	Delegation Response - BC Boat Rentals	<p>The question on the second clause of the main motion (RC16/225b) as amended (by RC16/227) was put to a vote; the following motion was CARRIED:</p> <p>THAT staff bring back a draft Request For Proposals to offer boat tour services using Rocky Point Park land and facilities in 2017.</p>	<p>Feb. 2018 - No further updates at this time.</p> <p>Apr. 2019 - No further updates until comprehensive considerations for RPP boat launch area are fully considered.</p> <p>Aug. 2019 - No further updates until comprehensive considerations for RPP boat launch area are fully considered as part of Rocky Point Park Master Plan Update. This should include the consideration of electric boats to support Climate Action Plan.</p> <p>Jan. 2020 - Scheduled to be discussed in conjunction with the Rocky Point Park Master Plan update.</p>	LD	Recommended for No Longer Relevant to Council's Strategic Plan List	N

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CW17/013	2017-01-17	SC (COTW)	Tourism Committee 2016 Annual Report and Long-Term Strategic Tourism Plan	THAT staff report back on the costs associated with the implementation of the short-term priority focus areas.	Aug. 2019 - Report planned to go to Council in September 2019 with a slightly updated Tourism Strategic Plan. As part of this Council report, the resolution will be addressed. Chair Dilworth is currently reviewing the revised Strategic Plan and Work Plan. Jan. 2020 - Completed in Sep. 2019	JK	Completed	
CW17/090 to 092	2017-06-20	SC (COTW)	Updated Sustainability Report Card for Development Applications	AND THAT staff monitor the performance of the Sustainability Report Card including inviting feedback from development applicants and the community and report back after one year with further refinements as appropriate.	Ongoing monitoring. May 2019 - no update, pending item in work plan. Aug. 2019 - in progress Jan. 2020 - completion has been delayed due to other projects taking priority. Jun. 2020 - Project adapted due to Covid and referred to Committees by Council for input.	AB	Q4 2020	Y
RC17/254	2017-06-27	RC	Intersection of Forest Park Way and Turner Creek Drive	THAT staff evaluate the traffic movements in the Heritage Mountain Boulevard/David Avenue/Forest Park Way areas, particularly for peak time congestion, and recommend initiatives to reduce or alleviate the congestion, while maintaining traffic and pedestrian safety as recommended in the report dated May 26, 2017 from Mayor Mike Clay regarding Intersection of Forest Park Way and Turner Creek Drive.	Oct. 2017 - Study scope under development. Feb. 2018 - Study planned for spring 2018. May 2019 - no update. Aug. 2019 - No update at this time. Jan. 2020 - study reassigned and RFP to procure consultant in development. Jun. 2020 - Consultant selected by project delayed due to COVID-19 changes in traffic and school closures. Study to restart in 2021, provided traffic patterns return to a steady state.	JM	Q4 2020	Y
RC17/267	2017-07-11	RC	Food Truck Locations	THAT staff be directed to investigate potential food truck locations at City parks, including Westhill Park.	Feb. 2018 - No update at this time. Apr. 2019 - No update at this time. Aug. 2019 - No update at this time. Jan. 2020 - No update at this time. Jun. 2020 - Delayed due to COVID-19; staff coordinating with other food truck initiatives to determine options.	LD	Q1 2021	N

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CW17/126	2017-10-17	SC (COTW)	2018-2022 Water Rates	<p>THAT the water rate structure for 2018 remain the same as that in 2017;</p> <p>AND THAT staff begin a public consultation process for creating a more equitable water rate structure, including using water metering as a means of achieving equity.</p>	<p>Feb. 2018 - No update. May 2018 - No update. Sep. 2018 - No update. May 2019 - No update. Aug. 2019 - No update. Jan. 2020 - No update. Jun. 2020 - No update. To be assigned to technical staff member once capacity allows.</p>	JM	Q4 2021	N
RC17/482 to 483	2017-11-14	RC	A Call to End the Plastic Bag – Bring Your Own Bag Bylaw	<p>RC17/482 Moved and seconded WHEREAS single-use, disposable plastic bags are a menace to the environment, specifically marine ecosystems to which Port Moody belongs; and WHEREAS other, less-expected jurisdictions have already embraced the idea while the Port Moody Council Strategic Plan specifically mentions Courage to lead and embrace new ideas; THEREFORE BE IT RESOLVED THAT staff report back with options and the feasibility of a Bring Your Own Bag Bylaw, banning single-use plastic bags in the City of Port Moody as recommended in the report dated October 30, 2017 from Councillor Rob Vagramov regarding A Call to End the Plastic Bag – Bring Your Own Bag Bylaw; AND THAT staff report back with options and costs for plastic bag recycling as part of solid waste pickup; AND THAT the following motion be forwarded to the Lower Mainland Local Government Association (LMLGA), to push the issue regionally and provincially: THAT Metro Vancouver and the Province of British Columbia move towards banning the use and manufacture of single-use disposable plastic bags. AND THAT the aforementioned staff report be forwarded to the Environmental Protection Committee and the Youth Focus Committee for input before returning to Council in March 2018. RC17/483 THAT item 9.13 – A Call to End the Plastic Bag – Bring Your Own Bag Bylaw be referred to the Environmental Protection Committee.</p>	<p>This item has been forwarded to the Environmental Protection Committee. Feb. 2018 - EPC report reviewed by Council. Staff to report back with timeline for consultation for plastic bag, and foam and plastic single use containers. May 2018 - Report to Council on consultation timeline planned for June 2018. Jun. 2018 - Consultation timeline reported to Council. Direction approved to participate in Metro Vancouver strategy, report back to Council once complete, and develop a survey for Port Moody businesses. May 2019 – single-use item survey to businesses completed. Staff participation in Metro Vancouver initiative ongoing. Staff to report back to Council with findings in Q2/Q3 2019. Aug. 2019 – no update, staff to report back Q3 2019. Jan. 2020 - Staff reported to Council in Oct. 2019 on survey results and current work under way on SUI. Staff are now working with Metro Vancouver on regional SUI planning and will report back to Council once a regional approach is confirmed.</p>	JM	Completed	

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RC17/484	2017-11-14	RC	Barnet Highway HOV Lane Removal	THAT staff initiate the process, working with TransLink and the City of Burnaby, to remove the peak hour HOV lanes on Barnet Highway from View Street to the Burnaby border and beyond as recommended in the report dated November 6, 2017 from Mayor Mike Clay regarding Barnet Highway HOV Lane Removal.	Feb. 2018 - Included in MTP Implementation Plan for 2018. May 2018 - MTP Project Manager appointed to carry out Implementation Plan. May 2019 - No update, work to be completed as part of MTP Implementation Plan work on St. Johns and Clarke corridor plans. Aug. 2019 - no update. Jan. 2020 - St. Johns redesign RFP development under way to include consideration of future HOV network. Jun. 2020 - St. Johns redesign project under way, including HOV network.	JM	Q4 2020	Y
RC18/008	2018-01-09	RC	Snow and Winter Safety Program	THAT staff be directed to develop communication documents similar to that of the Snow and Winter Safety Program in place at the City of Port Coquitlam; AND THAT staff be directed to investigate the feasibility of entering into a partnership with the City of Coquitlam for use of their online Snow Angel Program.	May 2018 - Website reviewed and is consistent with Port Coquitlam messaging. Graphical enhancements to be considered through summer 2018. May 2019 - Staff investigated partnership with City of Coquitlam, determined that a partnership would have few efficiencies. Staff reviewing potential City-run snow angel program. Aug. 2019 - review of potential City-run snow angel program under way. Jan. 2020 - A new "Weather Ready" page has been developed on the new website including key messaging regarding snow and ice, and social media graphics for snow and ice messaging have also been developed.	JM	Completed	
RC18/042	2018-01-23	RC	Beaver Management Plan	THAT staff be directed to develop a Beaver Management Plan that promotes coexistence, outlines best management practices, and implements strategies that use alternatives to extermination and/or relocation wherever possible as recommended in the report dated January 11, 2018 from Councillor Meghan Lahti regarding Beaver Management Plan.	Apr. 2019 - Beaver Management Plan under way. Two stakeholder workshops have been held. Report to Council currently scheduled for June 2019. May 2019 - Draft Beaver Management Plan sent to stakeholders for comment. Workshop 3 is scheduled for June 11. Report to Council is currently scheduled for July 2019. Aug. 2019 - Workshop 3 held on June 11. Report to Council is currently scheduled for Fall 2019. Jan. 2020 - Beaver Management Plan adopted by Council Nov. 12, 2019.	LD	Completed	

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RC18/150 to 154	2018-03-27	RC	A Call To Divestment – Aligning City Investments With The Future	RC18/150 THAT staff be directed to report back with an analysis of the City's investment portfolio and dealings with financial institutions, highlighting investments and dealings that are related to the fossil fuel sector. RC18/151 THAT the aforementioned report include options for divesting the City's investment portfolio and severing the City's financial dealings with banks supporting the fossil fuel sector as recommended in the report dated March 1, 2018 from Councillor Rob Vagramov regarding A Call To Divestment – Aligning City Investments With The Future. RC18/153 THAT the City of Port Moody inform the Municipal Finance Authority (MFA) that the City will move any future MFA investments into a fossil-free Socially Responsible Investment (SRI) fund if such a fund is established by the MFA. RC18/154 THAT the following resolution and the report dated March 1, 2018 from Councillor Rob Vagramov regarding A Call To Divestment – Aligning City Investments With The Future be forwarded to the Lower Mainland LGA (Local Government Association) for regional and provincial advocacy, and consideration by the UBCM: THAT the Municipal Finance Authority of BC be called upon to (1) divest all investments from the fossil fuel related companies and endeavours, or (2) move forward with plans for a Socially Responsible Investment (SRI) fund free from investments in fossil-fuel related companies and endeavours.	Sep. 2018 - Staff doing research and preparing a report that discusses the challenges, options and recommendations around divestment . May 2019 - Staff are still doing research and preparing a report that discusses the challenges, options and recommendations around divestment. Aug. 2019 - Report in progress. Scheduled for RC in Sept-Oct 2019. Jan. 2020 - Staff have been waiting on MFA who are in the midst of creating a fossil fuel free bond fund. That initiative is currently in process by MFA. A report will be forthcoming from staff once the particulars of the fund are finalized. Jun. 2020 - MFA was scheduled to attend a meeting in Apr. 2020, but the meeting was cancelled and the report postponed. No letter was written, but staff have spoken with MFA several times. MFA has now established a new fund.	PR	Completed	
RC20/093	2020-01-28		Request to the Municipal Finance Authority to Provide a New Fossil Fuel Free Investment Product	RC20/093 THAT Port Moody City Council write a letter to Municipal Finance Authority to express interest in a fossil fuel free investment product as recommended in the report dated January 17, 2020 from Councillor Amy Lubik regarding Request to the Municipal Finance Authority to Provide a New Fossil Fuel Free Investment Product.				
RC18/170	2018-03-27	RC	Delegation Response – Clarke Street Businesses	THAT staff be directed to report back with options for and impacts of accelerating the installation of a signal controlled crosswalk at Elgin Street.	May 2018 - MTP Project Manager appointed to carry out Implementation Plan, item to be reviewed as part of MTP implementation. May 2019 - No update. Aug. 2019 - No update. Jan. 2020 - To be included in the 2020 capital plan. Jun. 2020 - MTP implementation plan, including this location, reported to Council Feb. 25, 2020, and referred to Finance Committee for review of funding options.	JM	Completed	

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RC18/183	2018-04-10	RC	Financial Literacy Workshop for Seniors	THAT the report dated March 16, 2018 from Seniors Focus Committee regarding Financial Literacy Workshop for Seniors be referred to staff for action.	Sep. 2018 - Approved at Finance Committee, Sep. 4, 2018. Mar. 2019 - Q4 2018 workshop cancelled by the committee and moved to 2019. May 2019 - The Seniors Focus Committee is still working on developing their work plan for 2019. It is to be determined whether this workshop is still a priority. Aug. 2019 - The Seniors Focus Committee has confirmed they would still like this workshop; it is scheduled for fall 2019 Jan. 2020 - Completed	KZ	Completed	
RC18/239	2018-05-08	RC	Force of Nature Delegation Response Regarding Solar Panels	THAT the Climate Action Committee be directed to report back with recommendations regarding a timeline and parameters for a climate action plan, including short-term and long-term goals; AND THAT the Climate Action Committee be directed to report back with a timeline and parameters to establish both corporate and community energy plans; AND THAT the Climate Action Committee be directed to report back on including solar guidelines for City facilities.	Climate Action Plan project (including Corporate and Community Energy Planning) has started summer 2018; Funding and hiring for Climate Change Coordinator pending, in the meantime the Sustainability and Energy Coordinator has started this work with the Committee; Solar Guidelines to be considered as part of Climate Action Plan development. May 2019 - No update at this time. Aug. 2019 - No update at this time. Jan. 2020 - No update at this time. Jun. 2020 - No action pending Climate Action Plan being finalized this summer.	AB	Q4 2020	N

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CW18/059 to 061	2018-06-19	COTW	RS1-S Small Lot Zone Implementation Update	<p>THAT staff be directed to prepare necessary bylaw and policy options to ensure that the site planning and servicing of new small RS1-S lot subdivisions address the challenges identified in the report dated June 4, 2018 from the Planning and Development Department – Development Planning Division regarding RS1-S Small Lot Zone Implementation Update;</p> <p>AND THAT staff be directed to report back on options for waiving Public Hearings for rezoning applications under the RS1-S zone;</p> <p>AND THAT staff be directed to report back with amendments to the Servicing Bylaw that allow for narrower roadways for front-back subdivision and consideration of alternatives to sidewalks;</p> <p>AND THAT staff be directed to report back with amendments to the Zoning Bylaw to provide provisions for rear parking for front-back subdivision.</p>	<p>July 2018 - revisions to subdivision and development servicing bylaw received 3 readings by Council. Fourth reading planned for September.</p> <p>Sep. 2018 - servicing bylaw updated.</p> <p>May 2019 - Other follow-up amendments and policies to be developed in the coming months.</p> <p>Aug. 2019 - in progress.</p> <p>Jan. 2020 - Largely on hold due to lack of staff capacity due to vacancy.</p> <p>Jun. 2020 - Consultant will work with staff to address this outstanding item.</p>	AB/JM	Q4 2020	Y
RC18/366 to 367	2018-06-26	RC	Reducing the Use of Single-Use Items, Plastic Bags, Poly Styrene Foams, and Plastic Containers	<p>RC18/366</p> <p>THAT staff participate in the Metro Vancouver (MV) Single Use Item Reduction Consultation as recommended in the report dated June 18, 2018 from the Engineering and Operations Department – Operations Division regarding Reducing the Use of Single-Use Items, Plastic Bags, Poly Styrene Foams, and Plastic Containers;</p> <p>AND THAT staff be directed to report back after the MV consultation is completed with recommendations on next steps in adopting bylaw updates or further consultation efforts.</p> <p>RC18/367</p> <p>THAT staff be directed to seek feedback from Port Moody business licence holders on their concerns about eliminating the use of single-use items through a survey, and to build a database of contact information for this purpose.</p>	<p>Sept 2018 - Staff working with Metro Vancouver staff to participate in single use item consultation. Staff currently developing a draft survey.</p> <p>May 2019 - single-use item survey to businesses completed. Staff participation in Metro Vancouver initiative ongoing. Staff to report back to Council with findings in Q2/Q3 2019.</p> <p>Aug. 2019 – no update, staff to report back Q3 2019.</p> <p>Jan. 2020 - Staff reported to Council in Oct. 2019 on survey results and current work under way on SUI. Staff are now working with Metro Vancouver on regional SUI planning and will report back to Council once a regional approach is confirmed.</p>	JM	Completed	

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RC18/390	2018-07-10	RC	Parks Code of Conduct	THAT staff report back to Council on next steps for a Parks Code of Conduct proposal with an associated communication and education strategy, inclusive of a review of existing signage and a proposal for streamlined signage in City parks.	<p>May 2019 - Staff presented a Parks Code of Conduct at Parks and Recreation Commission in fall 2018. A second meeting with PRC is required to finalize the Code of Conduct prior to bringing a report forward to Council.</p> <p>Aug. 2019 - Parks Code of Conduct on the Parks and Recreation Commission workplan for Fall 2019.</p> <p>Jan. 2020 - No update.</p> <p>Jun. 2020 - Initiation of internal sign discussion to determine a scope of work for streamlined signage in City Parks; delayed by COVID-19.</p>	LD	Q4 2020	Y
CW18/068	2018-07-17	COTW	Request for Direction on Establishing a Port Moody Filming Policy	<p>THAT staff prepare a draft Film Policy for Council consideration as recommended in the report dated June 29, 2018 from the Community Services Department – Cultural Services Division regarding Request for Direction on Establishing a Port Moody Filming Policy;</p> <p>AND THAT staff be directed to prepare the policy with a supportive approach, establishing clear comprehensive guidelines, simplifying processes, and facilitating requests within Policy requirements;</p> <p>AND THAT staff report back on Reserve Fund options for money collected through donations and other filming related activities for future allocation to community projects.</p>	<p>Sep. 2018 - Staff have begun the process of researching film policies. A draft Port Moody policy is planned to be presented to Council in early 2019.</p> <p>Mar. 2019 - Other municipal policy review complete; staff is in the process of drafting a Port Moody policy.</p> <p>May 2019 - Staff are working a draft policy.</p> <p>Aug. 2019 - Policy is still in the drafting stage.</p> <p>Jan. 2020 - This project has been on hold since Jun. 2019 due to staffing changes. The project resumed in Dec. 2019. A proposed draft policy and procedure are nearing completion and will be brought to Council for review late in Q1 2020.</p> <p>Jun. 2020 - Due to COVID-19, this report was delayed. A draft policy is planned to go to Council in July 2020.</p>	KZ	Q3 2020	Y

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RC18/460 to 462	2018-07-24	RC	Delegation Response – Regional Curling Facility	<p>THAT Council support in principle the establishment of the Lower Mainland – Tri-Cities Regional Curling Hub;</p> <p>AND THAT staff work with Coquitlam and Port Coquitlam City staff and curling clubs to develop a financial plan for financing the Lower Mainland – Tri-Cities Regional Curling Hub;</p> <p>AND THAT the support be shared by correspondence with the CEO of Curl BC and the presidents of the Coquitlam and Port Moody Curling Clubs.</p>	<p>Sep. 2018 - Staff have met with staff in Port Coquitlam and Coquitlam. Each municipality has sent a follow up letter to the CEO of Curl BC and the curling club President. As a proposed site has not been determined a draft financial plan is on hold until further information is received.</p> <p>Mar. 2019 - City of Coquitlam shared the land business case analysis is on hold pending required background work between the local curling club and Curl BC.</p> <p>May 2019 - No change.</p> <p>Aug. 2019 - no change.</p> <p>Jan. 2020 – In Nov. 2019, staff met with the City of Coquitlam. There has been no advancement on this project.</p> <p>Jun. 2020 - There has been no advancement on this project in this time period.</p>	KZ	No current activity on this project.	N
RC18/467	2018-09-25	RC	Clarke Street Revitalization	<p>THAT the report dated July 13, 2018 from the Heritage Commission regarding Clarke Street Revitalization be referred to staff to report back for implementation.</p>	<p>May 2019 - Staff are conducting committee outreach to gather input before putting together an implementation plan.</p> <p>July 2019 - committee outreach is ongoing and expected to conclude in Sept 2019.</p> <p>Jan. 2020 - No update.</p> <p>Jun. 2020 - No update.</p>	JK	Q3 2020	N
RC18/468	2018-09-25	RC	Encouraging More Murals on Private Properties	<p>THAT the report dated August 14, 2018 from the Arts and Culture Committee regarding Encouraging More Murals on Private Properties be referred to staff for action.</p>	<p>May 2019 - staff are working a report with options for Council's consideration.</p> <p>Aug. 2019 - Staff continue to work on drafting a program for Council consideration.</p> <p>Jan. 2020 - This project has been on hold since Jun. 2019 due to staffing changes. The project resumed in Jan. 2020.</p> <p>Jun. 2020 - Due to COVID-19, this report was delayed. A draft policy is planned to go to Council in July 2020.</p>	KZ	Q3 2020	Y

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CW18/088	2018-11-27	SC (COTW)	Delegation – Port Moody Arts Centre	THAT the City work with the Port Moody Arts Centre to facilitate the installation of an illuminated sign on the Centre grounds.	<p>May 2019 - Staff have been working with the Port Moody Arts Centre on options for a sign. The Arts Centre has been meeting with planning and engineering per sign and locating requirements. Once further details are determined, a request for use of City property and a Heritage alteration permit will be brought to Council. The Arts Centre anticipates an installation timeline in 2020.</p> <p>Aug. 2019 - staff continue to support the Arts Centre with this project: installation anticipated in 2020.</p> <p>Jan. 2020 - Community Services staff have completed the facilitation work of connecting the Arts Centre with the various City departments to support this project. The timeline for installation is to be determined by the Arts Centre and will timed with the installation of a multi-use path. Staff are available to support an installation when it is ready to occur.</p> <p>Jun. 2020 - The Arts Centre has not advanced this project any further at this time.</p>	KZ	On Hold	N
RC18/610 to 611	2018-12-04	SC	Rental Multi Residential Zoning	<p>THAT staff be directed to consult the owners of 3370 Dewdney Trunk Road (PC Urban), 125 Moray Street (Moray Place), 3131-3137 St. Johns Street (Woodbridge), and 1030 Cecile Drive (Woodlands) prior to bringing draft Bylaw No. 3173, Bylaw No. 3174, and Bylaw No. 3175 to Council for further consideration as recommended in the report dated November 14, 2018 from the Planning and Development Department – Policy Planning Division regarding Rental Multi-Residential Zoning;</p> <p>AND THAT staff be directed to explore and report back on a potential Inclusionary Zoning program to require market-rental units, below-market-rental units, or cash equivalent for all new residential developments in the City;</p> <p>AND THAT consultation on potential Inclusionary Zoning be conducted with the following stakeholders: Landlord BC, BCNPHA, SHARE Community Services, and CATALYST.</p>	<p>May 2019 - Consultation with owners completed. Report and consultation on inclusionary zoning under preparation.</p> <p>Aug. 2019 - in progress</p> <p>Jan. 2020 - In Dec. 2019 a work plan was provided to Council for information. This work is scheduled for 2020.</p> <p>Jun. 2020 - In progress for anticipated completion late 2020.</p>	AB	Q4 2020	Y

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RC19/008	2019-01-08	RC	Inlet Sports Field – Investing in Canada Infrastructure Program (Community, Culture, and Recreation) Grant Application 2019	<p>THAT staff be directed to apply for grant funding under the Investing in Canada Infrastructure Program (ICIP) for Community, Culture, and Recreation as recommended in the report dated December 20, 2018 from the Environment and Parks Department – Parks Division regarding Inlet Sports Field – Investing in Canada Infrastructure Program (Community, Culture, and Recreation) Grant Application 2019;</p> <p>AND THAT the capital project for the Inlet Sports Field be approved as a pre-approved 2019 Capital project as part of the 2019 Five-Year Financial Plan for an amount not to exceed \$8.4 million;</p> <p>AND THAT the funding sources for the 2019 \$8.4 million Inlet Sports Field project be: Federal Grants in the amount of \$6,159,720; the Asset Reserve in the amount of \$1,846,280; and the City's Reserve that is an Offset to Gas Tax Funding in the amount of \$394,000;</p> <p>AND THAT, should the City not receive ICIP grant funding, staff be directed to report back to Council with alternatives, including impacts to the project timeline and the identification of alternative funding options.</p>	<p>Apr. 2019 - Staff working with Detailed Design Consultant. Currently at 75% Detailed Design. Awaiting announcement of ICIP grant in fall/winter 2019.</p> <p>Aug. 2019 - Staff working on 90% Detailed Design. Awaiting announcement of ICIP grant in Q4 2019.</p> <p>Jan. 2020 - 100% detailed design anticipated for Feb. 2020. Awaiting announcement of ICIP grant in Q1 2020.</p> <p>Jun. 2020 - City notified of unsuccessful grant application in Mar. 2020. New round of grant applications announced on June 25 with an October 1, 2020 deadline. Staff are reviewing the online details and will prepare a revised application over the summer and into September. Detailed Design currently at 95%. 100% Detailed Design anticipated for completion in Q3 2020.</p>	LD	In progress	Y

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CW19/013 to 020	2019-01-29	SC (COTW)	Proposed Development Cost Charge Bylaw	<p>CW19/013 to 014 THAT the parkland acquisition method of 9.27ha @ \$20.4 million (2018-2028) based on 2.5ha/1,000 people be endorsed; AND THAT staff be directed to report back on DCC scenarios with the parkland acquisition ratio based on 2.5ha/1,000 people applied to all existing parkland within Port Moody.</p> <p>CW19/015 THAT the timeline be moved to 2018-2028 and include Coronation Park.</p> <p>CW19/016 THAT the municipal assist factor remain at 1%.</p> <p>CW19/017 to 018 THAT staff be directed to prepare a bylaw to waive DCCs for: • not-for-profit rental housing, including supportive living housing; • subdivision of small lots that is designed to result in low greenhouse gas emissions; • development that is less than four units; • development that is designed to result in a low environmental impact; and • for-profit affordable rental housing.</p> <p>CW19/019 THAT DCC rates be reviewed annually.</p> <p>CW19/020 THAT DCC rates be amended each time a new OCP Bylaw is adopted.</p>	<p>Feb 26, 2019 - Reported back on DCC scenarios and parkland population supply ratios</p> <p>Mar 19, 2019 - Report to Council with new DCC rates – DCC rates endorsed, staff to report back on implications of waivers</p> <p>May 2019 - Report to Council with implications of waivers - direction on waivers received from Council. Tentative bylaw implantation date set at Nov. 4, 2019. Staff to hold open house and report back with feedback and draft DCC bylaw</p> <p>June 26, 2019 – DCC public information sessions held</p> <p>July 23, 2019 - Report to Council with revised bylaw accepted, bylaw read 3rd time.</p> <p>Aug. 2019 - Staff submitting DCC bylaw to province for review.</p> <p>Jan. 2020 – Provincial statutory approval of DCC bylaw approved, bylaw adopted by Council Jan. 14, 2020.</p>	JM	Completed	
RC19/077	2019-02-26	RC	Suter Brook Village Traffic and Public Space Consultation Results and Next Steps	<p>THAT the Consultation Results as outlined in the report dated February 13, 2019 from the Planning and Development Department and the Engineering and Operations Department regarding Suter Brook Village Traffic and Public Space Consultation Results and Next Steps be received for information;</p> <p>AND THAT staff be directed to work with Onni to develop a recommended improvement plan and implementation strategy for Suter Brook Village;</p> <p>AND THAT the strategy be forwarded to the Transportation Committee for consideration and recommendation to Council.</p>	<p>Apr. 2019 - overview of consultation to date and project plan provided to Transportation Committee</p> <p>Aug. 2019 - Staff met with Onni in June to discuss improvement concepts. Report to Transportation Committee (TC) planned for September. Report to Council to follow TC endorsement of plan.</p> <p>Sep. 2019 – reported to TC.</p> <p>Oct. 2019 – reported to TC with revisions, endorsed.</p> <p>Dec. 2019 – Staff report on proposed plan to Council approved for implementation/inclusion in 5-year plan.</p>	JM	Completed	

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RC19/098-099	2019-03-12	RC	Development Variance Permit Application – 2706 Henry Street	THAT staff be directed to report back with policy amendments relating to the physical requirements needed to enable accessible laneway homes.	May 2019 - work under way Aug. 2019 - in progress Jan. 2020 - staff are finalizing recommendations. Jun. 2020 - Further review was done by a consultant.	AB	Q3 2020	Y
RC19/110	2019-03-12	RC	Designated Anchorage Area Update	THAT staff be directed to report back after Year 4 of implementation of the DAA Pilot Program with recommended actions prior to renegotiation of the DAA Licence Agreement.	Aug. 2019 - Staff currently working on planned activities for 2019. Jan. 2020 - Staff preparing for DAA for 2020 season. Jun. 2020 - Currently in year 4 of the DAA; staff will report back in early 2021 with recommended actions for renegotiation.	LD	Q2 2021	N
CW19/035 to 046	2019-03-19	SC (COTW)	Council Procedure Bylaw Review and Amendments	CW19/036 THAT staff report back on Corporate Policy amendment options for facilitating the scheduling of delegations, presentations, and requests for proclamations. CW19/037 THAT references to the Council Code of Conduct be updated to include the Council Code of Conduct Bylaw. CW19/040 THAT the requirement to give each bylaw reading separately be removed. CW19/041 THAT the requirement to separate third reading with an additional meeting be removed. CW19/042 THAT staff report back on adding bylaw readings to the Consent Agenda. CW19/046 THAT the report dated January 11, 2019 from the Corporate Services Department – Legislative Services Division regarding Council Procedure Bylaw Review and Amendments be received for information; AND THAT staff be directed to draft a Council Procedure Bylaw Amendment with the changes approved at the Committee of the Whole meetings held on January 22 and March 19, 2019.	May 2019 - Will be placed on a future Council agenda for consideration. Aug 2019 - Corporate Officer to prepare bylaw for consideration. Jan. 2020 - Amendment bylaw given 3 readings Jan. 14; adoption Jan. 28, 2020.	DS/AP	Completed	

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CW19/048-049	2019-03-19	SC (COTW)	2019 Holiday Lighting Plan	<p>THAT staff report back on:</p> <ul style="list-style-type: none"> • cost benefit analysis of leasing vs. owning holiday lights; • cost benefit analysis of contracting vs. in-housing of holiday light installation; • options to choose from for a hybrid approach to form the 2020 Holiday Lighting Plan; and • outreach to community groups and businesses to solicit interest for participation in a 2020 holiday lighting display. 	<p>Aug. 2019 - Planning for the 2020 Holiday Lighting plan will begin in February 2020.</p> <p>Jan. 2020 - 2019 Holiday Lighting is complete and staff are on track to prepare the 2020 Lighting strategy options for Council's consideration.</p>	RL	Q2 2020	Y
RC19/126-127	2019-03-26	RC	Viable Sites for Low Income Housing	<p>THAT staff be directed to connect with BC Housing regarding properties in Port Moody, public and developer owned, that fit their criteria for shelter, modular, supportive, or low-income housing – with a particular focus on limited term housing for homeless youth and/or seniors, for recently-arrived refugee families, and for women and children seeking temporary safety from domestic violence through alternate emergency housing – and report back to Council on potential sites as recommended in the report dated March 11, 2019 from Councillor Amy Lubik regarding Viable Sites for Low Income Housing.</p>	<p>May 2019 - No update at this time.</p> <p>Aug. 2019 - Staff have contacted BC Housing. Meeting to be scheduled for Q4 2019.</p> <p>Feb. 2020 - Meeting occurred in Q1 2020.</p>	PR/TS	Completed	
CW19/085	2019-04-09	SC (COTW)	Public Engagement Best Practices	<p>THAT a facilitated Council workshop be held on public engagement best practices as recommended in the report dated March 29, 2019 from the Corporate Services Department – Communications and Engagement Division regarding Public Engagement Best Practices.</p>	<p>May 2019 - Workshop scheduled for July 30, 2019</p> <p>Aug. 2019 - Workshop to be held in October 2019</p> <p>Jan. 2020 - Complete. Council workshop held on October 24, 2019.</p>	AP	Completed	

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RC19/143	2019-04-09	RC	Requesting Improvements to TransLink Bus Services to Port Moody Schools	<p>THAT the report dated March 29, 2019 from the Youth Focus Committee regarding Requesting Improvements to TransLink Bus Services to Port Moody Schools be received for information;</p> <p>AND THAT staff be directed to action the request.</p>	<p>May 2019 - Engineering staff met with Youth Focus Committee to hear about concerns. Requested that YFC members summarize specific concerns for staff to use in following up with TransLink</p> <p>Aug. 2019 - Engineering staff met with YFC to discuss concerns. Summary requested from YFC members prior to sending letter request to TransLink.</p> <p>Jun. 2020 - Staff summarized feedback recieved to date from YFC and forwarded letter to TransLink Jun. 3, 2020.</p>	JM	Completed	
RC19/190	2019-05-07	SC	2019-2023 Five-Year Financial Plan and Related Bylaw	<p>THAT the item of over-collection in Tax Class 4 be brought back to the Finance Committee for consideration at the first meeting after the completion of the property assessment appeal process.</p>	<p>May 2019 - Staff are waiting for the result of the appeal.</p> <p>Aug. 2019 - Staff are awaiting the results of the appeal with the Property Assessment Appeal Board (PAAB). An appeal management conference has been scheduled for September 5, 2019. This is a teleconference with the active parties to discusses the issues, try and settle the appeal, and discuss next steps.</p> <p>Jan. 2020 - This item was brought back to the Finance Committee at the October 15, 2019 meeting. The FC approved the recommendation of staff that the additional \$750,000 collected from Class 4 properties in 2019 be returned to those businesses. Cheques have been subsequently processed and distributed to the Class 4 businesses.</p>	PR	Completed	
CW19/108 and 110	2019-05-21	SC (COTW)	Brovold Room Audio and Video Streaming System Options	<p>CW19/108 THAT staff be directed to report back on options for meeting spaces at City Hall that would be conducive to the installation of audio and video equipment for the purpose of recording and streaming meetings.</p> <p>CW19/110 THAT staff be directed to report back on options to improve acoustics in the Brovold Room.</p>	<p>May 2019 - In progress</p> <p>Aug. 2019 - report back to Council scheduled for Sep. 2019.</p> <p>Jan. 2020 - Completed.</p>	KZ	Completed	

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RC19/259 to 260	2019-05-28	RC	Affordable Housing Prioritization Policy for Port Moody	<p>THAT staff be directed to develop a streamlined application process for development applications of affordable housing, including:</p> <ul style="list-style-type: none"> • non-profit social housing providers or government agencies that propose funding; and • housing developments that will meet special needs including supportive rental, institutional care, transitional, seniors, and emergency shelter housing, <p>as recommended in the report dated May 1, 2019 from Councillor Amy Lubik and Councillor Zoë Royer regarding Affordable Housing Prioritization Policy for Port Moody.</p>	<p>Aug. 2019 - this item has been added to the work plan pending the completion of the Age-Friendly Plan, Child Care Planning project, and will be considered as part of Affordable Housing Strategy update. In the meantime, staff will endeavour to expedite applications that include affordable housing.</p> <p>Jan. 2020 - no update, no new non-profit applications received.</p> <p>Jun. 2020 - Staff are in contact with two interested not-for-profit parties and have identified options for prioritization. Meanwhile other policy work in response to recent Council direction is taking precedence.</p>	AB	Q4 2020	Y
RC19/263	2019-05-28	RC	Delegation Response – Butt Free BC	<p>THAT the request from the April 16, 2019 Butt Free BC delegation be referred to staff to review and report back on a proposed cigarette butt litter reduction program that considers municipal responsibilities and community involvement as recommended in the memo dated May 15, 2019 from the Parks and Environment and the Engineering and Operations Department regarding Delegation Response – Butt Free BC.</p>	<p>Aug. 2019 - Staff have initiated discussions with the delegation.</p> <p>Jan. 2020 - No update.</p> <p>Jun. 2020 - Staff reviewing opportunities for integrating cigarette butt litter reduction into City programming.</p>	LD	Q3 2020	N
RC19/270	2019-06-11	RC	Official Heritage Commission Logo	<p>THAT the report dated June 3, 2019 from the Heritage Commission regarding Official Heritage Commission Logo be referred to staff for action.</p>	<p>Aug. 2019 - Staff preparing a report to Council</p> <p>Jan. 2020 - Complete. Official Heritage Logo designed and provided to Heritage Commission.</p>	RL/AP	Completed	
RC19/285	2019-06-11	RC	Council Verbal Reports	<p>THAT the letter dated May 22, 2019 from the Medical Health Officer – Medical Director, Fraser Health Authority regarding Impacts of Extreme Heat Preparedness be forwarded to staff for evaluation and implementation.</p>	<p>Aug. 2019 - This item is pending the completion of Age-Friendly Plan, Child Care Planning project, Affordable Housing Strategy update and Housing Needs Assessment.</p> <p>Jan. 2020 - No update at this time.</p> <p>Jun. 2020 - Through the Emergency Operations Centre, a follow up on this direction is being considered.</p>	AB	Q3 2020	Y

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RC19/296 to 297	2019-06-25	RC	Dementia-Friendly Port Moody	AND THAT the City of Port Moody offer space to hold dementia-friendly workshops. AND THAT this item be referred to the Seniors Focus Committee for review and recommendation.	Aug. 2019 - staff will action this item in September. Jan. 2020 - This item has been forwarded to the Committee and the item has been added to their work plan.	AB	Completed	
RC19/329	2019-07-09	RC	Energy Step Code Early Adoption Strategy	AND THAT staff be directed to report back with Building Bylaw amendments to support the proposed BC Energy Step Code early adoption strategy.	Aug. 2019 - draft new building bylaw scheduled for September Council consideration. Jan. 2020 – new Building Bylaw including Step Code was adopted Oct. 2019.	AB	Completed	
RC19/338 to 339	2019-07-09	RC	Minimum Standards of Rental Maintenance Bylaw and Anti-Renoviction Bylaw	RC19/338 Moved and seconded THAT staff be directed to develop a Minimum Standards of Rental Maintenance Bylaw, based on the minimum standards information from other BC municipalities as recommended in the report dated June 26, 2019 from Councillor Amy Lubik regarding Minimum Standards of Rental Maintenance Bylaw and Anti-Renoviction Bylaw; AND THAT Port Moody's Minimum Standards of Rental Maintenance Bylaw , once developed, be presented to the Tri-Cities Homelessness and Housing Task Force for consideration of a Tri-Cities wide approach and sharing of investigation and enforcement resources; AND THAT staff be directed to liaise with staff in Port Coquitlam and New Westminster to develop an Anti-Renoviction Bylaw that meets the needs of Port Moody tenants. RC19/339 THAT this item be referred to the Affordable Housing Task Force for action.	Aug. 2019 - staff are awaiting follow-up by the Council Task Force on this topic. Jan. 2020 - No update at this time. Jun. 2020 - Following the Council Task Force report, this item is now being prioritized by staff.	AB	Q3 2020	Y

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RC19/352	2019-07-23	RC	Bear Management Strategy Update	<p>THAT staff be directed to finalize and implement the recommendations outlined in the Bear Hazard Assessment into a Port Moody Human-Bear Conflict Management Plan as recommended in the report dated July 12, 2019 from the Environment and Parks Department – Environment Division regarding Bear Management Strategy Update;</p> <p>AND THAT staff be directed to submit an application to the Ministry of Environment and Climate Change Strategy to become a Bear Smart Community upon completion of the Port Moody Human-Bear Conflict Management Plan;</p>	<p>Aug. 2019 - Report taken to Council July 2019. Staff finalizing Bear-Human Conflict Report Fall 2019. Upon completion and review of Bear-Human Conflict Report, staff will proceed with Bear Smart application.</p> <p>Jan. 2020 - Staff in process with the development of communication materials and the writing of the Bear-Human Conflict Report.</p> <p>Jun. 2020 - Human-Bear Conflict Management Plan being written by staff this summer to submit to Bear Smart in Q3/Q4 2020.</p>	LD	Q4 2020	Y
CW19/136	2019-09-17	SC(COTW)	Moody Centre Stormwater Management Servicing Plan	<p>THAT the Draft Moody Centre Stormwater Management Servicing Plan be endorsed and staff be directed to proceed with finalizing the technical report as recommended in the report dated September 9, 2019 from the Engineering and Operations Department – Engineering Division regarding Moody Centre Stormwater Management Servicing Plan;</p> <p>AND THAT staff be directed to amend the Subdivision Development Servicing Bylaw, No. 2831, its schedules, and other associated bylaws in accordance with the Moody Centre Drainage Plan recommendations including: specific stormwater management criteria and targets, requirements for water quality treatment, volume reduction, low impact development best practices, ditch management, and 2018 and 2050 Intensity Duration Frequency (IDF) curves;</p> <p>AND THAT staff be directed to amend the Subdivision and Development Servicing Bylaw, No. 2831 and its schedules in accordance with the Alternative Service Level (Scenario 3) as outlined in the Draft Moody Centre Stormwater Management Servicing Plan;</p> <p>AND THAT staff be directed to include relevant projects to support the Alternative Service Level as outlined in the Draft Moody Centre Stormwater Management Servicing Plan in the upcoming 2020-2024 draft capital plan for consideration.</p>	<p>Jan. 2020 – Servicing bylaw update included in 2020 capital plan. Projects from the Moody Centre Stormwater Management Servicing Plan to be included in future capital plans (outside of current 5 years).</p>	JM	Completed	

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RC19/405	2019-10-08	RC	Clarification of United Way Period Promise Campaign Support	THAT, as clarification for resolution RC19/395, staff be directed to report back on the cost and implementation of providing access to free menstrual products in City facilities as a means to reduce menstrual stigma for those affected.	Jan. 2020 – Completed.	KZ	Completed	
RC19/407 to 408	2019-10-08	RC	Potential Acquisition of the Wharfinger's Office from the Maple Ridge Historical Society	RC19/407 Moved and seconded THAT the report dated September 25, 2019 from the Arts and Culture Committee regarding Potential Acquisition of the Wharfinger's Office from the Maple Ridge Historical Society be referred to staff for action. RC19/408 THAT this item be referred to the next available Committee of the Whole meeting for consideration.	Jan. 2020 - Report to Jan. 21 COTW.	KZ	Completed	
RC19/409	2019-10-08	RC	Energy Step Code Corporate Rezoning Policy	THAT staff be directed to report back to Committee of the Whole with an analysis of using the low-carbon option within our Step Code.	Jan. 2020 - following the October Council discussion, a follow-up report is scheduled for Jan. 28. Jun. 2020 - Council confirmed updates to the Policy at the Jan. 28 meeting.	AB	Completed	

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RC19/445	2019-10-08	RC	Recommendation to Reduce Local GHG Emissions by Requiring Portland- Limestone Cement in All Future Construction within Port Moody	<p>THAT Council direct staff to report back with an assessment of the benefits, costs, feasibility, and implementation steps that would be required for the City to require that Portland Limestone Cement (or its enhanced variant, Contempra) be used wherever cement might be called for in any future civic/public projects within the City of Port Moody, per the report dated September 28, 2019 from Councillor Hunter Madsen titled Recommendation to Reduce Local GHG Emissions by Requiring Portland Limestone Cement in All Future Construction within Port Moody;</p> <p>AND THAT staff's assessment include consultation with the Cement Association of Canada, regional cement providers, and a selection of construction firms that would be affected by this change;</p> <p>AND THAT, if staff's assessment supports this recommendation, then the use of Portland-Limestone Cement/Contempra shall be encouraged in all private construction within our city through its inclusion and positive weighting in the Planning Department's Sustainability Checklist, and through consideration of its use in City evaluation of all rezoning applications;</p> <p>AND THAT, if staff's assessment supports this recommendation, then the Mayor shall be directed on behalf of Council to petition the Province for modification of the B.C. building code to require use of PLC/Contempra cement in all B.C. construction; and also bring this same proposal for consideration at the next general sessions of the Lower Mainland Local Government Association and the Union of B.C. Municipalities.</p>	<p>Mar. 2020 - There are currently no staff resources available to action this project; however, the recommendation will be considered for inclusion in the Climate Action Plan, which will be forwarded to Council in spring 2020.</p> <p>Jun. 2020 - No action pending Climate Action Plan completion.</p>	AB	Q4 2020	N
CW19/156	2019-10-15	SC(COTW)	2020 Community Resiliency Investment Program – FireSmart Community Funding and Supports	<p>THAT staff be directed to apply for grant funding under the UBCM 2020 Community Resiliency Investment Program – FireSmart Community Funding and Supports as recommended in the report dated October 2, 2019 from the Finance and Technology Department – Financial Services Division regarding 2020 Community Resiliency Investment Program – FireSmart Community Funding and Supports.</p>	<p>Jan. 2020 - Staff were successful in applying for and receiving this \$49,000 grant and have started a project to utilize the funding.</p>	PR	Completed	
RC19/454	2019-10-22	RC	Vivio Flower Gallery Statement of Significance	<p>THAT the report dated September 30, 2019 from the Heritage Commission regarding Vivio Flower Gallery Building Statement of Significance be received and referred to staff for action.</p>	<p>Jan. 2020 - Report back to Council Nov. 26, 2019. Heritage Commission proceeding with SoS work.</p>	AB	Completed	

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RC19/478 (Consent)	2019-11-12	RC	2019 Community Emergency Preparedness Fund – Volunteer and Composite Fire Departments Equipment and Training	THAT staff be directed to apply for the CEPF Volunteer and Composite Fire Departments Equipment and Training program as recommended in the report dated October 30, 2019 from the Finance and Technology Department –Financial Services Division regarding 2019 Community Emergency Preparedness Fund – Volunteer and Composite Fire Departments Equipment and Training.	Jan. 2020 - Staff have applied for this grant but have not heard back yet.	PR	Completed	
RC19/499 to 500	2019-11-12	RC	Sustainable Living Leadership Program (SLLP)	RC19/499 Moved and seconded THAT a portion of the Sustainable Living Leadership Program be referred to the Community Grants program for consideration. RC19/500 THAT this item be deferred until staff can report back with more details about the program.	Jan. 2020 - memo to Jan. 14 RC. Referred to Community Grant process.	KZ	Completed	
RC19/506 to 507	2019-11-26	RC	300 Princeton Avenue Temporary Use Permit	THAT staff report back with an amendment to the Municipal Ticket Information Authorization Bylaw to fine parties who ignore zoning provisions and restrictions on allowable use.	Jan. 2020 – An update MTIA bylaw was presented at the Jan. 14 meeting and the bylaw was adopted at a subsequent meeting.	AB	Completed	
RC19/515	2019-11-26	RC	Energy Step Code Corporate Rezoning Policy – EPC	THAT staff report back on how low-carbon energy systems can be incentivized and prioritized in the Energy Step Code Corporate Rezoning Policy.	Jan. 2020 - following the October Council discussion a follow up report is scheduled for Jan. 28. Jun. 2020 - Council confirmed updates to the Policy at the Jan. 28 meeting.	AB	Completed	
RC19/516	2019-11-26	RC	Proposed Artist Symposium	THAT the report dated November 12, 2019 from the Arts and Culture Committee regarding Proposed Artist Symposium be referred to staff for action.	Jan. 2020 - memo to Jan. 14 RC: approved by Council.	KZ	Completed	

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RC19/531	2019-12-03	RC	Market-Rental Policy and Inclusionary Zoning Policy – Proposed Work Plan	<p>THAT staff be directed to apply for funding to undertake a Housing Needs Report as recommended in the report dated September 30, 2019 from the Planning and Development Department – Policy Planning regarding Market-Rental Policy and Inclusionary Zoning Policy; Proposed Work Plan;</p> <p>AND THAT the City provide overall grant management as required by the UBCM Housing Needs Report Program.</p>	Jan. 2020 – Grant application has been submitted.	AB	Completed	
RC19/532	2019-12-03	RC	Scope and timing of Development Horizon Update and Growth Impact Review	THAT staff schedule the first Development Horizon Update and Growth Impact Review as specified in Attachment 2 of the Report dated November 6, 2019 from the Planning and Development Department for January 2020.	Jan. 2020 – The Workshop has been scheduled and prepared for Jan. 21.	AB	Completed	
RC19/537	2019-12-03	RC	Proposed Changes to the Festival and Special Event Assistance Program	<p>THAT staff update the Festival and Special Event Assistance Program by allocating up to \$5,000 of the program funds for disbursement by staff as detailed and recommended in the report dated November 13, 2019 from the Community Services – Cultural Services Division regarding Proposed Changes to the Festival and Special Event Assistance Program;</p> <p>AND THAT staff update the Festival and Special Event Assistance Program by creating an annual intake period with a deadline in February with up to 100% of available funds allocated to applications received within the intake period;</p> <p>AND THAT staff develop an application summary grid with recommendations on the evaluation and disbursement of funds for Council consideration.</p>	<p>Jan. 2020 – Staff updated the program in Dec. 2019 with notification to past recipients as well as material updates that the Special Events Assistance Program now has an intake period. Staff is in the process of preparing the evaluation grid and will be bringing a report to Council in Q1 2020 with disbursement recommendations.</p> <p>Jun. 2020 - Staff completed this project, but due to COVID-19, festivals and special events cannot be held in 2020 and the funding for this program was cancelled.</p>	KZ	Completed	
RC19/547	2019-12-03	RC	300 Princeton Avenue Temporary Use Permit	THAT staff be directed to take legal action to enforce the zoning regulations on 300 Princeton Avenue.	Jan. 2020 – This was actioned by staff and subsequently cancelled after the School District complied with the City's direction.	AB	Completed	

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RC19/548	2019-12-03	RC	Council Verbal Reports	THAT staff be directed to conduct a building assessment with a consultant in the heritage conservation area at the loco Townsite.	Jan. 2020 - Quotes have been requested from two consultants. Jun. 2020 - Heritage Consultant, Donald Luxton and Associates, engaged to conduct assessment. Field work for building assessments conducted on May 14, 2020. Awaiting draft report.	AB	Q2 2020	Y
RC19/549	2019-12-03	RC	Council Correspondence	THAT the City of Port Moody write to the Provincial Government in support of the following resolutions proposed by the City of Victoria that were not considered at the 2019 UBCM convention: • B171 Safer Drug Supply to Save Lives; and • B172 Observed Inhalation Sites for Overdose Prevention.	Jan. 2020 - Letter sent January 9, 2019	SI	Completed	
RC20/018 to 019	2020-01-14	RC	Electronic Participation in Council Meetings	RC20/018 Moved and seconded THAT Corporate Policy – 01-0530-2020-01 – Electronic Participation in Council Meetings by Telephone be adopted as recommended in the report dated December 21, 2019 from the Corporate Services Department – Legislative Services Division regarding Electronic Participation in Council Meetings. RC20/019 THAT this item be referred to Committee of the Whole.	Jun. 2020 - Completed at Mar. 17, 2020 COTW meeting.	DS	Completed	

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RC20/035 to 036	2020-01-14	RC	Community Events – Review and Recommendations	<p>RC20/035a THAT staff be directed to prepare for Council consideration enhancements to the Special Event Application review process that includes a framework for determining the appropriate event frequency at Rocky Point Park, an intake period for receiving applications, and a scorecard for evaluating applications as recommended in the report dated December 23, 2019 from the Community Services Department – Cultural Services Division regarding Community Events – Review and Recommendations.</p> <p>RC20/035b-035c Moved and seconded AND THAT new commercially-presented special events not be permitted at Rocky Point Park; AND THAT the Festival and Special Event Handbook be updated to include that fenced and paid entry festivals are not permitted for Rocky Point Park;</p> <p>RC20/036 Moved, seconded, and CARRIED THAT consideration of the second and third clauses of the main motion (RC20/035b and RC20/035c) be postponed until staff report back on a potential revenue stream to the City for commercially-presented special events.</p> <p>RC20/035d THAT staff be directed to prepare a proposal and budget for hosting a City-led outdoor movie series at Rocky Point Park for the 2021 budget.</p> <p>RC20/035e THAT staff be directed to report back with recommendations for improvements to Pioneer Memorial Park to better support special events at this location.</p>	<p>Jun. 2020 - This project has been on hold due to COVID-19; staff will begin work on this project again in summer 2020.</p>	KZ	Q4 2020	N

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RC20/038	2020-01-14	RC	Supporting Universal National Pharmacare	<p>WHEREAS the City of Port Moody has recognized and has demonstrated over the past years its commitment to the importance of healthy citizens as the foundation of a healthy, engaged, and economically vibrant community;</p> <p>AND WHEREAS the over 3 million Canadians, including many in our local communities, don't take medicines prescribed by their doctors because they can't afford them;</p> <p>AND WHEREAS Canada is currently the ONLY country with a National Medicare Program that does not have a National Pharmacare Program;</p> <p>AND WHEREAS the risk of having no insurance for medicines is high among lower income Canadians which includes the service industry, precarious working, and seasonal workers;</p> <p>AND WHEREAS studies show that adding a National Pharmacare Program to our National Health Care System would lower costs to businesses by over \$8 billion per year, providing Canadian companies competitive advantages in international trade;</p> <p>AND WHEREAS recent research confirms that these gains can be achieved with little or no increase in public investment;</p> <p>AND WHEREAS municipal government expenses for employee benefits would be significantly reduced by a National Pharmacare Program;</p> <p>AND WHEREAS a national prescription drug formulary would support better quality prescribing, including reducing dangerous and inappropriate prescribing to Canadian seniors;</p> <p>AND WHEREAS a National Pharmacare plan is a sound policy, both economically and socially, the City of Port Moody express its support for the creation of a National Pharmacare program as an extension of Canadian Medicare, since health and economic studies now show that such as policy would improve health in municipalities, give local businesses a competitive advantage in the global marketplace, and lower costs for municipal government on taxpayers;</p> <p>THEREFORE BE IT RESOLVED THAT the City of Port Moody call on the Federal Government to work with the provinces and territories to develop and implement a Universal Public National Pharmacare program as one of the first orders of business after the 2019 election;</p> <p>AND THAT this letter be forwarded to all BC municipalities asking to write their support as well.</p>	Jun. 2020 - Letter sent Feb. 4, 2020	SI	Completed	
RC20/042	2020-01-14	RC	Interim Affordable Housing Guidelines	<p>THAT staff report back with a draft policy to help Council express its expectations for affordable units in large developments as recommended in the report dated January 5, 2020 from Mayor Rob Vagramov regarding Interim Affordable Housing Guidelines.</p>	Jun. 2020 - A report was provided in March and an Interim Affordable Housing Policy was adopted by Council.	AB	Completed	
CW20/004	2020-01-21	SC(COTW)	Delegation – SUPER (Single Use Plastics Elimination Reinforcer) Team	<p>THAT the delegation request be placed on a subsequent Council agenda for consideration;</p> <p>AND THAT staff be directed to connect with staff at the District of Tofino to gather information regarding the plastic bag ban in that community.</p>	Jun. 2020 - Staff connected with District of Tofino and reported back to Council on Apr. 28, 2020	JM	Completed	

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RC20/048	2020-01-25	SC	Prioritizing Pedestrian Crossings	<p>THAT staff update the Master Transportation Plan Implementation Plan to accelerate the high priority pedestrian-activated signal improvements for the intersections of Elgin at Clarke, Queens at St. Johns, and Clarke at Seaview, with construction of the Clarke Street at Elgin Street pedestrian signal targeted for completion in 2020;</p> <p>AND THAT staff be directed to report back with an updated Master Transportation Plan Implementation Plan, including cost estimates and postponed projects;</p> <p>AND THAT staff be directed to add a section to the outstanding business list that reports back to Council every quarter to include motions of Council that have had no action on them from the previous quarter as recommended in the report dated January 21, 2020 from Mayor Rob Vagramov regarding Prioritizing Pedestrian Crossings.</p>	Jun. 2020 - MTP implementation plan, including this location, reported to Council Feb. 25 and referred to Finance Committee for review of funding options.	JM	Completed	
RC20/059 to 060	2020-01-25	SC	Request for Council Support to Explore Warming Shelters in Port Moody	<p>THAT staff be directed to liaise with the Coordinator of the Tri-Cities Homelessness and Housing Task Group and potentially BC Housing to understand what would be needed to provide a warming shelter at a Port Moody Facility, and report back to Council with options as recommended in the report dated January 15, 2020 from Councillor Amy Lubik regarding Request for Council Support to Explore Warming Shelters in Port Moody.</p>	Jun. 2020 - This project has been on hold due to COVID-19; staff will begin work on this project again in summer 2020.	KZ	Q4 2020	N

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RC20/067 to 069	2020-01-28	RC	Parkland Acquisition Strategy Working Group Report	<p>THAT staff be directed to report back on the following motions:</p> <p>THAT Council approve this report for use by City staff so that the Terms of Reference that will inform the City's hiring of a consultant in 2020 to develop a Parkland Acquisition Strategy is in alignment with this report;</p> <p>AND THAT the draft Terms of Reference be reviewed for input by the Parks and Recreation Commission prior to public release;</p> <p>AND THAT this report be provided to the consultant as a guiding document and that the consultant is directed to consider it as part of their work bringing forward current trends and best practices;</p> <p>AND THAT staff direct the consultant to report back on best management practices on the calculation of per capita parkland targets.</p>	<p>Jun. 2020 - Due to COVID-19, the initiation of the Parks Acquisition Strategy is delayed until Q4 2020. A copy of the draft Terms of Reference for the strategy; RFQ will be circulated to the Parks and Recreation Commission prior to public release.</p>	LD	Q4 2020	Y
RC20/070	2020-01-28	RC	Alzheimer's BC Dementia-Friendly Training Workshops for Front Line City Staff	<p>THAT the report dated December 19, 2019 from the Seniors Focus Committee regarding Alzheimer's BC Dementia Friendly Training Workshops for Front Line City Staff be referred to staff for action;</p> <p>AND THAT Council be invited to participate in the workshops.</p>	<p>Jun. 2020 - Staff confirmed with the Alzheimer Society of BC to schedule their Dementia Friends workshops for frontline City staff and Council for what was to have been training in the late spring and fall of 2020. COVID-19 postponed training, so staff are now working with the organization to see if an online course is available.</p>	AP	July 2020	Y

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RC20/091 to 092	2020-01-28	RC	Canadian Government Implementation of Funding and Programs Supporting Natural Solutions for Climate Change	<p>THAT the following resolution regarding Funding and Supports for Natural solutions to Climate-related Adaptation and Mitigation be endorsed by the City of Port Moody and forwarded as a late resolution for consideration at the 2020 FCM June meeting as recommended in the report dated January 7, 2020 from Cllr. Amy Lubik regarding Funding and Supports for Natural Solutions for Climate-related Adaptation and Mitigation:</p> <p>WHEREAS Climate change already impacts both grey and green infrastructure in Canadian communities and the cost associated with repair and adaptation is escalating;</p> <p>AND WHEREAS downloading of funding responsibility onto local governments continues to rise despite having limited abilities to raise new capital other than regressive taxes, such as property tax, impacting the ability of municipalities to address critical issues;</p> <p>AND WHEREAS the Federation of Canadian Municipalities (FCM) and the Insurance Bureau of Canada (IBC) recently released preliminary findings that estimate the total cost of adapting municipal infrastructure for the impacts of climate change to be \$5.3 billion annually;</p> <p>AND WHEREAS evidence from Canada and the U.S. demonstrates that investment in disaster mitigation and adaptation saves money in the long-term on a scale of 1:6, where for every \$1 invested in adaptation, there is an estimated \$6 in avoided future costs;</p> <p>AND WHEREAS natural climate solutions are key to advancing both greenhouse gas mitigation and climate change adaptation and local governments are critical to the effective implementation of these solutions;</p> <p>THEREFORE BE IT RESOLVED THAT the Canadian Government implement funding and programs supporting natural solutions for climate change, including but not limited to the conservation and restoration of urban forests, wetlands, coastal areas, agricultural lands, in partnership with local and regional governments, including Indigenous governments where welcome;</p> <p>AND BE IT FURTHER RESOLVED THAT any natural climate solution programs be transfer based, not grant dependent, to maintain flexibility in order to meet the needs of all Canadian local governments experiencing a wide range of climate change impacts and adopting a wide range of climate solutions that are appropriate to their unique situation and population;</p> <p>AND THAT staff be directed to forward this resolution to other local governments in Canada for which contact information is readily available.</p>	Jun. 2020 - FCM has been cancelled for 2020. Will be submitted for 2021	DS	Q2 2020	Y
RC20/097	2020-01-28	RC	Council Correspondence	THAT staff be directed to reach out to Vancouver and Victoria to discuss collaboration opportunities regarding accountability for Climate Change.	Jun. 2020 - Staff have contacted both cities and plan to report back shortly.	AB	Q3 2020	Y
RC20/106	2020-02-11	RC	Clarification on Council Direction for Moody Centre Transit Oriented Development Area Workshop	THAT Council members be invited to participate in a staff-led workshop within the next six weeks to provide background to assist staff in bringing forward a report that will enable Council to, at an upcoming meeting, identify a series of priorities that can then be brought to a subsequent joint workshop with the Moody Centre TOD Area Master Planning Group.	Jun. 2020 - The first part of the workshop took place in March. A second part was cancelled in May and remains to be re-scheduled.	AB	Q3 2020	Y

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RC20/114 to 116	2020-02-11	RC	Updating Our Tree Protection Bylaw	<p>THAT staff be directed to update the Tree Protection Bylaw to include the following:</p> <ul style="list-style-type: none"> • Specific definitions of “significant,” meaning protected tree, that relate to size and species including DBH (diameter at breast height) for single and multi-stem trees; • The definitions of a “specimen tree” and “heritage tree”; • Expansion of protections to trees on private property, including a requirement to consider altering development permits to retain trees in non-ESAs; • Guidelines for replacement trees, including height at planting, minimum height at maturity, number of replacement trees such that number of required trees increases with the significance of the tree, and that replacement trees are species that will be resilient in a changing climate; • Guidelines for exemptions to the bylaw, including consideration of wildfire mitigation strategies and private property rights; and • Protection for significant forest assets; <p>AND THAT Port Moody outline a process for suggesting/declaring a specimen or heritage tree as recommended in the report dated February 1, 2020 from Councillor Amy Lubik and Councillor Meghan Lahti regarding Updating our Tree Protection Bylaw;</p> <p>AND THAT staff be directed to report back on the legal implications of the proposed update to the Tree Protection Bylaw.</p>	<p>Jun. 2020 - Planning and Parks staff worked on the scope and process of a bylaw update in Q1, but due to COVID-19, no work has been done in Q2 2020. Planning will review if this can be added to the current work plan or that outsourcing is required.</p>	AB	Q3 2020	Y

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RC20/120 to 121	2020-02-11	RC	Council Correspondence	<p>RC20/120 WHEREAS there is an urgent need for this service because thousands of rural towns and villages do not have a bank and nearly two million Canadians desperately need alternatives to payday lenders; WHEREAS postal banking has the support of over 900 municipalities and close to two-thirds of Canadians (Stratcom poll, 2013); WHEREAS the federal government is mandating Canada Post to invest in innovation and service initiatives; BE IT RESOLVED that the City of Port Moody support the addition of postal banking at Canada Post, with a mandate for financial inclusion.</p> <p>RC20/121 THAT Port Moody write a letter to the Executive Director of the Tax Policy Branch to indicate support for the roundtable proposed by the International Longshore and Warehouse Union Canada; AND THAT the letter be forwarded to the Cities of Delta, Burnaby, Port Coquitlam, New Westminister, and North Vancouver, and the District of North Vancouver.</p>	Letter was sent	SI	Completed	
CW20/017	2020-02-18	SC(COTW)	Delegation – Golden Spike Days Festival	THAT staff be directed to report back with information regarding any potential impacts of the requested changes.	Jun. 2020 - Delegation response provided Mar. 10, 2020	KZ	Completed	
CW20/018	2020-02-18	SC(COTW)	Delegation – City of Port Moody Bird Week 2020 Planning Committee	THAT the delegation request be placed on a subsequent Council agenda for consideration.	Jun. 2020 - Delegation response received by Council at Jun. 23, 2020 Council meeting.	LD	Completed	

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CW20/019 to 020	2020-02-18	SC(COTW)	Delegation – Block 8 Children's Society	<p>CW20/019 THAT the delegation request be referred to an upcoming joint meeting of Council and School District 43 for consideration; AND THAT the delegation's presentation materials be included in the agenda as background information.</p> <p>CW20/020 THAT staff be directed to report back on the model being implemented in the City of Richmond to foster shared stewardship of parkland and public open spaces between multiple stakeholders.</p>	Jun. 2020 - No update, staff resources were committed to other projects.	AB/LD	Q3 2020	N
RC20/127	2020-02-25	RC	Community Planning Advisory Committee Meeting Dates	<p>THAT the Community Planning Advisory Committee Terms of Reference be amended as recommended in the report dated February 6, 2020 from the Corporate Services Department – Legislative Services Division regarding Community Planning Advisory Committee Meeting Dates;</p> <p>AND THAT the Community Planning Advisory Committee Terms of Reference be further amended to specify that meetings are to be held in Council Chambers, be video recorded, live-streamed, and archived;</p> <p>AND THAT an additional budget of \$7,000 be referred to the Finance Committee for determination of a funding source for 2020 CPAC meetings;</p> <p>AND THAT staff report back to Council on the feasibility of adding a surcharge to future development applications to cover meeting costs.</p>	Jun. 2020 - Finance Committee considered this referral in spring of 2020; staff are preparing updated Terms of Reference and will endeavour to address the remaining items of this direction as well.	AB/PR	Q3 2020	Y

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RC20/132	2020-02-25	RC	Road Closure Bylaw and Park Dedication Bylaw – David Avenue Connector Road Right-of-Way through Bert Flinn Park	THAT staff be directed to consolidate all four Bert Flinn Park parcels into one park following the completion of the Road Closure and Park Dedication of the David Avenue Connector Road Right-of-Way.	Jun. 2020 - Public input and adoption completed May 26, 2020. Staff submitting road closure to LTO and to report back once complete for adoption of park dedication bylaws and next steps. Road Closure Bylaw in progress, will be followed by other required changes.	JM/AB	Q4 2020	Y
RC20/138 to 139	2020-02-25	RC	Resolution for LMLGA and UBCM – Recommending Change of Strata Act and Residential Tenancy Act to Disallow Discrimination Against Pet Owners	<p>THAT the following resolution regarding Change of Strata Act and Residential Tenancy Act to not Discriminate Against Pets for LMLGA and UBCM Consideration be endorsed by the City of Port Moody and forwarded for consideration at the 2020 LMLGA and subsequent UBCM convention as recommended in the report dated January 20, 2020 from Cllr. Amy Lubik regarding Change of Strata Act and Residential Tenancy Act to not Discriminate Against Pets for LMLGA and UBCM Consideration:</p> <p>WHEREAS BC is experiencing a housing crisis and it is hard enough to find shelter even if the prospective renter does not have pets that serve in effect as close family members and emotionally essential life partners for their owners;</p> <p>AND WHEREAS, in 2017, an estimated 1,700 pets had to be given up or terminated because their owners could not find stable shelter with them;</p> <p>THEREFORE BE IT RESOLVED THAT Province of British Columbia change the Residential Tenancy Act and Strata Act such that landlords and strata organizations may not reject applicants for rental units because their family unit may include pets, on the condition that those pets would not pose serious and specific concerns in regard to physical danger, noise, smell, or an adverse allergic reaction among other building residents.</p>	Jun. 2020 - To be forwarded to UBCM for consideration before June 30.	DS	July 2020	Y

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RC20/141 to 142	2020-02-25	RC	Resubmission of LMLGA and UBCM Municipalities Resolution Regarding Greenhouse Gas Limits for New Buildings	<p>THAT the following resolution regarding Greenhouse Gas Limits for New Buildings be submitted to the Lower Mainland Local Government Association, for subsequent submission to the Union of BC Municipalities, as recommended in the report dated February 13, 2020 from Cllr. Lubik regarding Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings:</p> <p>WHEREAS the energy efficiency requirements for new buildings in the British Columbia Energy Step Code continues to allow levels of carbon pollution that are inconsistent with local government and provincial climate change commitments; AND WHEREAS failing to limit carbon pollution from new construction will necessitate retrofits to those new buildings in the future at greater difficulty and cost for building owners, occupants, and taxpayers; THEREFORE BE IT RESOLVED THAT the Province include GHG limits for new construction as an enforceable element in Division B of the British Columbia Building Code, including a pathway to achieve zero GHG emissions for new construction in a timeline commensurate with the science of climate change and BC's reduction targets; AND BE IT FURTHER RESOLVED THAT the Province's goal in the Clean BC Plan to "make every new building constructed in BC "net-zero energy ready" by 2032" be revised to "make every new building constructed in BC "zero emissions" and "net-zero energy ready" by 2032"; AND BE IT FURTHER RESOLVED THAT the Province liaise with staff at Association of Kootenay and Boundary Local Governments, North Central Local Government Association, and Southern Interior Local Government Association to ensure that there are provisions in the GHG limits that take into account and support the unique circumstances faced by rural communities, such as, but not limited to, decisions to utilize local materials and alternative building methods.</p>	Jun. 2020 - To be forwarded to UBCM for consideration before June 30.	DS	July 2020	Y

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RC20/143	2020-02-25	RC	Application for a Food Security Action Plan through UBCM Poverty Reduction Strategy Grants	<p>THAT staff be directed to apply for funding for a Poverty Reduction Planning and Action Program grant Stream 1 for regional assessments (Stream 1: Poverty Reduction Plans and Assessments) as recommended in the report dated February 8, 2020 from Cllr. Amy Lubik regarding Application for a Food Security Action Plan through UBCM Poverty Reduction Strategy Grants;</p> <p>AND THAT the City of Port Moody agree to be the primary applicant to the UBCM Poverty Reduction Planning and Action Grant program for a food security regional project that also includes the City of Coquitlam, the City of Port Coquitlam, and the Village of Anmore;</p> <p>AND THAT the City of Port Moody receive and manage the grant funds on behalf of the other regional partners in support of the grant proposal.</p>	Jun. 2020 - Grant application submitted in spring 2020.	AB	Completed	Y

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RC20/144	2020-02-25	RC	Support Request to the Government of BC for Dedication of 1% of PST to Local Governments	<p>THAT the following resolution regarding dedication of 1% of PST to local governments for consistent and ongoing support of local finances be endorsed by the City of Port Moody Council and forwarded to the Premier of British Columbia, the Ministers responsible for Municipal Affairs and Housing, and Finance, and the Association of Lower Mainland Local Government Association (LMLGA) Annual Convention, the Union of British Columbia Municipalities (UBCM) Annual Convention, and member local governments and regional districts within the LMLGA and UBCM regions, requesting favourable consideration and resolutions of support as recommended by the report dated February 14, 2020 from Councillors Amy Lubik and Diana Dilworth:</p> <p>WHEREAS due to downloading of responsibilities, local governments are increasingly reliant on granting systems that are not reliable in the long term and unequitable due to staff resources for small local governments compared to larger municipalities;</p> <p>AND WHEREAS increased predictable revenue sharing arrangement reflects shared interests between municipalities and the Province, including policing, recreation, transit, and the environment;</p> <p>THEREFORE BE IT RESOLVED THAT the Province of British Columbia allocate an amount equivalent to 1% of BC's Provincial Sales Tax (PST) to local governments across British Columbia as part of ongoing cost-sharing agreements.</p>	Jun. 2020 - To be forwarded to UBCM for consideration before June 30.	DS	July 2020	Y
RC20/150	2020-03-10	RC	Delegation – Friends of Open Water Research	<p>That staff report back to Council with costs associated with assisting Friends of the Open Water Research Station in the establishment of a non-profit society, in intergovernmental outreach, and in 2020 fundraising efforts;</p> <p>AND THAT Port Moody Council support the re-launch of a marine research station in Port Moody;</p> <p>AND THAT Port Moody Council support the concept of a future large-scale world-class marine research station in partnership with post-secondary institutions.</p>	Jun. 2020 - Staff have engaged with the delegation and have received a draft proposal and budget. Report back to Council Jun. 23; staff directed to connect the Society with other organizations for assistance.	JK	Sep. 2020	Y

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CW20/041	2020-03-17	SC(COTW)	Sick Leave for Precarious and Part-Time Workers	<p>WHEREAS there are no provisions in the BC Employment Standards Act to allow for paid sick leave;</p> <p>AND WHEREAS the medical health officers and epidemiologists are calling for people to stay home, impacting incomes and forcing people to choose between work and their health;</p> <p>AND WHEREAS most municipalities have staff who do not qualify for Employment Insurance (EI), paid sick leave, or other necessary benefits but serve our communities admirably;</p> <p>AND WHEREAS we, as local leaders, recognize that economic security is fundamental to public health, and that we are only as healthy as those most vulnerable, least economically secure, and least covered by our social services, we must do all we can to keep people secure enough to take care of themselves and endure a quarantine or treatment if required;</p> <p>THEREFORE BE IT RESOLVED THAT Port Moody Council write to the relevant provincial and federal political leaders to call on them to enact immediate sick leave benefits for our most vulnerable workers who work part-time, contract, and/or precarious jobs in our communities, including:</p> <ul style="list-style-type: none"> • increasing the duration of EI sick leave from 15 to 26 weeks; • providing emergency special EI payments for vulnerable workers who lose shifts due to closing of places of employment; • reducing qualifying hours for EI; • creation of a special fund for workers who do not qualify for EI; • providing special "income relief" for health care workers, as was done with SARS; • providing worker protections and supports if a worker needs to provide care to a person for a reason related to COVID-19 such as a school or daycare closure; • creating supports for Arts and Entertainment sector workers; • amending the BC Employment Standards Act to make paid sick leave mandatory for all part-time, full-time, temporary, and contract work undertaken in the Province of BC, and undertaking a review of other jurisdictions to set a reasonable minimum standard of allowable sick days in a calendar year; <p>AND THAT Port Moody call on the provincial government to halt all evictions during this time as recommended in the report dated March 16, 2020 from Councillor Amy Lubik regarding Sick Leave for Part-time, Precarious, and Contract Workers.</p> 	Letter was sent	SI	Completed	
RC20/167	2020-04-14	SC	Youth Sports Award	<p>THAT staff be directed to create a Youth Sports Award for the annual Civic Awards process.</p>	Jun. 2020 - Report to Council May 12, 2020	SI	Completed	

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RC20/170-171	2020-04-14	SC	OCP Amendment and Rezoning – 2002 2014 St. George Street and 2003 2009 St. Johns Street (Multi-Family Residential, Bold Properties)	THAT the Sustainability Report Card be referred to all civic committees for their review and comments on relevant sections.	Jun. 2020 - A memo has been prepared and Planning staff will consult with all committees throughout Jul. 2020.	AB	Q3 2020	Y
RC20/172.174, 175	2020-04-14	SC	2020 Budget Direction	THAT staff report back with a list of budget line items, in order of least operational impact, of approximately a 1.5% tax impact, for Finance Committee information and consideration at its next meeting; AND THAT the foregoing list include all line items that represent events, services, and provisions that have been cancelled for 2020 due to the COVID-19 pandemic, but not include the Asset Renewal Levy.	Jun. 2020 - Staff reported back and budget discussions were completed on April 21, 2020.	PR	Completed	

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CW20/044 and 046-048	2020-04-21	SC(COTW)	Interim Report from the Port Moody Affordable Housing Task Force	<p>CW20/044(a,b,d), 046, 047 THAT the report dated April 12, 2020 from the Port Moody Affordable Housing Task Force regarding Interim Report from the Port Moody Affordable Housing Task Force be received for information; AND THAT staff be directed to: 1. extend an invitation to the Cooperative Housing Federation of BC in order to inform Council of how community land trusts may assist with Council priorities for redevelopment of public property; 2. report back to Council with costs and implications associated with updating Port Moody's laneway housing bylaws as informed by recommendations from the task force in order to increase uptake of that program; 3. establish a renovation bylaw in line with the municipalities of Port Coquitlam, New Westminster, and Burnaby; and 4. update the Affordable Housing Reserve Fund Terms of Reference, including amending the Affordable Housing Reserve Fund Policy to allow distribution of funding out of the Reserve for rental relief initiatives for renters in need of financial assistance; AND THAT these recommendations be given high priority.</p> <p>CW20/048 THAT a representative from SHARE Community Services be invited to make a presentation to Council regarding a potential Tri-Cities Rent Bank.</p>	<p>Jun. 2020 - Staff have started the work and reprioritized other work plan items in response to this direction.</p>	AB	Q3 2020	Y
RC20/190	2020-04-28	SC	Bird Week Education and Outreach	<p>THAT the report dated March 6, 2020 from the Environmental Protection Committee regarding Bird Week Education and Outreach be referred to staff for action.</p>	<p>Jun. 2020 - Staff provided some web-based outreach and education for the World Ornithological Week in May 2020. Under COVID-19, the local Bird Week is postponed until the fall. More outreach and education will be supported by staff in Q3/Q4.</p>	LD	Q4 2020	Y

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RC20/191	2020-04-28	SC	Stroke Recovery Association of BC Community Programs	THAT the report dated March 17, 2020 from the Seniors Focus Committee regarding Stroke Recovery Association of BC Community Programs be referred to staff for action.	Jun. 2020 - Staff have started looking into Stroke Recovery of BC community programs.	KZ	Q4 2020	N
RC20/193	2020-04-28	SC	Delegation Response – SUPER (Single Use Plastics Elimination Reinforcer) Team	THAT staff be directed to report back on banning single-use plastics in 2021.	Jun. 2020 - Staff to report back in fall 2020 with next steps.	JM	Q1 2021	N
RC20/194	2020-04-28	SC	Housekeeping Amendments to the Building Bylaw	THAT the Housekeeping Amendments to the Building Bylaw be referred to staff for reporting back on infinity pools, temporary pools, pool sizes, pool depths, and pool aprons.	Jun. 2020 - Follow-up memo was provided to Council in May 2020.	AB	Completed	
RC20/195 to 197	2020-04-28	SC	Support for a British Columbia Coastal Protection Strategy	<p>THAT the following resolution regarding Support for a British Columbia Coastal Protection Strategy be endorsed by the City of Port Moody and forwarded for consideration at the 2020 UBCM convention as recommended in the report dated March 5, 2020 from Councillor Amy Lubik regarding Support for a British Columbia Coastal Protection Strategy:</p> <p>WHEREAS, unlike all the Atlantic provinces, BC has no comprehensive coastal and marine strategy, a BC Coastal Protection Strategy will clearly articulate provincial jurisdiction and enable the province to better engage with other governments and communities; no marine counterpart to the BC Land Act exists, and piecemeal legislation and policy govern numerous coastal marine activities;</p> <p>AND WHEREAS a BC Coastal Protection Strategy will provide a vision and objectives to guide actions in the increasingly crowded coastal zone and highlight the importance the government places on these vital areas such as sensitive marine ecosystems, and vulnerable species, as well as their importance to protecting our coastal communities and economies;</p> <p>THEREFORE BE IT RESOLVED THAT UBCM request the BC government to develop and enact a Coastal Protection Strategy and law to leverage and coordinate the work of provincial ministries, First Nations, local communities, and stakeholder groups to preserve coastal and ocean health, halt coastal habitat loss, accelerate the completion of a network of marine protected areas to benefit fisheries, biodiversity and the economy, set marine environmental quality objectives from upland activities, and help communities adopt ecosystem based approaches to manage risks from flooding due to extreme weather events, sea level rise, climate change, and ocean acidification;</p> <p>AND THAT Port Moody write a letter of support to the BC Minister of Environment, Minister of Agriculture, Minister of Indigenous Affairs and Reconciliation, and the Premier of British Columbia in support of a Coastal Protection Strategy.</p>	Jun. 2020 - To be forwarded to UBCM for consideration before June 30. Letter sent Apr. 29, 2020. Response received from Minister of Environment and Climate Change Strategy on Jun. 3, 2020. Letter and response on Jun. 23, 2020 agenda for information.	DS	July 2020	Y

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RC20/198	2020-04-28	SC	Port Moody Heritage Society – Letter of Support	THAT the Mayor be authorized by Council to prepare a letter of support to be provided to the Port Moody Heritage Society for inclusion in any grant application as recommended in the report dated April 28, 2020 from Councillor Diana Dilworth regarding Port Moody Heritage Society – Letter of Support.	Completed and sent.	SI	Completed	
RC20/199	2020-04-28	SC	Standards for Electronic Meetings	<p>THAT members of Council be required to appear on video when participating in open or closed electronic meetings of Council that occur in place of Regular Meetings of Council and Committee of the Whole meetings;</p> <p>AND THAT staff be directed to create a policy framework that would differentiate two types of Electronic Meetings: one for short-term emerging and extenuating circumstances, and one as a long-term replacement for regularly-scheduled meetings of Council, as recommended in the report dated April 28, 2020 from Mayor Rob Vagramov regarding Standards for Electronic Meetings;</p> <p>AND THAT the aforementioned policy include a requirement for members of Council to appear on video when participating in open or closed electronic meetings of Council that occur in place of Regular Meetings of Council and Committee of the Whole meetings.</p>	Jun. 2020 - Completed at Mar. 17, 2020 COTW meeting.	DS	Completed	
RC20/217	2020-05-26	SC	Funding for Online Local Artist Talks and the Postponement of the 2020 Artist Symposium	THAT the report dated May 14, 2020 from the Arts and Culture Committee regarding Funding for Online Local Artist Talks and the Postponement of the 2020 Artist Symposium be referred to staff for action.	Jun. 2020 - Completed on Jun. 23.	KZ	Completed	

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RC20/221 to 222	2020-05-26	SC	Order for the Demolition of the Fire-Damaged Structure at 3338 Dewdney Trunk Road	<p>THAT, by the authority provided in section 74 of the Community Charter, and based on photographs of the property at 3338 Dewdney Trunk Road, (legally described as LOT 3, PLAN LMP12304, DISTRICT LOT 233, NEW WEST DISTRICT) included as Attachment 1 in the report dated April 3, 2020 from the Planning and Development Department – Building, Bylaw, and Licensing Division regarding Remedial Action Order for the Demolition of the Fire-Damaged Structure at 3338 Dewdney Trunk Road, which demonstrate that the structures are so dilapidated or unclean as to be offensive to the community, the fire-damaged structure and accessory structures at 3338 Dewdney Trunk Road be declared a nuisance that requires remedial action; AND THAT a remedial action order be imposed upon the registered property owner, Morgan Crest Development Corporation of Surrey, BC, in respect of the structures located at 3338 Dewdney Trunk Road, to demolish the fire-damaged structures;</p> <p>AND THAT the time limit for compliance with the Remedial Action Order detailed above be set at 30 days commencing on May 26, 2020;</p> <p>AND THAT the time limit for a Notice to Request that Council Reconsider the Remedial Action Order detailed above be set at 14 days commencing on May 26, 2020;</p> <p>AND THAT staff be authorized to take all appropriate actions, including building demolition and site clean-up, in accordance with section 17 (Municipal Action at Defaulter's Expense) of the Community Charter to ensure the property is brought into compliance with the Remedial Action Order specified above subject to the following:</p> <p>a. the property owner has not fully complied with the Remedial Action Order on or before the compliance date specified by Council; and</p> <p>b. that all costs incurred by the City to bring the property into compliance shall be at the expense of the property owner and, per section 17 of the Community Charter, these costs shall be treated as a debt owed to the City.</p>	<p>Jun. 2020 - The owners have been informed, and they have appealed to Council to reconsider this order. Staff to provide follow-up report in July.</p>	AB	Q3 2020	Y
RC20/227 to 230	2020-06-02	SC	Amending the Current Community Planning Advisory Committee Terms of Reference and Reinstating Advisory Design Panel	<p>THAT this item be referred to staff for a report back;</p> <p>AND THAT staff consider the following:</p> <ul style="list-style-type: none"> • adding job targets to the Community Planning Advisory Committee Terms of Reference; • adding an Economic Development Committee liaison to the Community Planning Advisory Committee; • adding a strata member to the Advisory Design Panel; and • adding the concept of “architectural distinction” to the Advisory Design Panel Terms of Reference. 	<p>Jun. 2020 - Report to Council Jul. 14, 2020.</p>	AB	Q3 2020	Y

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CW20/059 to 060	2020-06-16	SC (COTW)	Official Community Plan Project Update	<p>CW20/056 THAT staff implement a feedback questionnaire to be sent with the 2021 tax bills, and incorporate it into the OCP Public Engagement Strategy.</p> <p>CW20/057-058 WHEREAS Council agrees that deepening community engagement and improving the clarity, learning, and representativeness of public feedback received is vital to our local democratic process, a process that becomes more challenging during the pandemic when face-to-face community gatherings must be limited; BE IT RESOLVED THAT staff be directed to report back with potential "digital democracy" options by which the City can enable, encourage, and verify large-scale community voting on selected key issues for this OCP update, including modes for online information presentation and voting; AND THAT staff explore in-person, online, mail, and pop-up event-based outreach and ways to involve youth.</p> <p>CW20/059 THAT Murray Street be included as a distinct neighbourhood in the OCP revision process.</p>	<p>Jun. 2020 - This direction will be incorporated into the OCP Update program.</p>	AB	Q4 2020	Y