



City of Port Moody

Report/Recommendation to Council

Date: June 8, 2020
Submitted by: General Manager of Engineering and Operations
Subject: Outstanding Business List – Items to be Considered Completed

Purpose

To request Council's approval to remove items from the Outstanding Business List that staff recommend should now be considered complete.

Recommended Resolution(s)

THAT the Outstanding Business items identified in the report dated June 8, 2020 from the General Manager of Engineering and Operations regarding Outstanding Business List – Items to be Considered Completed be now considered completed and be removed from the Outstanding Business List.

Background

Staff update Council on a quarterly basis with the Outstanding Business List, which summarizes all outstanding resolutions of Council that require action by staff. Typically, this list includes a summary of activities on each resolution to the reporting date until the direction from the motion is completed. At the January 25, 2020 Special Council meeting, the following resolution was passed:

RC20/048

THAT staff be directed to add a section to the outstanding business list that reports back to Council every quarter to include motions of Council that have had no action on them from the previous quarter as recommended in the report dated January 21, 2020 from Mayor Rob Vagramov regarding Prioritizing Pedestrian Crossings.

This change has been made in the form of a new column in the Outstanding Business List and is reflected in the most recent Outstanding Business List included in the agenda for the Council meeting at which this report is being considered.

As the Outstanding Business List has been in place and under updates for some time, there are some older items that have had little progress in recent years due to limited ability for staff to take further action. In many cases, this is related to items being superseded by new direction, no longer being relevant, or because there is no further practical path forward. This report

outlines those items and requests Council's approval to remove them from the Outstanding Business List.

Discussion

Motions that staff recommend should be now be considered completed are summarized below:

RC13/083 *THAT staff work with staff of the Village of Anmore to investigate and report back on the cost of a paved off-street bike path from the loco Townsite along 1st Avenue to Sasamat Lake, along with details on how both communities could collaborate on this project.*

In 2016, a developer began signalling intentions for potential development applications in the loco Lands and planning level discussions around off-site amenities, such as a paved off-street bike path, and coordination between Anmore and Port Moody were underway. Since that time, there has been little development permit related activity in the Port Moody portion of loco Lands that could provide this cycling connection. Further, progress has been made to remove the road right of way from Bert Flinn Park, and the OCP has been updated to limit development to current zoning levels.

The current OCP bike route map identifies a future recreational cycling route connecting through the loco Lands. The 2017 Master Transportation Plan generally prioritized walking and cycling routes to Transit for the short to medium term and did not identify an loco Townsite to Sasamat Lake connection as a City funded project at this time. As such, framework exists for staff to consider a future bike route in this area when opportunities arise.

RC16/225 to 227 *THAT staff bring back a draft Request For Proposals to offer boat tour services using Rocky Point Park land and facilities in 2017.*

A comprehensive review of the Rocky Point Park boat launch area, including the feasibility for boat tour services, can be fully considered as part of the 2021 Rocky Point Park Master Plan Update.

RC17/267 *THAT staff be directed to investigate potential food truck locations at City parks, including Westhill Park.*

Food truck presence has continued to become more prominent across the City in a variety of locations since July 2017. During this time, food truck vendor interest in locations near parks outside of Rocky Point Park has not been received by staff. Further interest on food truck locations in parks has not been identified as a priority on the Parks and Recreation Commission Work Plan for the past three years.

RC18/460 to 462 *THAT Council support in principle the establishment of the Lower Mainland – Tri-Cities Regional Curling Hub;*

AND THAT staff work with Coquitlam and Port Coquitlam City staff and curling clubs to develop a financial plan for financing the Lower Mainland – Tri-Cities Regional Curling Hub;

AND THAT the support be shared by correspondence with the CEO of Curl BC and the presidents of the Coquitlam and Port Moody Curling Clubs.

In October 2018, Curl BC came to Council as a delegation to discuss the initiative they were leading in establishing a Tri-Cities Regional Curling Hub. Port Moody's support in principle was forwarded to Curl BC and the correspondence was shared with the Presidents of the Coquitlam and Port Moody Curling Clubs.

Port Moody staff have met on multiple occasions with staff in Coquitlam and Port Coquitlam with respect to this regional initiative. Curl BC is working to further refine their plans and identify a land opportunity. At this time there are no discussions that the City of Port Moody can participate in with respect to a financial plan for financing a regional curling hub. At such time in the future that a financial plan is being considered, staff will participate in those discussions and update Council accordingly.

CW18/088 *THAT the City work with the Port Moody Arts Centre to facilitate the installation of an illuminated sign on the Centre grounds.*

Staff have facilitated the necessary meetings with relevant City departments and support the installation of an illuminated sign. The timeline for installation is at the discretion of the Arts Centre. At such time when the Arts Centre is ready to move forward with installation, staff will support the completion of this project.

RC19/537 *THAT staff update the Festival and Special Event Assistance Program by allocating up to \$5,000 of the program funds for disbursement by staff as detailed and recommended in the report dated November 13, 2019 from the Community Services — Cultural Services Division regarding Proposed Changes to the Festival and Special Event Assistance Program;*

AND THAT staff update the Festival and Special Event Assistance Program by creating an annual intake period with a deadline in February with up to 100% of available funds allocated to applications received within the intake period;

AND THAT staff develop an application summary grid with recommendations on the evaluation and disbursement of funds for Council consideration.

Staff completed this project, but due to the COVID-19 Pandemic, festivals and special events cannot be held in 2020 and the funding for this program was cancelled. Staff will initiate a Festivals and Special Events Assistance Program as directed for 2020, if gatherings over 50 people are authorized.

Based on the rationale for each item listed above, staff recommend considering these Outstanding Business List items completed in the interim.

If the recommended motion is approved, staff will mark each of the above motions completed for the next iteration of the Outstanding Business List.

Other Option(s)

1. THAT the Outstanding Business items for motions numbered [insert list of motion numbers] as summarized in the report dated June 8, 2020 from the General Manager of Engineering and Operations regarding Outstanding Business List – Items to be Considered Completed, be considered completed and be removed from the Outstanding Business list at this time.

With the above motion, Council may identify specific items to consider complete. Remaining items will stay on the Outstanding Business List for staff action.

2. THAT the report dated June 8, 2020 from the General Manager of Engineering and Operations, regarding Outstanding Business List – Items to be Considered Completed be received for information.

With the above motion, none of the items identified will be considered complete and all items will stay on the Outstanding Business List for staff action.

Financial Implications

There are no specific financial implications of considering the above items from the Outstanding Business List complete. If staff are directed to continue to action some or all of these items, staff time to complete additional work and follow up reports will be required and further staff or financial resources may be needed in the investigation and implementation of the items.

Communications and Civic Engagement Initiatives

No public communications or engagement are considered for this initiative. If staff are directed to continue to action some or all of these items, staff will review where communication plans may needed for each item.

Council Strategic Plan Objectives

This initiative is intended to help free up staff resources to focus on current 2019-2022 Council Strategic Plan and other operational issues.

Report Author

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General Manager of Engineering and Operations

Report Approval Details

Document Title:	Oustanding Business List - Items Proposed to be Considered Completed.docx
Attachments:	
Final Approval Date:	Jul 7, 2020

This report and all of its attachments were approved and signed as outlined below:

Dorothy Shermer, Corporate Officer - Jun 25, 2020 - 2:19 PM

Rosemary Lodge, Manager of Communications and Engagement - Jun 26, 2020 - 1:11 PM

Kate Zanon, General Manager of Community Services - Jun 30, 2020 - 8:48 AM

Lesley Douglas, General Manager of Environment and Parks - Jun 30, 2020 - 10:08 AM

Paul Rockwood, General Manager of Finance and Technology - Jul 2, 2020 - 11:37 AM

Tim Savoie, City Manager - Jul 7, 2020 - 6:49 AM