



# City of Port Moody

## Report/Recommendation to Council

Date: May 8, 2020  
Submitted by: Planning and Development Department – Policy Planning Division  
Subject: Official Community Plan Project Update

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### Purpose

To provide an update to Council regarding the Official Community Plan project.

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### Recommended Resolution

**THAT the report dated May 8, 2020 from the Planning and Development Department – Policy Planning Division regarding Official Community Plan Project Update be received for information.**

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### Background

At the Special Council Meeting on October 15, 2019, staff presented scope of work options for Council consideration as part of the Official Community Plan (OCP) review. Council direction from this meeting, as well as other recent Council direction for this project, are included as **Attachment 1**.

The purpose of this report is to provide a more detailed update on the proposed content, phasing, and public engagement for this project.

### Discussion

Based on previous Council direction, staff have mapped out a process to conduct a focused Official Community Plan (OCP) update program reflecting a 30-year timeframe to 2050 with a project completion date of October 2021. The following components guide the focused OCP update program:

- project planning and engagement strategy (Phase 0);
- updating the OCP with results of recently completed and in-progress strategic plans as completed (Phase 1 a. and ongoing as necessary);
- public engagement preparation (Phase 1 b.);
- public engagement on updated goals and visions (Phase 2); and
- community feedback on proposed land use concept options and trade-offs for select neighbourhood areas (Phase 3).

A flow chart of the project is included in **Attachment 2** which provides a detailed description of each of the proposed phases of the project.

### Main Project Components

The main components of the OCP update project are proposed as follows:

- strategic plan updates;
- focused community engagement
  - community goals and vision
  - proposed neighbourhood land use concepts;
- pilot *Bang the Table* engagement platform;
- Seaview Neighbourhood Plan; and
- application of a climate lens.

### Strategic Plan Updates

Since 2014, a number of components of the OCP have been amended; new study information and census data has become available; and a number of plans/studies have been completed or are anticipated to be completed in 2020-21, some of which have undergone their own respective public consultation processes, including:

- Age Friendly Plan – *July 2020*
- Affordable Housing Strategy Update – *December 2021*
- Arts and Culture Master Plan 2018-2027 – *complete*
- Child Care Needs Assessment and Action Plan – *September 2020*
- Climate Action Plan – *July 2020*
- Climate Emergency Declaration – *complete*
- Council Strategic Plan 2019-2021 – *complete*
- Clarke Street Revitalization Plan – *December 2020*
- Economic Development Plan – *December 2020*
- Environmentally Sensitive Area Management Strategy – *tbd*
- Inclusionary Zoning and Market Rental Strategy – *December 2020*
- Housing Needs Report – *November 2020*
- Heritage Strategic Plan 2016-2022 – *complete*
- Master Transportation Plan 2017-2045 – *complete*
- Parks and Recreation Master Plan 2015-2025 – *complete*
- Parkland Acquisition Strategy – *2021*
- Urban Forestry Strategy – *tbd*

Revising Port Moody's Regional Context Statement with updated population, dwelling unit, and employment estimates, and directions from *Metro 2050* will also be included. Neighbourhood profiles will also be created to provide an understanding of local demographics and building composition, as well as area specific needs and opportunities in each of Port Moody's neighbourhoods.

The recent completion of the plans listed above provides an opportunity for a more focused OCP update which reflects the results of these studies and ensures optimal use of resources by avoiding duplicate work and study. Updating the OCP with these strategic plans and

information is a primary focus of Phase 1, and will likely carry over into subsequent phases depending on the timelines associated with the completion of each strategic plan.

### Focused Community Engagement

Many of the aforementioned strategic plans include their own public engagement process. This provides the opportunity for focused community engagement on the following two components of the OCP program:

1. *Community Goals and Vision*

The OCP program update provides an opportunity to revisit and update the goals and vision of the community. This will include a survey public engagement opportunities to gather input on high-level community goals and vision for Port Moody over the next 30 years. This work is expected to occur in Phase 2.

2. *Proposed Neighbourhood Land Use Concepts*

The project will include obtaining feedback on community preferences for low, medium, and high growth land use concept options and trade-offs in the following neighbourhoods: Moody Centre TOD, Seaview, and Oceanfront. **Attachment 1** includes the Council resolutions that identify these neighbourhood areas. In addition to these areas, it is expected that other areas, like Coronation Park (expanded area) and Murray Street, will also be considered as part of the land use concept options. This work is anticipated to occur in Phase 3.

### Seaview Neighbourhood Plan

The Seaview neighbourhood has not yet been studied or undergone a neighbourhood planning process. Increasing development pressures in the Seaview neighbourhood present an opportunity to re-imagine this area through a concurrent neighbourhood planning process, which includes a transportation and infrastructure study that will be completed concurrently beginning in Phase 2. The proposed boundaries of the Seaview Neighbourhood Plan are included in **Attachment 3**. The area corresponds with the Seaview Neighbourhood in the OCP and excludes the Westport Sub Area which already has a policy framework in the OCP.

### Climate Lens

With the completion of the City's Climate Action Plan, the OCP program update will include the application of a significant climate lens throughout all phases. Actions included in the Climate Action Plan are grouped under the following focus areas:

- natural environment;
- emergency response and human health;
- infrastructure;
- buildings;
- transportation;
- solid waste;
- land use and growth management; and
- organization-wide.

These focus areas correlate to different sections of the OCP and will be incorporated into the update where relevant.

### Request for Proposal (RFP) Process

Due to internal staffing constraints resulting from the COVID-19 pandemic and other City priorities, the services of a consultant will be required to assist staff in the completion of the OCP update program. An RFP process is currently underway for a consultant or team of consultants to lead the following components of the project:

- Project Work Plan;
- Public Engagement Strategy;
- Public Engagement;
- Seaview Neighbourhood Plan;
- Proposed Land Use Concept Options;
- Support and Capacity Building; and
- Reporting.

In addition to these deliverables, the RFP process will evaluate the consultant's general approach and proposed methodology to:

- engage underrepresented community members including minorities, youth, and seniors;
- apply inclusive, creative, and interactive methods for engagement;
- use other partners (such as Morris J. Wosk Centre for Dialogue – SFU, City Studio, etc); and
- utilize *Bang the Table* as an online engagement platform.

### Project Management and Staff Resources

The Policy Planning Division will manage the project, working closely with the consultant and the Communications and Engagement Division to co-collaborate where necessary. An internal OCP Working Group and a Seaview Neighbourhood Plan Working Group will meet regularly over the course of the project, composed of key staff members from a number of relevant departments.

### Next Steps

The next step is to select a consultant according to the process outlined by the City's Purchasing Policy. The anticipated start date for the consultant is July/August 2020. The Public Engagement Strategy will be brought forward to Council for approval in early Fall 2020.

### Other Considerations

The COVID-19 pandemic may impact the timeline, the ability to engage with the public, and the type of engagement activities that the City can conduct.

### Other Option

This report is provided for information only. No other options are being presented.

### Financial Implications

There are no financial implications associated the receipt of this report for information. A project budget of \$150,000 has been previously approved by Council for the project. This is anticipated to cover consultant costs as well as the costs associated with an online engagement platform.

The scope of the project may need to be adjusted depending on what can be achieved by the consultant within the allotted budget.

## Communications and Civic Engagement Initiatives

There are no communications or civic engagement initiatives associated with this update to Council. As part of the OCP update project, the consultant working with staff will develop a Public Engagement Strategy to be approved by Council and will lead the implementation of the public engagement process through the phases of the project.

## Council Strategic Plan Objectives

An OCP review is consistent with the following components of the 2019-2022 Council Strategic Plan:

- Strategic Priority: Community Evolution;
- Objective: Ensure future community growth is carefully considered and strategically managed; and
- Action: Review the Official Community Plan regularly to ensure it aligns with the community vision.

## Attachments

1. Previous Council Resolutions related to the OCP update project.
2. OCP Project Flow Chart.
3. Proposed Seaview Neighbourhood Plan Area.

## Report Author

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## Report Approval Details

Document Title:	Official Community Plan Project Update.docx
Attachments:	<ul style="list-style-type: none"><li>- Attachment 1 - Council motions related to OCP Project Update scope.pdf</li><li>- Attachment 2 - OCP Project Flow Chart.pdf</li><li>- Attachment 3 - Proposed Seaview Neighbourhood Plan Area.pdf</li></ul>
Final Approval Date:	Jun 10, 2020

This report and all of its attachments were approved and signed as outlined below:

Mary De Paoli, Manager of Policy Planning - Jun 3, 2020 - 5:54 PM

André Boel, General Manager of Planning and Development - Jun 3, 2020 - 5:56 PM

Dorothy Shermer, Corporate Officer - Jun 4, 2020 - 10:00 AM

Rosemary Lodge, Manager of Communications and Engagement - Jun 5, 2020 - 9:31 AM

Paul Rockwood, General Manager of Finance and Technology - Jun 5, 2020 - 1:20 PM

Tim Savoie, City Manager - Jun 10, 2020 - 9:26 AM