



# City of Port Moody

## Minutes

### Special Council Meeting

Electronic Meeting via Zoom  
Tuesday, April 21, 2020  
at 7:03pm

**Present:**

Mayor R. Vagramov  
Councillor D.L. Dilworth  
Councillor M.P. Lahti  
Councillor A.A. Lubik  
Councillor H. Madsen  
Councillor S. Milani

**Absent:**

Councillor P.Z.C. Royer

**In Attendance:**

Tim Savoie – City Manager  
Doug Allan – Senior Planner  
André Boel – General Manager of Planning and Development  
Ron Coulson – Fire Chief  
Lesley Douglas – General Manger of Environment and Parks  
Dave Fleugel – Chief Constable, Port Moody Police  
Tyson Ganske – Manager of Financial Planning  
Stephen Judd – Manager of Infrastructure Engineering Services  
Jeff Moi – General Manager of Operations and Engineering  
Angie Parnell – General Manager of Corporate Services  
Paul Rockwood – General Manager of Finance and Technology  
Marc Saunders – Director of Library Services  
Dorothy Shermer – Corporate Officer  
Tracey Takahashi – Deputy Corporate Officer  
Kate Zanon – General Manager of Community Services

1. **Call to Order**

Mayor Vagramov called the meeting to order at 7:03pm.

RC20/170

Moved, seconded, and CARRIED

**THAT the meeting be recessed and reconvened at 7:30pm.**

The meeting was reconvened at 7:40pm.

- Resolution to Go Into Finance Committee**
2. General Matters
- 2.1 RC20/171  
 Moved, seconded, and CARRIED  
**THAT Council go into Finance Committee.**
- Councillor Lahti assumed the role of Presiding Member at this point.
- Funding Source for Credit Card Merchant Fee Recovery System Costs**
3. Finance Committee
- 3.1 Memo: Finance and Technology Department – Financial Services Division, dated April 9, 2020
- FC20/020  
 Moved, seconded, and CARRIED  
**THAT the one-time implementation cost of \$15,250 to implement the Credit Card Merchant Fee Recovery module be funded from the Fiscal Services – Bank operating budget, with the annual maintenance fee of \$1,755 built into the Fiscal Services base operating budget as recommended in the memo dated April 9, 2020 from the Finance and Technology Department – Financial Services Division regarding Funding Source for Credit Card Merchant Fee Recovery System Costs.**
- Funding Source for Community Planning Advisory Committee Meetings**
- 3.2 Memo: Finance and Technology Department – Financial Services Division, dated March 6, 2020
- FC20/021  
 Moved, seconded, and CARRIED  
**THAT the budget of \$7,000 approved to fund the 2020 Community Planning Advisory Committee meetings be postponed until 2021 budget deliberations.**
- Funding Allocation for Special Meeting of Council January 25, 2020**
- 3.3 Memo: Executive Assistant to Mayor and Council, dated February 13, 2020
- FC20/022  
 Moved, seconded, and CARRIED  
**THAT the \$792 for the Special Council meeting held on January 25, 2020 be funded from Council Contingency as recommended in the memo dated February 13, 2020 from the Executive Assistant to Mayor and Council regarding Funding Allocation for Special Meeting of Council January 25, 2020.**

<b>2020 Allocation of Community Grant Funding</b>	3.4	<p>Report: Finance and Technology Department – Financial Services Division, dated March 16, 2020</p> <p><u>FC20/023</u>  Moved, seconded, and CARRIED  <b>THAT 2020 Community Grant funding be awarded to the following groups:</b></p> <p style="padding-left: 40px;">1. <b>POCOMO Meals on Wheels Society – \$1,200; and</b>  2. <b>SHARE Family and Community Services – \$3,000.</b></p> <p>(Voting against: Councillor Dilworth)</p>
<b>2019 Grant Funding Update</b>	3.5	<p>Memo: Finance and Technology Department – Financial Services Division, dated April 12, 2020</p> <p><u>FC20/024</u>  Moved, seconded, and CARRIED  <b>THAT the memo dated April 12, 2020 from the Finance and Technology Department – Financial Services Division regarding 2019 Grant Funding Update be received for information.</b></p>
<b>Reconsideration of 2020-2024 Five-Year Financial Plan Update</b>	3.6	<p>Memo: Corporate Services Department – Legislative Services Division, dated April 15, 2020  On-Table Memo: Finance and Technology Department – Financial Services Division, dated April 15, 2020</p> <p><u>FC20/025</u>  Moved, seconded, and CARRIED  <b>THAT the 2020 budget with an increase of \$699,000 estimated at a 1.61% tax increase be used to prepare the 2020-2024 Five-Year Financial Plan Bylaw and the 2020 Tax Rates Bylaw for Council consideration.</b></p>
<b>Adoption of Finance Committee Report</b>	4.1	<p>4. Rise and Report</p> <p>4.1 Mayor Vagramov resumed the role of Presiding Member at this point.</p> <p><u>RC20/172</u>  Moved, seconded, and CARRIED  <b>THAT the recommendations approved at the Finance Committee meeting of April 21, 2020 be ratified.</b></p>
<b>Resolution to Go Into Committee of the Whole</b>	5.1	<p>5. General Matters</p> <p>5.1 <u>RC20/173</u>  Moved, seconded, and CARRIED  <b>THAT Council go into Committee of the Whole.</b></p>

## 6. Committee of the Whole

**Early Input –  
OCP-Rezoning  
(Multi-Family) –  
1030 Cecile Drive  
(Edgar Development,  
Woodland Park)**

- 6.1 Presentation: Development Planning Division  
Presentation: Edgar Development Ltd.  
Report: Planning and Development Department – Development Planning Division, dated March 26, 2020

Staff gave a presentation on the application, including information regarding the master site plan, project strengths and challenges, the public consultation process, and issues for Council's consideration.

Representatives from Edgar Development Ltd. gave a presentation on their application and responded to questions from Council regarding: public access to and maintenance of outdoor amenities; unit mix; the rental-to-market housing ratio; parking; transportation study; project phasing; traffic routing; commercial and retail activity; daycare space provision; public engagement plan; and changes to the master plan if approved density is reduced.

### CW20/042

Moved, seconded, and CARRIED

**THAT staff and the applicant consider the comments provided during the Committee of the Whole meeting held on April 21, 2020 regarding the Detailed Application presented in the report dated March 26, 2020 from the Planning and Development Department – Development Planning Division regarding Early Input – OCP-Rezoning (Multi-Family) – 1030 Cecile Drive (Edgar Development, Woodland Park).**

**Interim Report from  
the Port Moody  
Affordable Housing  
Task Force**

- 6.2 Report: Port Moody Affordable Housing Task Force, dated April 12, 2020

### CW20/043

Moved, seconded, and CARRIED

**THAT the meeting be extended until 10:45pm.**

### CW20/044

Moved and seconded

**THAT the report dated April 12, 2020 from the Port Moody Affordable Housing Task Force regarding Interim Report from the Port Moody Affordable Housing Task Force be received for information;**

**AND THAT staff be directed to:**

- 1. extend an invitation to the Cooperative Housing Federation of BC in order to inform Council of how community land trusts may assist with Council priorities for redevelopment of public property;**
- 2. update Port Moody's laneway housing bylaws as informed by recommendations from the task force in order to increase uptake of that program;**
- 3. establish a renovation bylaw in line with the municipalities of Port Coquitlam, New Westminster, and Burnaby; and**

4. update the Affordable Housing Reserve Fund Terms of Reference, including amending the Affordable Housing Reserve Fund Policy to allow distribution of funding out of the Reserve for rental relief initiatives for renters in need of financial assistance;

**AND THAT** Port Moody grant at least \$5,000 from the Port Moody Affordable Housing Reserve to the Tri-Cities SHARE Rent Bank as recommended in the report dated April 12, 2020 from the Port Moody Affordable Housing Task Force regarding Interim Report from the Affordable Housing Task Force.

Councillor Dilworth left the meeting at this point and did not return.

CW20/045

Moved, seconded, and CARRIED

**THAT the meeting be extended until 11:00pm.**

CW20/046

Moved, seconded, and CARRIED

**THAT the foregoing motion (CW20/044) be amended by replacing the second bullet of the second clause with “2. report back to Council with costs and implications associated with updating Port Moody’s laneway housing bylaws as informed by recommendations from the task force in order to increase uptake of that program;”.**

CW20/047

Moved, seconded, and CARRIED

**THAT the foregoing motion (CW20/044) be amended by adding “AND THAT these recommendations be given high priority”.**

Separation of the third clause was requested.

The question on the first, second, and fourth clauses of the main motion (CW20/044a, b, and d) as amended (by CW20/046 and CW20/047) was put to a vote; the following motion was CARRIED:

**THAT the report dated April 12, 2020 from the Port Moody Affordable Housing Task Force regarding Interim Report from the Port Moody Affordable Housing Task Force be received for information;**

**AND THAT staff be directed to:**

1. extend an invitation to the Cooperative Housing Federation of BC in order to inform Council of how community land trusts may assist with Council priorities for redevelopment of public property;

2. report back to Council with costs and implications associated with updating Port Moody's laneway housing bylaws as informed by recommendations from the task force in order to increase uptake of that program;
3. establish a renovation bylaw in line with the municipalities of Port Coquitlam, New Westminister, and Burnaby; and
4. update the Affordable Housing Reserve Fund Terms of Reference, including amending the Affordable Housing Reserve Fund Policy to allow distribution of funding out of the Reserve for rental relief initiatives for renters in need of financial assistance;

**AND THAT these recommendations be given high priority.**

The question on the third clause of the main motion (CW20/044c) along with the fourth clause was put to a vote; the following motion was DEFEATED:

**THAT Port Moody grant at least \$5,000 from the Port Moody Affordable Housing Reserve to the Tri-Cities SHARE Rent Bank as recommended in the report dated April 12, 2020 from the Port Moody Affordable Housing Task Force regarding Interim Report from the Affordable Housing Task Force;**

**AND THAT [this recommendation] be given high priority.**

(Voting against: Councillors Lahti, Lubik, Madsen, and Milani, and Mayor Vagramov)

CW20/048

Moved, seconded, and CARRIED

**THAT a representative from SHARE Community Services be invited to make a presentation to Council regarding a potential Tri-Cities Rent Bank.**

**Adoption of  
Committee of the  
Whole Report**

**7. Rise and Report**

**7.1 RC20/174**

Moved, seconded, and CARRIED

**THAT the recommendations approved at the Committee of the Whole meeting of April 21, 2020 be ratified.**

8. Adjournment

Mayor Vagramov adjourned the meeting at 10:58pm.

Certified correct in accordance with section 148(a) of the *Community Charter*.

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D. Shermer, Corporate Officer

Confirmed on the \_\_\_ day of \_\_\_\_\_, 2020.

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R. Vagramov, Mayor