



City of Port Moody

Minutes

Special Council Meeting

Electronic Meeting via Zoom
Tuesday, April 7, 2020
at 7:29pm

Present:

Mayor R. Vagramov
Councillor D.L. Dilworth
Councillor M.P. Lahti
Councillor A.A. Lubik
Councillor H. Madsen
Councillor S. Milani
Councillor P.Z.C. Royer

In Attendance:

Tim Savoie – City Manager
André Boel – General Manager of Planning and Development
Raman Braich – Manager of Information Services
Ron Coulson – Fire Chief
Lesley Douglas – General Manger of Environment and Parks
Dave Fleugel – Chief Constable, Port Moody Police
Tyson Ganske – Manager of Financial Planning
Jeff Moi – General Manager of Operations and Engineering
Angie Parnell – General Manager of Corporate Services
Paul Rockwood – General Manager of Finance and Technology
Marc Saunders – Director of Library Services
Dorothy Shermer – Corporate Officer
Tracey Takahashi – Deputy Corporate Officer
Kate Zanon – General Manager of Community Services

1. Call to Order

Mayor Vagramov called the meeting to order at 7:29pm.

2. General Matters

**Resolution to Go
into Committee of
the Whole**

2.1 RC20/151

Moved, seconded, and CARRIED
THAT Council go into Committee of the Whole.

Councillor Lahti assumed the role of Presiding Member at this point.

- City of Port Moody
2019 Audit Planning
Report**
3. Committee of the Whole (Finance Committee)
- 3.1 Memo: Finance and Technology Department – Financial Services Division, dated March 3, 2020
- FC20/015
Moved, seconded, and CARRIED
THAT the memo dated March 3, 2020 from the Finance and Technology Department – Financial Services Division regarding City of Port Moody 2019 Audit Planning Report be received for information.
- 2020 Budget
Consultation
Summary**
- 3.2 Report: Finance and Technology Department – Financial Services Division, dated March 6, 2020
- Staff gave a presentation on the 2020 Public Budget Consultation Summary, including information regarding survey methodology and tools, survey response rate and demographics, and survey responses and key findings.
- FC20/016
Moved, seconded, and CARRIED
THAT the report dated March 6, 2020 from the Finance and Technology Department – Financial Services Division regarding 2020 Budget Consultation Summary be received for information.
- 2020-2024 Five-Year
Financial Plan
Update**
- 3.3 Report: Finance and Technology Department – Financial Services Division, dated April 1, 2020
- Staff gave a presentation on the 2020-2024 Five-Year Financial Plan Update, including information regarding revenue and expenditure impacts due to the current public health challenges, the proposed and alternative operating budgets, and the timeline for Financial Plan Bylaw adoption.
- Staff responded to questions from Council regarding capital projects funded through one-time funding sources which may be postponed; potential recourse if the revenue collection rate is less than anticipated; the legislated deadline for bylaw adoption and the timing of tax notice issuance; potential impact of reduced revenues from new development and construction as well as from reduced TransLink revenues; and the feasibility of reducing the Asset Renewal Levy or other services to meet a 3.5% tax increase target.
- FC20/017
Moved, seconded, and CARRIED
THAT staff be directed to report back to the next Finance Committee meeting with any capital projects that could potentially be postponed.

FC20/018

Moved and seconded

THAT the recommended 2020 budget with an increase of \$1,570,000 estimated at a 3.62% tax increase be used to prepare the 2020-2024 Five-Year Financial Plan Bylaw and the 2020 Tax Rates Bylaw for Council consideration as recommended in the report dated April 1, 2020 from the Finance and Technology Department – Financial Services Division regarding 2020-2024 Five-Year Financial Plan Update.

FC20/019

Moved, seconded, and DEFEATED

THAT this item be postponed until staff report back with a budget with a maximum tax increase of 3.5%.

(Voting against: Councillors Dilworth, Lahti, Lubik, Madsen, and Royer, and Mayor Vagramov)

FC20/020

Moved, seconded, and DEFEATED

THAT this item be postponed until staff report back with a list of potential service cuts equalling a 2% increase (approximately \$870,000).

(Voting against: Councillors Dilworth, Lahti, Lubik, and Royer)

The question on the main motion (FC20/018) was put to a vote; the following motion was CARRIED:

THAT the recommended 2020 budget with an increase of \$1,570,000 estimated at a 3.62% tax increase be used to prepare the 2020-2024 Five-Year Financial Plan Bylaw and the 2020 Tax Rates Bylaw for Council consideration as recommended in the report dated April 1, 2020 from the Finance and Technology Department – Financial Services Division regarding 2020-2024 Five-Year Financial Plan Update.

(Voting against: Councillor Milani and Mayor Vagramov)

**Adoption of
Committee of the
Whole (Finance
Committee) Report**

4. Rise and Report

4.1 Mayor Vagramov resumed the role of Presiding Member at this point.

RC20/152

Moved, seconded, and CARRIED

THAT the recommendations approved at the Committee of the Whole (Finance Committee) meeting of April 7, 2020 be ratified.

5. Consent Agenda

RC20/153

Moved, seconded, and CARRIED

THAT the recommendations contained in the following items in the April 7, 2020 Special Council Consent agenda be approved:

- **5.1 – Credit Card Merchant Fee Recovery Bylaw;**
- **5.2 – Municipal Ticket Information Authorization Bylaw – Adoption; and**
- **5.3 – Intermunicipal Business Licence for Ride Hailing Companies – Adoption.**

The items and recommendations referred to above are as follows:

Credit Card Merchant Fee Recovery Bylaw

- 5.1 Report: Finance and Technology Department – Financial Services Division, dated March 31, 2020

Recommendation adopted on consent:

THAT City of Port Moody Credit Card Merchant Fee Recovery Bylaw, 2020, No. 3241 be read a first, second, and third time as recommended in the report dated March 31, 2020 from the Finance and Technology Department – Financial Services Division regarding Credit Card Merchant Fee Recovery Bylaw;

AND THAT, as permitted by section 9 of Ministerial Order No. MO 83/2020, City of Port Moody Credit Card Merchant Fee Recovery Bylaw, 2020, No. 3241 be now adopted.

Municipal Ticket Information Authorization Bylaw – Adoption

- 5.2 Memo: Corporate Services Department – Legislative Services Division, dated March 13, 2020

Recommendation adopted on consent:

THAT City of Port Moody Municipal Ticket Information Authorization Bylaw, 2020, No. 3218 be now adopted.

Intermunicipal Business Licence for Ride Hailing Companies – Adoption

- 5.3 Memo: Corporate Services Department – Legislative Services Division, dated March 13, 2020

Recommendation adopted on consent:

THAT City of Port Moody Intermunicipal Transportation Network Services Business Licence Agreement Bylaw, 2020, No. 3236 and City of Port Moody Intermunicipal Transportation Network Services Business Licence Bylaw, 2020, No. 3237 be now adopted as recommended in the memo dated March 13, 2020 from the Corporate Services Department – Legislative Services Division regarding Intermunicipal Business Licence for Ride Hailing Companies – Adoption.

6. Items Removed from the Consent Agenda

7. Adjournment

Mayor Vagramov adjourned the meeting at 8:53pm.

Certified correct in accordance with section 148(a) of the *Community Charter*.

D. Shermer, Corporate Officer

Confirmed on the ___ day of _____, 2020.

R. Vagramov, Mayor