

Memorandum

Date: May 4, 2020

Submitted by: General Manager of Community Services and General Manager of Environment and Parks

Subject: Rocky Point Boat Launch Fees

At the Closed Council meeting held on April 28, 2020, Council considered a report dated April 27, 2020 from the Environment and Parks Department – Parks Division regarding COVID 19 Interim Rocky Point Park Boat Launch Re-opening, and directed staff to amend the Fees Bylaw to add a Rocky Point Boat Launch Reservation Cost Recovery Fee of \$30 to recover costs for facilitating reservations for the use of the boat launch by Port Moody residents and annual pass holders. To ensure Essential Services have continued access to the boat launch facility, staff recommend waiving the Rocky Point Boat Launch Reservation Cost Recovery Fee for Essential Services as defined by the Provincial List of COVID-19 Essential Services.

Staff have drafted City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 2, 2020, No. 3256—a Bylaw to amend City of Port Moody Fees Bylaw, 2019, No. 3213 to add a Boat Launch Reservation Cost Recovery Fee for reserving the Rocky Point Park Boat Launch—for Council consideration (**Attachment 1**). The recommended resolution is:

THAT City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 2, 2020, No. 3256 as presented in Attachment 1 be read a first, second, and third time as recommended in the memo dated May 4, 2020 from the General Manager of Community Services and the General Manager of Environment and Parks regarding Rocky Point Boat Launch Fees;

AND THAT, as permitted by section 12 of Ministerial Order No. MO 139/2020, City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 2, 2020, No. 3256 be now adopted;

AND THAT the Rocky Point Boat Launch Reservation Cost Recovery Fee be waived for Essential Services as defined by the Provincial List of COVID-19 Essential Services.

Alternate Option:

With anticipated Provincial actions related to COVID-19 recovery, the City's Emergency Operations Centre (EOC) anticipates being able to provide service at the Rocky Point Park Boat Launch to users from outside of Port Moody will be an option.

This alternate recommendation provides the option to broaden the boat launch service while retaining the physical distancing measures that have been put in place. Over the next three months, EOC staff anticipates registration requirements and on-site management will still be required to deliver this service safely.

Following is an alternate fee schedule for consideration that reflects adjusted user fees for both residents and non-residents. Reservation cost recovery fees under this structure would be:

- Port Moody resident day pass: \$21.10 (plus tax) + \$10.00 reservation fee
- Non-resident day pass: \$21.10 (plus tax) + \$25.00 reservation fee

This fee schedule is designed to address cost recovery of the boat launch operation, and is based on an anticipated increase in total user volumes, driven mainly by the new number of non-resident users who would then have access to the boat launch facility and the City reservation system. A draft Fees Bylaw Amendment Bylaw with the alternate fee schedule is included as **Attachment 2**.

If Council chooses this alternate recommendation, staff recommends an effective date of May 20, 2020 to ensure there is sufficient time to safely implement the changes.

The recommended waiver of the reservation cost recovery fee for essential services is also recommended with this alternative approach. The recommended resolution for the alternate option is:

THAT City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 2, 2020, No. 3256 as presented in Attachment 2 be read a first, second, and third time as recommended in the memo dated May 4, 2020 from the General Manager of Community Services and the General Manager of Environment and Parks regarding Rocky Point Boat Launch Fees;

AND THAT, as permitted by section 12 of Ministerial Order No. MO 139/2020, City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 2, 2020, No. 3256 be now adopted;

AND THAT the Rocky Point Boat Launch Reservation Cost Recovery Fee be waived for Essential Services as defined by the Provincial List of COVID-19 Essential Services;

AND THAT reservation of the Rocky Point Boat Launch be opened to non-Port Moody residents starting on May 20, 2020.

Attachment:

1. Draft City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 2, 2020, No. 3256 – Version 1.
2. Draft City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 2, 2020, No. 3256 – Version 2.

Report Approval Details

Document Title:	Rocky Point Park Boat Launch Fees.docx
Attachments:	- Attachment 1 - Draft City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 2, 2020, No. 3256 - Version 1.pdf - Attachment 2 - Draft City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 2, 2020, No. 3256 - Version 2.pdf
Final Approval Date:	May 7, 2020

This report and all of its attachments were approved and signed as outlined below:

Tim Savoie, City Manager - May 7, 2020 - 7:04 AM