

Memorandum

Date: March 6, 2020
Submitted by: Finance and Technology Department – Financial Services Division
Subject: Funding Source for Community Planning Advisory Committee Meetings

At the Regular Council meeting held on February 25, 2020, Council considered the attached report dated February 6, 2020 from the Corporate Services Department – Legislative Services Division regarding Community Planning Advisory Committee Meeting Dates and passed the following resolutions:

RC20/123a-d

THAT the Community Planning Advisory Committee Terms of Reference be amended as recommended in the report dated February 6, 2020 from the Corporate Services Department – Legislative Services Division regarding Community Planning Advisory Committee Meeting Dates.

THAT the Community Planning Advisory Committee Terms of Reference be further amended to specify that meetings are to be held in Council Chambers, be video recorded, live-streamed, and archived.

THAT an additional budget of \$7,000 be referred to the Finance Committee for determination of a funding source for 2020 Community Planning Advisory Committee meetings and included in operational budgets for future years.

THAT staff report back to Council on the feasibility of adding a surcharge to future development applications to cover meeting costs.

The budget of \$7,000 approved to fund the 2020 Community Planning Advisory Committee meetings is now before the Finance Committee for identification of a funding source. Staff recommend building this into the base operating budget for 2020.

The recommendation for funding is:

THAT the budget of \$7,000 approved to fund the 2020 Community Planning Advisory Committee meetings be built into the base operating budget as recommended in the memo dated March 6, 2020 from the Finance and Technology Department – Financial Services Division regarding Funding Source for Community Planning Advisory Committee Meetings.

Attachment(s)

1. Report considered at February 25, 2020 Regular Council meeting regarding Community Planning Advisory Committee Meetings Dates.

Report Approval Details

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|----------------------|----------------------------------------------------------------------------------------------|
| Document Title: | Funding Source for Community Planning Advisory Committee Meetings.docx |
| Attachments: | - Attachment 1 - Report Considered at February 25, 2020 Regular Council Meeting re CPAC .pdf |
| Final Approval Date: | Mar 9, 2020 |

This report and all of its attachments were approved and signed as outlined below:

Dorothy Shermer, Corporate Officer - Mar 6, 2020 - 11:56 AM

Paul Rockwood, General Manager of Finance and Technology - Mar 6, 2020 - 2:08 PM

Tim Savoie, City Manager - Mar 9, 2020 - 11:05 AM