

# Memorandum

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Date: March 5, 2020  
Submitted by: Corporate Services Department – Legislative Services Division  
Subject: Electronic Participation in Council Meetings – Referred from January 14, 2020

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At the Regular Council meeting held on January 14, 2020, Council amended the Council Procedure Bylaw to allow electronic participation with the following conditions:

- a quorum of Council is physically present at the meeting;
- only one Member is participating electronically at the meeting;
- the requirements of the Corporate Policy on Electronic Participation are fulfilled; and
- a Member may participate electronically for a maximum of one day per calendar year.

Electronic participation will become available once Council adopts a Corporate Policy on Electronic Participation and the technological infrastructure is in place.

At the same meeting, Council considered a report dated December 21, 2019 from the Corporate Services Department – Legislative Services Division regarding Electronic Participation in Council Meetings (**Attachment 1**) and passed the following resolution to refer the item to a Committee of the Whole meeting:

RC20/018

*Moved and seconded*

*THAT Corporate Policy – 01-0530-2020-01 – Electronic Participation in Council Meetings by Telephone be adopted as recommended in the report dated December 21, 2019 from the Corporate Services Department – Legislative Services Division regarding Electronic Participation in Council Meetings.*

RC20/019

Moved, seconded, and CARRIED

THAT this item be referred to Committee of the Whole.

This item is now before Council for consideration. Staff recommendations and other options remain as set out in the attached report. Council direction is requested.

Attachment(s)

1. Report dated December 21, 2019 re Electronic Participation in Council Meetings.

## Report Approval Details

Document Title:	Electronic Participation in Council Meetings - Referred from January 14, 2020.docx
Attachments:	- Attachment 1 - Report dated December 21, 2019 re Electronic Participation in Council Meetings.pdf
Final Approval Date:	Mar 9, 2020

This report and all of its attachments were approved and signed as outlined below:

Angie Parnell, General Manager of Corporate Services - Mar 6, 2020 - 10:55 AM

Tim Savoie, City Manager - Mar 9, 2020 - 11:03 AM