



City of Port Moody

Minutes

Climate Action Committee

Minutes of the meeting of the Climate Action Committee held on Monday, January 27, 2020 in the Brovold Room.

Present

Councillor Meghan Lahti, Chair
Councillor Amy Lubik, Vice-Chair
Elaine Golds
Helen Howes
Mike Kasuya
Rebecca Lyon
Shelley Moore
Duncan Smith
Derek Wilson

Absent

Bryn Sadownik (Regrets)

In Attendance

Philip Lo – Committee Coordinator
Laura Sampliner – Sustainability and Energy Coordinator

1. Call to Order

Call to Order

1.1 The Chair called the meeting to order at 7:05pm

2. Adoption of Minutes

Minutes

2.1 CAC20/001
Moved, seconded, and CARRIED
THAT the minutes of the Climate Action Committee meeting held on Monday, November 25, 2019 be adopted.

3. Unfinished Business

4. New Business

Guest Speaker: Ethelo eDemocracy Carbon Budget Demo

4.1 Ben West, Executive Director eDemocracy Solutions at Ethelo, gave a demonstration of the carbon accounting and budgeting tool and public engagement platform via video link, noting the following:

- the tool was created to conduct public engagement of a number of issues, and is currently in pilot phase;
- some municipalities currently use this tool to track greenhouse gas (GHG) emissions against targets;

- the platform can be setup with customizable strategy options and choices, and different templates available for different environment types, for land use planning, and for climate adaptation and resilience;
- the platform can host visioning sessions of what the community could look like and what options are available;
- users are able to revisit the engagement process and review and change their responses, up to the closing of the process;
- the tool seeks to find one option or strategy that is most strongly supported by the most overwhelming majority of people in the community, so that the result can be considered to be representative of the community;
- data visualization tools allow the results data to be displayed in a number of ways; results data can be reported by participant location, demographic information, and by other user-provided information;
- collected data is encrypted and hosted in Canada, as required by legislation;
- it could take up to two weeks to build an engagement platform for the City, depending on how much information is supplied by the City initially;
- targeted advertising and recruiting can be done with the platform to encourage broad participation from as many sectors as possible;
- the best practice is to revisit the process annually regardless of the tool used, to build up sufficient data over time for comparisons.

In response to questions from the Committee, staff noted the following:

- the platform can potentially be adapted to solicit feedback for the Climate Action Plan during the implementation phase, such as to prioritize commitments and financial incentives for retrofits;
- participation could vary widely depending on subject matter and event type; the Citizen Advisory Group can also be engaged; and
- the City's communications team could engage School District 43 and encourage participation through the Cool it! Program; the Environmental Protection Committee could also be engaged.

The Committee noted the following in discussion:

- staff should consider how this tool can fit into the consultant's current work on the Climate Action Plan;
- the platform can be used to provide updates on the Climate Action Plan process, and allow people to provide further input if they had missed previous opportunities to do so;
- the platform can be used towards continuous refinement of the Climate Action Plan; and

- staff can find out the cost of the tool, and take advantage of any potential pilot discounts.

Committee Orientation 4.2 Committee Coordinator

Attachments:

- a) Committee Orientation Manual – January 2020
- b) Climate Action Committee Terms of Reference
- c) Respectful Workplace Policy
- d) [Draft Five Year Financial Plan – 2020-2024](#)
- e) [2019-2022 Council Strategic Plan](#)

File: 01-0360-20-55

Committee members introduced themselves and provided their backgrounds and interest in climate action.

Committee Coordinator provided orientation.

2019 Committee Annual Report

4.3 Sustainability and Energy Coordinator and Committee Coordinator

In response to questions from the Committee regarding the draft Annual Report, staff provided an overview of the BC Energy Step Code and the City’s Carbon Offset Reserve.

CAC20/002

Moved, seconded, and CARRIED

THAT the 2019 Committee Annual Report be endorsed for presentation to Council.

2020 Work Plan

4.4 Councillor Meghan Lahti

The Chair and staff reviewed the 2018-2019 Work Plan with the Committee and provided updates on completed and outstanding items, noting the following:

- all items under the Community Energy and Emissions have been completed;
- corporate and community energy and emissions have been incorporated into the Climate Action Plan;
- the Climate Action Plan is 75% complete, and a draft could be presented to Council at the end of March or early April, followed by financial assessment of Plan;
- items under the Climate Action Plan and Ongoing Information Sharing sections can remain on the 2020 Work Plan.

The Committee recommended the following Work Plan items for 2020:

- reviewing the status and prioritization of short-term and long-terms projects for corporate and community energy and emission;
- reporting back to the Committee regularly on Step Code implementation results;

- developing criteria for and promoting a Climate Action Award;
- continuing the work of the Film Subcommittee;
- continuing the speaker series in support of the Climate Action Plan roll-out; and
- contacting the Federal government regarding its plan to plant two billion trees by 2050, and how this could fit into the City's own tree bylaws.

Committee Representative Appointment to the Transportation Committee

4.5 No Committee representative to the Transportation Committee was appointed at this time. The Committee will reconsider this item at the February meeting.

5. Information

Staff Updates

5.1

Letter from Metro Vancouver Regarding 2040: Shaping Our Future to Align with the IPCC Special Report on Global Warming

5.2 Attachment: Letter from Metro Vancouver regarding 2040 Shaping our Future to Align with the IPCC Special Report
File: 01-0360-20-55

2020 Climate Action Committee Meeting Schedule

5.3 Attachment: 2020 Meeting Schedule – Climate Action Committee
File: 01-0360-20-55

6. Adjournment

Councillor Lahti adjourned the meeting at 8:51pm.


Councillor Meghan Lahti,
Chair


Philip Lo,
Committee Coordinator