



MINUTES

Port Moody Public Library Board **Thursday, January 16, 2020**

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, January 16, 2020 in the ParkLane Room, Library.

Present

Pat Merrett (Chair)
Afton Bell
Jacquie Boyer
Chris Dunnett
Daphne Herberts
Bill Lawrie
Jo-Anne Parneta
Daniel Qin
Heather Rohrlack
Cllr. Zoë Royer
Dave Zille

In Attendance

Marc Saunders, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:05 p.m.

The Chair welcomed new Library Board trustees, Daniel Qin and Heather Rohrlack.

Approval of Agenda

2. Approval of Agenda

Moved by D. Herberts and seconded

THAT the agenda of the regular Library Board meeting of January 16, 2020 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by D. Zille and seconded

THAT all items on the consent agenda be approved or received for information as amended.

- 3.1 Minutes of regular Library Board meeting of November 21, 2019 (approval)
- 3.2 Correspondence (none)
- 3.3 Media Coverage (information)
- 3.4 Customer Feedback (information)

Carried.

4. Special Orders

Election of Board Chair

4.1 Election of Board Chair

In accordance to section 7(1) of the Library Act, the Library Director took the Chair and conducted the election for Board Chair.

P. Merrett was nominated as Library Board Chair and accepted the nomination. There being no further nominations, P. Merrett was declared re-elected as Board Chair by acclamation.

P. Merrett resumed the role of meeting Chair.

Election of Board Vice-Chair

4.2 Election of Board Vice-Chair

The Chair called for nominations for the position of Board Vice-Chair.

D. Zille was nominated as Board Vice-Chair and accepted the nomination. There being no further nominations, D. Zille was declared re-elected as Board Vice-Chair by acclamation.

Committee Representatives 2020

4.3 Committee Representatives 2020

Library-related committee representatives for a one-year term were discussed and confirmed as follows:

- BCLTA Liaison: D. Zille
- InterLINK Board of Directors: B. Lawrie / Alternate: D. Herberts
- Library Board Executive Committee (3rd member): A. Bell

J. Boyer continues as the Library Board representative on the Arts & Culture Committee.

Updated Board Strategic Initiatives Report	5. <u>Unfinished Business</u>
	5.1 Updated Board Strategic Initiatives Report There was discussion on strategic initiatives the Board would like to pursue in 2020. A summary of decisions and directives follow: <ul style="list-style-type: none"> • Library’s Mission, Vision and Values statements: The Director will start the process for a review, including recruiting a consultant for a one-day workshop. • Policy Review: An ad-hoc committee consisting of J. Boyer, D. Herberts, and D. Qin, with C. Dunnett as an alternate, will work with the Director and Deputy Director on Board policies. • Governance: The Director will report back on procedural options for streamlining meetings.
Library Director’s Report	6. <u>New Business</u>
	6.2 Library Director’s Report The Director’s Report was received for information. There was a general discussion of the value of the Annual Typical Week statistics.
Provisional 2020 InterLINK Budget	6.3 Provisional 2020 InterLINK Budget B. Lawrie spoke briefly to the InterLINK 2020 Provisional Budget. Moved by D. Herberts and seconded THAT the provisional 2020 Public Library InterLINK Budget be received for information and discussion. <i>Carried.</i>
Board Chair	7. <u>Reports from Board Committees/Representatives</u>
	7.1 Update from Library Board Chair The Chair provided an update on Library activities.
BCLTA	7.2 BCLTA Trustees were encouraged to contact the Director to attend

a BCLTA Leadership workshop offered at NVCL March 7. D. Zille will pass on information for additional learning opportunities as they becomes available.

**Public Library
InterLINK**

7.3 Public Library InterLINK

B. Lawrie reported on Public Library InterLINK activity. The InterLINK Meeting Summary for December 3, 2019 was received for information.

**Arts & Culture
Committee**

7.4 Arts & Culture Committee

C. Dunnett provided an Arts & Culture Committee update.

Roundtable

8. Roundtable

There was a brief roundtable discussion.

Adjournment

9. Adjournment

The meeting adjourned at 8:50 p.m.