



City of Port Moody

Minutes

Parks and Recreation Commission

Minutes of the meeting of the Parks and Recreation Commission held on Wednesday, November 13, 2019 in the Brovold Room.

Present

Acting Mayor Steve Milani, Chair
Tyler Brown
John Callaghan
Ruth Cox
Edward Dwyer
Kate Le Souef
Steve McGinley
David Parker
Jeff Poste
Megan Traverse
Matthew Turnell

Absent

Councillor Hunter Madsen, Vice-Chair
Barry Brown (Regrets)
Haven Lurbiecki (Regrets)
Rajeev Sharma

In Attendance

Jim LaCroix – Manager of Recreation
Jennifer Mills – Committee Coordinator
Julie Pavey-Tomlinson – Manager of Parks
Lesley Douglas – General Manager of Parks and Environment

1. Call to Order

Call to Order

- 1.1 The Chair called the meeting to order at 7:01pm.

2. Adoption of Minutes

Minutes

- 2.1 PRC19/019
Moved, seconded, and CARRIED
THAT the minutes of the Parks and Recreation Commission meeting held on Wednesday, October 9, 2019 be adopted.

**Rocky Point Park
Visioning Exercise**

3. Unfinished Business

- 3.1 The Manager of Parks provided an overview of the Rocky Point Park Visioning Exercise and requested Commission members' feedback prior to submission to Council.

PRC19/020

Moved, seconded, and CARRIED

THAT the Rocky Point Park Vision Exercise be forwarded to Council for information.

4. New Business

**Old Firehall No. 1
Site – Potential
Interim Uses**

- 4.1 Presentation: Julie Pavey-Tomlinson, Manager of Parks
Attachment: Old Firehall No. 1 Site: Committee Input on
Potential Interim Uses
File: 01-0360-20-10-01

The Manager of Parks gave a presentation on Old Firehall No. 1 Site: Committee Input on Potential Interim Uses and requested Committee members' input on ideas for interim uses. The Chair led a brain-storming exercise and the following ideas were noted:

- bocce ball courts;
- putting green;
- small gazebo in centre of area;
- walking track on perimeter;
- park space similar to Pioneer Park;
- Risky Play pop-up park;
- Concrete picnic tables with holes for umbrellas;
- outdoor beach area;
- horseshoe pits, hopscotch, concrete ping pong tables, squareball, pickleball, and basketball courts;
- outdoor movies;
- farmers markets and art shows in the summer;
- outdoor fitness stations for all ages and abilities;
- coffee carts and food trucks;
- seating and benches;
- small petting zoo;
- firehall themed area creating an ode to the old firehall with education on previous use of the land;
- complimentary ideas to create a gathering place for all to enjoy;
- Stream of Dreams for fencing and hosting a pop-up event to paint the fish;
- sponsored pop-up events with corporate partners;
- outdoor classroom or art space for youth;

- railway themed area;
- seating and fencing created from logs; and
- pump track for bikes.

The Commission noted that the temporary use should have a focus on activity-based uses for all age groups.

Parkland Acquisition Strategy – Subcommittee Update

- 4.2 Matthew Turnell provided an update on the Parkland Acquisition Strategy Subcommittee work and requested Commission members' approval of the Report for submission to Council.

PRC19/021

Moved, seconded, and CARRIED

THAT Council consider the Guidance Report to Inform the Development of Port Moody's Parkland Acquisition for use by City staff so that the Terms of Reference, that will inform the City's hiring of a consultant in 2020 to develop a Parkland Acquisition Strategy, is in alignment with this report;

AND THAT Council consider that the draft Terms of Reference be reviewed for input by the Parks and Recreation Commission prior to public release;

AND THAT Council consider providing this report to the consultant as a guiding document and that the consultant be directed to consider it as part of their work, bringing forward current trends and best practices.

Trail Network Plan

- 4.3 The Manager of Parks provided an overview of the Trail Network Plan and noted the following:

- the Trail Network Plan is included in the 2020-2024 Financial Plan;
- the Trail Network Plan and the Master Transportation Plan are reviewed simultaneously to ensure connectivity is reviewed and incorporated; and
- the trails are the most widely used outdoor activity in Port Moody.

The Manager of Parks requested Commission members' input on considerations for the Trail Network Plan and the following was noted:

- ensure developers are aware of the trail network and consider requesting mandatory access points to trails;
- review diversified experiences for all ages and abilities;
- include signage to promote bike paths;
- add signage with gradient and distance information; and
- develop hiking programs through Recreation.

**Review of
Happening Guide**

4.4 Jim LaCroix, Manager of Recreation

Link: https://www.portmoody.ca/en/recreation-parks-and-environment/resources/Documents/Recreation/Happening-Guides/PM_Happening-Guide_Fall-2019-REVISED.pdf

The Manager of Recreation gave a presentation on the Port Moody Recreation Happening Guide and noted the following:

- the minimal advertising ensures the programming is the focal point;
- the purpose of the guide is reviewed every three years; and
- the new withdrawal fees and cancellation policy will be emailed to all registered clients.

No Park Left Behind

4.5 The Manager of Parks requested Commission members' feedback on their visits to the smallest neighbourhood parks and the following was noted:

- Chip Kerr Park appears underutilized and could be updated for use by seniors and children due to proximity to The Legion and The George; consider adding a swing-set to existing play offerings;
- Appleyard Court Playground appears to have low usage and fencing could be extended; and
- Greenleaf Parkette is a pleasant natural area between houses providing good connectivity to trails.

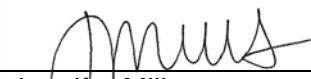
5. Information

6. Adjournment

6.1 The Chair adjourned the meeting at 9:00pm.



Acting Mayor Steve Milani,
Chair



Jennifer Mills,
Committee Coordinator