

Considered at January 28, 2020 Regular Council Meeting

209



City of Port Moody Report/Recommendation to Council

Date: January 6, 2020
Submitted by: Finance and Technology Department – Financial Services Division
Subject: Amendment to City of Port Moody Fees Bylaw, 2019, No. 3213

Purpose

To amend the City of Port Moody Fees Bylaw, 2019, No. 3213 to standardize wording to allow for consistency in administering rates for water, sewer, and solid waste charges.

Recommended Resolution(s)

THAT City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 1, 2020, No. 3230 be read a first time as recommended in the report dated January 6, 2020 from the Finance and Technology Department – Financial Services Division regarding Amendment to City of Port Moody Fees Bylaw, 2019, No. 3213.

THAT Bylaw No. 3230 be read a second time.

THAT Bylaw No. 3230 be read a third time.

Background

The City of Port Moody Fees Bylaw determines annual rates and continuous review of existing fees to ensure that the fees reflect the most current cost of delivering services.

Discussion

As the Solid waste charges are billed with annual flat water and sewer, the wording should be consistent. The solid waste section of the bylaw indicates that:

“The flat rate charges shall be billed annually, in advance, and shall be due and payable on the last business day of February. A 5% penalty will be applied on all outstanding balances remaining after this due date, with a second 5% penalty to be applied to all outstanding balances after the last business day of March.”

The water and sewer sections should be amended to include this same wording.

Considered at January 28, 2020 Regular Council Meeting

210

Other Options

THAT the report dated January 6, 2020 from the Finance and Technology Department – Financial Services Division regarding Amendment to City of Port Moody Fees Bylaw, 2019, No. 3213 be received for information.

Financial Implications

The inclusion of this amendment in the Fees Bylaw will allow for consistency in administering rates for water and sewer to be in line with solid waste charges.

Communications and Civic Engagement Initiatives

No public consultation is required as this is a housekeeping item that was not applicable to prior years, but is applicable this year due to the leap year occurring on a weekend.

Council Strategic Plan Objectives

Exceptional Service is achieved through continuous review of existing fees and ensuring consistency among administrative policies.

Attachment(s)

1. Draft City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 1, 2020, No. 3230.

Report Author

Tyson Ganske
Manager of Financial Planning.

Considered at January 28, 2020 Regular Council Meeting

211

Report Approval Details

Document Title:	Fees Bylaw Amendment.docx
Attachments:	- Attachment 1 - Draft City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 1, 2020, No. 3230.pdf
Final Approval Date:	Jan 20, 2020

This report and all of its attachments were approved and signed as outlined below:

Tyson Ganske, Manager of Financial Planning - Jan 16, 2020 - 4:29 PM

Dorothy Shermer, Corporate Officer - Jan 17, 2020 - 8:56 AM

Rosemary Lodge, Manager of Communications and Engagement - Jan 20, 2020 - 12:58 PM

Paul Rockwood, General Manager of Finance and Technology - Jan 20, 2020 - 4:20 PM

Tim Savoie, City Manager - Jan 20, 2020 - 5:03 PM

Considered at January 28, 2020 Regular Council Meeting

212



City of Port Moody

Bylaw No. 3230

A Bylaw to amend City of Port Moody Fees Bylaw, 2019, No. 3213 to standardize wording to ensure consistency in administering rates for water, sewer, and solid waste charges.

The Council of the City of Port Moody enacts as follows:

1. Citation

- 1.1 This Bylaw may be cited as City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 1, 2020, No. 3230.

2. Amendments

- 2.1 City of Port Moody Fees Bylaw, 2019, No. 3213 is amended by replacing the following:

“a) The flat rate charges shall be billed annually, in advance, and shall be due and payable on the last day of February, or the next business day if this falls on a weekend/holiday. A 5% penalty will be applied on all outstanding balances remaining after this due date, with a second 5% penalty to be applied to all outstanding balances after the last business day of March.”

with:

“a) The flat rate charges shall be billed annually, in advance, and shall be due and payable on the last business day of February. A 5% penalty will be applied on all outstanding balances remaining after this due date, with a second 5% penalty to be applied to all outstanding balances after the last business day of March.”

in the Sanitary Sewer Billing and Payment of Charges and Waterworks Billing and Payment of Charges sections of Schedule “A”.

3. Severability

- 3.1 If a portion of this Bylaw is found invalid by a court, it will be severed and the remainder of the Bylaw will remain in effect.

Considered at January 28, 2020 Regular Council Meeting

213

Read a first time this ____ day of _____, 2020.

Read a second time this ____ day of _____, 2020.

Read a third time this ____ day of _____, 2020.

Adopted this ____ day of _____, 2020.

R. Vagramov
Mayor

D. Shermer
Corporate Officer

I hereby certify that the above is a true copy of Bylaw No. 3230 of the City of Port Moody.

D. Shermer
Corporate Officer