## PORT MOODY

| TO: | Mayor and Council |
| :--- | :--- |
| FROM: | Port Moody Police Board |
| RE: | Port Moody Police Board 2020-2024 Financial Plan |
| DATE: | 13 November 2019 |
| CC: | Paul Rockwood, General Manager Financial Services |
|  | C Cst. Dave Fleugel, Kim Tsok, Budget Officer |

The Port Moody Police Board is pleased to present the Provisional 2020-2024 Financial Plan.

The 2020 provisional operating budget has been prepared at $\$ 11,383,760$ and is an increase over the 2020 budget allocation by $\$ 211,448$.

The percentage increase over the 2019 budget is $4.46 \%$.

The budget is based on receiving the anticipated amount of provincial traffic fine revenue for the year.


Counc. Meghan Lahti
Acting Chair
Port Moody Police Board

Attachment

## Port Moody Police Department

Provisional Operating Budget for 2020-2024

## Revenue

Traffic Fine Revenue
Growth
Revenue from Tenant
Front Counter
Victim Services Grant
Keep of Prisoners
Allocation from Police Surplus
Allocation from Surplus for Employer Health Tax
Total Revenue

| 443,000 | 457,000 | 457,000 | 457,000 | 457,000 | 457,000 |
| ---: | ---: | ---: | ---: | ---: | ---: |
| 386,813 | 436,813 | 436,813 | 436,813 | 436,813 | 436,813 |
| 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 |
| 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 |
| 58,906 | 61,336 | 61,336 | 61,336 | 61,336 | 61,336 |
| 6,000 | 6,120 | 6,242 | 6,367 | 6,495 | 6,624 |
| 62,641 | - |  |  |  |  |
| 96,889 | 51,916 |  |  |  |  |
| $\mathbf{1 , 1 3 4 , 2 4 9}$ | $\mathbf{1 , 0 9 3 , 1 8 5}$ | $\mathbf{1 , 0 4 1 , 3 9 1}$ | $\mathbf{1 , 0 4 1 , 5 1 6}$ | $\mathbf{1 , 0 4 1 , 6 4 4}$ | $\mathbf{1 , 0 4 1 , \mathbf { 0 7 3 }}$ |

Expenses

## Salaries

Members
Civilians
Total Salaries

## Operating Expenses

Administration
Cell Block
Major Crime
Civic Building
ECOMM
Communciations
Community
Emergency Response Team - Integrated
Front Counter
Integrated Homicide - Integrated
Police Dog Services - Integrated
Identification
Patrol
Traffic
Victim Services
Community Action Team
Vehicles
Total Operating Expenses

## Total Expenses

Net Budget
Budget available
Surplus / (Deficit)

| 7,910,928 | 8,143,144 | 8,383,336 | 8,620,593 | 8,866,475 | 9,130,485 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1,458,290 | 1,554,780 | 1,583,424 | 1,616,802 | 1,647,437 | 1,682,101 |
| 9,369,218 | 9,697,924 | 9,966,760 | 10,237,395 | 10,513,912 | 10,812,586 |
| 399,874 | 433,669 | 441,721 | 449,929 | 458,301 | 466,850 |
| 6,000 | 6,120 | 6,242 | 6,367 | 6,495 | 6,624 |
| 71,071 | 73,708 | 75,181 | 76,684 | 78,218 | 79,783 |
| 336,898 | 345,619 | 352,531 | 359,584 | 366,772 | 374,110 |
| 558,940 | 576,417 | 597,043 | 618,421 | 640,579 | 663,546 |
| 5,202 | 5,306 | 5,412 | 5,520 | 5,631 | 5,743 |
| 40,005 | 40,416 | 41,177 | 41,949 | 42,739 | 43,545 |
| 81,195 | 83,226 | 85,307 | 87,440 | 89,626 | 91,866 |
| 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 235,729 | 241,622 | 247,663 | 253,854 | 260,201 | 266,706 |
| 117,851 | 120,798 | 123,818 | 126,913 | 130,086 | 133,338 |
| 28,072 | 33,022 | 32,668 | 30,966 | 31,481 | 32,007 |
| 241,066 | 261,768 | 266,880 | 272,092 | 276,211 | 281,635 |
| 1,530 | 1,561 | 1,591 | 1,624 | 1,656 | 1,689 |
| 16,823 | 17,160 | 17,501 | 17,852 | 18,208 | 18,572 |
| 9,025 | 9,471 | 9,661 | 9,854 | 10,050 | 10,252 |
| 511,819 | 527,138 | 542,791 | 556,375 | 569,336 | 582,137 |
| 2,663,100 | 2,779,021 | 2,849,187 | 2,917,424 | 2,987,590 | 3,060,403 |
| 12,032,318 | 12,476,945 | 12,815,947 | 13,154,819 | 13,501,502 | 13,872,989 |
| 10,898,069 | 11,383,760 | 11,774,556 | 12,113,303 | 12,459,858 | 12,831,216 |
| 10,813,615 | 11,172,312 | 11,459,112 | 11,701,681 | 11,956,376 | 12,223,380 |
| $(84,454)$ | $(211,448)$ | $(315,444)$ | $(411,622)$ | $(503,482)$ | $(607,836)$ |


|  | roject Name | Usetulue | Area | Contat |  | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2330 | 2031 | 2032 | 2033 | 2034 | 2035 | 2036 | 2037 | 2038 | 2039 | $\xrightarrow{\text { Total } 2020} \mathbf{2 0 3}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Replacement capral projects |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Tr Projets |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. | Seerer foom Equipment 8 inccuing sever ileences |  | $\stackrel{1 \pi}{17}$ | $\substack{\text { Jevon } \\ \text { Jevon }}$ |  |  | 65,00 | 112,00 |  |  |  | 65.00 | ${ }^{112,000}$ |  |  |  | ${ }^{65,000}$ | 122.00 |  |  |  | 65,000 | ${ }^{122,00}$ |  |  |  | 448,000 <br> 26,000 |
| 3. | Neework hfastucture |  | $\stackrel{1 T}{1 T}$ | $\substack{\text { Jevon } \\ \text { Jevon }}$ |  | 75.00 |  |  |  | 105,000 | 75,000 |  |  |  |  | 75.00 |  | 105,00 |  |  | 75,000 |  |  |  |  | (105000 | (155,000 |
|  | Teiephone sistem (voler, outer) |  | IT | Jewon | 50.00 |  |  |  |  |  |  |  |  | 90,000 |  |  |  |  |  |  |  | 65,000 |  |  |  |  |  |
| 6. | Computes s desstop \& tablets |  | IT | Jevon | 2.092 | ${ }^{29,300}$ | 37.200 | 37,200 | 35,00 | 37,300 | 37,200 | 37,200 | 35,00 | 37,300 | 37,200 | 37,200 | 35,000 | 37,300 | 37,200 | 37,200 | 35,000 | ${ }^{37,300}$ | 37,200 | 37,200 | 35,00 | 37300 | ${ }^{733,500}$ |
| $\frac{7}{8 .}$ |  | ${ }_{3}$ | IT | Jevon |  | 19,200 1800 1 | 12.500 |  | ${ }_{18,00}$ |  |  |  |  |  | ${ }^{18,000}$ |  |  |  |  |  | 102500 <br> 18,000 |  |  |  |  | ${ }^{102500}$ | 422,500 <br> 108000 |
| $\stackrel{8}{9 .}$ | Sotereme | 6 | IT | Jevon |  | 33,000 | 12.00 |  |  | - | - | 45,000 | . | . |  |  | . | ${ }_{4}^{4.000}$ | . | . |  |  | . | 45,000 | . |  | ${ }_{\text {1457,000 }}$ |
| 10, | Crime Analyst Software |  | IT | Karin | 22,967 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| $\frac{11}{12}$ | US Satereies | 6 | IT | ${ }_{\substack{\text { Jevon } \\ \text { Jevon }}}^{\text {Jen }}$ |  | 22.00 |  | 13,400 |  |  |  | 22,000 | 13,00 |  |  |  |  | $\frac{13,000}{22,00}$ |  |  |  |  | ${ }^{13,40}$ | ${ }^{22,000}$ |  |  | ¢6,6000 |
| 13 | Operations |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | ${ }^{\text {Finearm- }}$ Pistols | ${ }_{15}^{10}$ | ${ }_{\text {Flieams }}^{\text {fireams }}$ | ${ }_{\text {Travis }}^{\text {Travis }}$ | 16,180 |  | 17,500 |  |  |  | 45,500 |  |  |  |  |  |  |  | 93,035 |  | 45,500 |  |  |  |  |  | 91,000 <br>  <br> 110,555 |
|  | Cew euipment |  | ${ }^{\text {Fireams }}$ | ${ }_{\substack{\text { Fraser } \\ \text { Travis }}}$ |  | 000 |  |  |  | 9.000 | 1800 | 退 |  |  |  | 9.000 |  |  |  |  | 800 | 9,000 |  |  |  | 4000 | - 27.0000 |
| $\frac{16}{17 .}$ | Exterat Hedafor | ${ }^{5}$ | Frearms | ${ }_{\text {Iravis }}$ |  | 14.000 |  |  |  |  | 19,800 | 21.45 |  |  |  |  |  |  |  |  | 19,800 |  |  |  |  | 14,000 |  |
| $\frac{18 .}{19 .}$ | Air liea Ducties fume Hood frentany Hood) | 15 | Operations | ${ }_{\text {chis }}^{\text {chis }}$ |  |  |  |  | . |  |  | - |  |  |  | 200 |  | 20,000 |  |  |  |  |  |  |  | 00 |  |
| 20. | Erensicilight | 10 | Ident | will |  | . | 27,00 | . | . | . | . | . | . | . | . | 40,00 | 27,000 | . | . |  | . | . | . | . | . | 0,000 | 80,000 <br> 54,000 |
| 21. | Forenis ventilated wash sink | ${ }_{15}^{15}$ | lident | will | ${ }_{1,824}$ | . |  |  |  | . | - | - |  |  |  |  | 12000 |  |  | ${ }^{25,00}$ | . |  |  |  |  |  |  |
| 23. | dent Orivib bockess 2 units) | 15 | Ident | will |  |  |  |  | - | . | - | . | . | . | . |  | $\xrightarrow{20.500}$ | - | . | . | - |  | - | - |  |  | 2.5000 |
| 24. | dent fume Hood | 15 | Ident |  |  |  |  |  |  |  |  |  |  |  |  |  | 13,000 |  |  |  |  |  |  |  |  |  |  |
| , | Reatiole | ${ }^{20}$ | ${ }_{\text {Admin }}^{\text {Admin }}$ | $\frac{\text { Sneley }}{\text { Manj }}$ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 18,500 |  |  |  |
| ${ }_{2}^{27}$ | Cell liock vegrades | ${ }_{15}^{15}$ | $\frac{\text { Admin }}{\text { Taffic }}$ | $\underset{\substack{\text { Manj } \\ \text { Travis }}}{ }$ |  |  |  |  |  | 17,200 |  |  |  |  |  |  |  |  |  | 25,000 |  |  |  |  | 17,200 |  | (2,25000 <br> 3,400 |
| 23 | ETicketigs Equipent |  | $\frac{\text { Trafic }}{\text { Taffic }}$ | $\frac{\text { chis }}{\text { Chis }}$ |  |  |  |  | 35.00 |  | 25,200 |  |  | ${ }^{35,000}$ |  | 25.200 |  |  | ${ }^{35000}$ |  | 25,200 |  |  | ${ }^{35000}$ |  | 25,20 | (100,800 |
| 31 | aperove screening beevice Repepleement |  | Trafic | ${ }_{\text {Bran }}$ |  | 8.000 | . | - |  | - | 8,500 | . | . |  | . | 8.500 |  |  |  | - | 8.500 |  |  |  |  | 8.500 |  |
| ${ }_{3}^{32}$. |  | 15 | Teffic |  |  |  | - | - |  | ${ }^{13,150}$ |  |  |  | 15,00 |  |  | ${ }^{15,550}$ |  |  |  |  |  |  | ${ }^{15,350}$ |  |  |  |
| 34. | Floration Devices | 15 | $\frac{\text { Patrol }}{\text { Adrin }}$ | $\frac{\text { Travis }}{\text { Mani }}$ |  |  |  |  | S.000 |  | - | . | . |  | 5.100 |  |  |  |  |  | 5.100 |  |  |  |  |  | $\frac{15.300}{11,000}$ |
|  | Told |  |  |  | 178,975 | 223,500 | 228,200 | 122,600 | ${ }_{\text {102, }}^{1000}$ | 181,50 | 313,00 | 208,50 | 160,400 | 177,300 | 60,300 | 311,40 | $24.850^{\circ}$ | 327,00 | ${ }^{165,235}$ | 130,700 | 334,600 | 197,750 | 162,600 | 20.0050 | 52.200 | 407,500 | $\xrightarrow{\text { 4.174,485 }}$ |
|  | new intatives |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | . |  | . | . | . |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 37. | Suilin Sesecrity - manual key aceess | n/a | it | ${ }_{\text {Jevon }}$ |  |  | ${ }^{2,500}$ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ${ }^{38}$ | Fibre opit Commection | n/a | IT | , |  |  | $\square$ |  |  |  |  | 20,00 |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 40.000 <br> 7000 <br> 0 |
| 39. | Oferations |  |  |  |  |  | 0,00 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 40. | Efingeprinting Livest | 10 | Itent | will |  |  | - 16.000 |  |  |  | . | 40,000 | . |  | . | . |  |  |  |  |  |  |  |  |  |  | 480,000 10, |
|  | Total Capital Projects |  |  |  |  | 223,500 | ${ }^{346,700}$ | 126260 | 102100 | ${ }_{181,650}$ | 313,700 | 288.550 | 160,000 | 177,300 | ${ }^{60,300}$ | ${ }^{311,400}$ | 276,850 | 372,700 | ${ }_{16,5235}$ | 130,700 | ${ }^{334,600}$ | 197,750 | 162,600 | ${ }^{200.050}$ | 52,200 | 4077500 |  |
|  | 20 Year Average |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 218,29 |
|  | finding Summar |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Findin alloated fom City |  |  |  |  | 74.576 <br> 34.000 |  | ${ }^{95,833}$ | ${ }^{106,888}$ | ${ }^{118,885}$ | 130,270 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | ${ }_{\text {115,000 }}{ }_{76}$ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | , |  |  |  |  |  |  |  |  | (6,265) | (188,40] |  | (160,000 |  |  | (314000 |  |  |  | (130,700) |  | (1997.50] |  |  |  |  |  |

[^0]| PORT MOODY POLICE DEPARTMENT 2020 BUDGET INCREASE DRIVERS 2020 Budget over 2019 Budget |  |  |
| :---: | :---: | :---: |
| SUPPLEMENTARY INFORMATION |  |  |
| 2019 APPROVED BUDGET |  | 10,898,073 |
| REVENUES |  |  |
| 1. Domestic violence officer (DVO) funded by Police Surplus in 2019, from taxation in 2020 (Note 1) | 62,641 |  |
| 2. Decrease in funding from City Surplus for employer health tax (Note 2) | 44,973 |  |
| 3. Increase in Traffic fine revenue | $(14,000)$ |  |
| 4. Incremental Growth Allocation - estimate | $(50,000)$ |  |
| 5. Other | $(2,550)$ |  |
| 6. Cannabis revenues (impact unknown at this time) |  | 41,064 |
| POLICE \& CIVILIAN LABOR |  |  |
| 7. Impact of projected COL increase for police members | 208,823 |  |
| 8. Impact of projected COL increase for CUPE | 28,716 |  |
| 9. Change in Benefit rate - increase in CUPE \& Exempt, decrease for Police members | 15,715 |  |
| 10. Freedom of information coordinator - increase to part time position | 25,400 |  |
| 11. Increase for Police member increments | 19,750 |  |
| 12. Decrease for Police member increments for retirements vs. new hires (none this year) | - |  |
| 13. Increase for Crime Analyst position reclassification | 13,125 |  |
| 14. Increase in Front Counter position hours | 12,267 |  |
| 15. Convert constable position to Sergeant in MCS | 6,600 |  |
| 16. Other | $(1,691)$ |  |
|  |  | 328,705 |
| OPERATING EXPENSES |  |  |
| 17. Inflationary increases - general operating expenses-2\% \& vehicle replacement - 2.5\% | 34,248 |  |
| 18. Inflationary increases - ECOMM - 4\% dispatch \& 3\% user equipment and radio levy | 17,476 |  |
| 19. Inflationary increases - Integrated Teams - 2.5\% | 10,869 |  |
| 20. Employee wellness initiative | 12,000 |  |
| 21. IT related expenses - software upgrades | 11,000 |  |
| 22. Internal audit process reviews | 10,000 |  |
| 23. Identification course cost increased - increased contribution to reserve | 4,475 |  |
| 24. Tac Troop equipment - previously on capital schedule | 3,000 |  |
| 25. Vehicles - increase in equipment replacement provision outside of inflation | 2,717 |  |
| 26. Legal | - |  |
| 27. Other | 10,133 |  |
|  |  | 115,918 |
| 2020 Provisional Budget |  | 11,383,760 |
| 2020 Budget Allocation (Note 3) |  | 11,172,312 |
| Mandate Surplus / (Deficit) |  | $(211,448)$ |
| 2020 Provisional Budget |  | 11,383,760 |
| 2019 Budget Approved |  | 10,898,073 |
| Increase over 2019 | 4.46\% | 485,687 |
|  | Incr in BUD | 1.12\% |
|  |  | payer effect <br> ax Increase) |

Notes
[1] The DVO position was in the 2018 budget for a half year which was funded by police operating surplus. In 2019 the position was included in the budget for the full year and on January 15, 2019 City Finance Committee directed the Police to fund half of the DVO position from Police Surplus recognizing that it must then be funded by taxation in 2020 . The 2020 budget allocation does not include an amount for this position.
[2] The decrease in allocation from City Surplus for the employer health tax is offset by an increased budget allocation in 2020. The employer health tax effectively has no impact on the surplus/deficit for the police budget. The city is phasing in the tax impact of the employer health tax over 3 years. The employer health tax for police for 2020 is projected to be approx. $\$ 152,000$ - to fund this increase, our budget allocation increased in 2019 by $\$ 45,566$, in 2020 by $\$ 52,118$ and is projected to increase in 2021 by $\$ 57,360$. Because the budget allocation is being increased over three years (vs. all in one year), the City provided funding from City Surplus for the budget years 2019 and 2020 to ensure no net impact on our budget.
[3] City Mandate 2019 Budget + 2\% = \$222,121 (Tax increase .51\%) + Downloaded costs from Province (employer health tax) \$52,118 (Tax increase .12\%) = $\mathbf{\$ 2 7 4 , 2 3 9 ~ ( o v e r a l l ~ t a x ~ i n c r e a s e ~ i n ~ . 6 3 \% ) ~}$

## Port Moody Police Department

## 2020-2024 Five Year Financial Plan

## Department Information

The Port Moody Police department is established at 52 sworn police members and 14 civilian staff. The department also has several auxiliary civilian staff members and utilize these employees in a part time capacity, as and when required, generally within the Administration Division.

The department is responsible for maintaining order, keeping the public peace, preventing crime, enforcing statutes, investigating provincial and federal laws and enforcing the criminal code of Canada. The department is governed by the Port Moody Police Board. The Police Board, in consultation with the Chief Constable, determines the priorities, goals and objectives of the department. The Police Board also approves all department policy and approves the budget for the PMPD.

The PMPD consists of three main divisions:

## Operations Division

Operations Division includes Patrol, which is the largest and most visible section of the department. Patrol officers are responsible for maintaining order, preventing crime and enforcing laws. Patrol officers work 24/7 and wear a standardized police uniform and drive fully marked police vehicles. Patrol officers respond to every call for service and investigate complaints.

Operations Division also includes the Forensic Identification Section (FIS). This is a highly specialized area where FIS members receive advanced training on fingerprint identification, DNA collection, blood, tool, photography and footwear impression training.

Finally, Operations includes the Road Safety Unit or Traffic Section. This is a small section but the Traffic member works with the community to identify problem areas to reduce harm and non-compliance to the Motor Vehicle Act. Traffic Section members also work with Commercial Vehicle Safety Enforcement officers and the City of Port Moody Engineering Department on citizen complaints and design issues.

## Operations Support Division

Operations Support Division includes uniformed officers who form the Community Services Section (CSS). The CSS contains a multi-disciplinary team with police expertise in mental health, youth liaison, and community volunteer programs along with media liaison. Operational support also includes the Major Crime Unit, the Community Action Team, the Crime Analyst and Victim Services.

## Administration Division

The Administration division supports the entire department utilizing mainly civilian (CUPE) employees who work to manage the operation of the cell block, exhibits, vehicle fleet, file records, transcriptions of statements, court liaison, IT services, and finance. Police members within Administration include Officers on the Senior Management Team along with training, recruitment, and policy coordination.

## Integrated Teams

The PMPD participates in the regional teams for highly specialized policing duties. The PMPD have members embedded into the regional homicide team (IHIT), the regional police dog team (IPDS) and also the regional Emergency Response Team (ERT). These specialized teams operate throughout the metro Vancouver area. Many of the other independent municipal police agencies also second members to these teams and utilize their expertise when required.

## Division Priorities and Key Initiatives

The Port Moody Police are responsible for public safety within the City of Port Moody. The department's main priority is crime prevention, the detection and investigation of crime along with enforcement of the criminal and provincial law. The PMPD are heavily involved in dealing with and assisting vulnerable populations within the city. Persons affected by untreated mental illness, missing persons, those affected by poverty and homelessness, along with substance use, continues to be a priority for police. Frequently, police interactions with these vulnerable sectors do not relate to any criminal investigation but are related to general social issues.

The PMPD are committed to reducing crime through targeted enforcement of prolific offenders. High police visibility is also a key initiative as it relates to patrols of the Evergreen Extension and within our parks and at community events. Finally, road safety is also a key local priority for the PMPD. This includes the detection of impaired drivers involving alcohol or drugs along with the enforcement of bylaws and the Motor Vehicle Act.

## Budget Highlights and Notable Changes

The 2020-2024 Financial Plan includes the required expenditures to deliver the necessary programs and services to the community. The 2020 budget plan maintains the current level of service for policing in the city. The department faces cost pressures, the majority of which are non-discretionary in nature.

Salaries and benefits represent a significant portion of the annual budget and when the projected cost of living increases and benefit increases (collective agreements) exceed the budget targets it makes it challenging to meet the budget targets without a cut in service level. The table below summarizes the operating budget for 2020-2024. The graphs below show the annual budget by function and the expenditures by type.

Port Moody Police Department
Provisional Operating Budget for 2020-2024

Total Revenue
Total Salaries
Total Operating Expenses
Net Budget
Budget available

Surplus / (Deficit)

| 2019 <br> Fudgal | 2020 <br> Budget | 2021 <br> Budget | 2022 <br> Budget | 2023 <br> Budget | 2024 <br> Budget |
| ---: | ---: | ---: | ---: | ---: | ---: |
| $1,134,249$ | $1,093,185$ | $1,041,391$ | $1,041,516$ | $1,041,644$ | $1,041,773$ |
| $9,369,218$ | $9,697,924$ | $9,966,760$ | $10,237,395$ | $10,513,912$ | $10,812,586$ |
| $2,663,100$ | $2,779,021$ | $2,849,187$ | $2,917,424$ | $2,987,590$ | $3,060,403$ |
| $10,898,069$ | $11,383,760$ | $11,774,556$ | $12,113,303$ | $12,459,858$ | $12,831,216$ |
|  |  |  |  |  |  |
|  | $11,172,312$ | $11,459,112$ | $11,701,681$ | $11,956,376$ | $12,223,380$ |
|  |  |  |  |  |  |
|  | $(211,448)$ | $(315,444)$ | $(411,622)$ | $(503,482)$ | $(607,836)$ |

## Annual Budget by Function



Patrol division is the largest and most prominent section of the department. Uniformed Patrol members are rresponsible for maintaining order, preventing crime and enforcing laws 24/7.

Administration supports operations of the department including senior management, training and recruitment, court liaison, records, transcriptions, fleet, FOI, policy, exhibit processing, IT services, and finance.

Major Crime is responsible for the investigation of serious person's crime and violent crimes along with high profile and sensitive incidents.

Community Services Section is staffed with members with expertise in mental health, youth services, community volunteer programs, victim services and media relations.

Community Action Team is a proactive team that works in the community preventing crimes in both a plain clothes and uniformed capacity. They target prolific offenders, property crimes and fraud.

Ecomm provides emergency communications through 911 and also non-emergency calls for service. EComm also provides the PMPD with Dispatch services plus radio levies for shared infrastructure \& radio.

Vehicles include all costs related to maintaining, fitting up and replacing the current fleet of police vehicles. It also includes annual operating costs such as insurance, leases, and fuel.

LMD Integrated Teams are specialized units including the Emergency Response Team, Integrated Homicide Investigation Team and Integrated Dog Services. The teams have members with specialized knowledge and skills from federal, provincial and municipal agencies. Participation allows the PMPD to have access to these specialized services 24/7. PMPD currently has 3 members seconded to these units.

Forensic Identification Section is responsible for examining and documenting crime scenes as well as gathering and analyzing forensic evidence, such as fingerprints, bodily fluids and DNA.

Police Building costs include all the annual costs to maintain and operate the police building including repairs and maintenance, utilities. and cleaning.

Traffic Section is responsible for focusing full time on enforcing traffic offences under the criminal code, Motor Vehicle Act and City bylaws. The unit also proactively targets areas and intersections that have a number of high crashes \& complaints from citizens.

Front counter services provide assistance to all walk in citizens and staff the Department's main telephone switchboard. They process all requests for Police Information Checks, Police Certificates and answer general enquiries or make referrals from the public.

Victim Services provides information, support and referrals to those impacted by crime or trauma in our community.

Cell Block is responsible for guarding and caring for prisoners in our custody.

## Expenditures by Type



■ Salaries \& benefits
■ All other contracts \& expenses
■ Ecomm
$\square$ Vehicles
$\square$ Integrated Teams

- Civic Building
- Police Agencies \& Prime
- Supplies \& Equipment

Training \& Development

## 2020 Budget Drivers

The 2020 Budget has increased by $\$ 485,687$ over the prior year budget. The increase is primarily related to salaries and benefits which increased by $\$ 328,705$, as well as an increase in operating expenses of $\$ 115,918$ and a decrease in revenues / funding from reserves of $\$ 41,064$.

Salaries and benefits have increased over the prior year largely due to non-discretionary items such as the anticipated cost of living increases, benefit increases, and police member increments. Additional hours have also been budgeted for the freedom of information coordinator due to a significant increase in FOI requests and the growing complexity of those requests. The remaining labor increases relate to the reclassification of the crime analyst position as well as a small increase in front counter staff hours due to workload pressures.

Operating expenses have increased primarily due to inflation. The other notable increases were related to increased internal audit costs, software upgrades, employee wellness, training and equipment.

Revenues / funding from reserves have decreased over the prior year due to Council's earlier decision to fund half the DVO position from surplus in the 2019 budget and a decrease in city funding from surplus for the employer health tax (offset by an increase in the budget allocation). These are partially offset by an increase in growth.

## OUR MISSION IS TO SERVE AND PROTECT

## PORT MOODY WITH EXCELLENCE

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GOAL \#1 - MAINTAIN A SAFE AND ENGAGED COMMUNITY

| Ensure <br> timely, effective <br> response | Strengthen <br> delivery of <br> policing services | Increase community <br> Engagement <br> and outreach | Address emerging <br> public safety issues <br> and concerns |
| :---: | :---: | :---: | :---: |


| GOAL \#2 - STRENGTHEN ORGANIZATIONAL CAPABILITIES |  |  |  |
| :---: | :---: | :---: | :---: |
| Maximize <br> organizational <br> effectiveness | Enhance <br> employee <br> wellness | Optimize <br> training and <br> development | Increase <br> governance <br> effectiveness |


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