



SCHOOL DISTRICT NO. 43 (COQUITLAM)

Letter of Intent

TO: City of Port Moody

FROM: School District 43 (Coquitlam)

DATE: October 21, 2019

SUBJECT: Temporary Use Permit – 300 Princeton Avenue, Port Moody, B.C.

It is the intent of School District 43 to offer the all-weather field on the grounds of College Park Elementary for use as temporary off-street parking. The site is currently zoned as Civic Service P1.

The number of vehicles parked on the field Monday to Friday, from 6:00am-6:00pm will range between approximately 20 and 50, the requirement for parking will conclude by end of December 2019.

The purpose of providing the all-weather field is to provide off-street parking while repairs and maintenance are being performed on the access road and parking lot of a local company. To keep vehicles off the street SD43 has offered, as a good neighbour gesture, the field for a temporary period.

College Park Elementary is a closed school. The interior of the facility is rented throughout the year for the purpose of Police Training. It is also used as a storage facility for the District Maintenance Department. The school will continue to be used for these purposes in conjunction with parking on the all-weather field.

School District 43 has been diligent over the years in maintaining both the school and field to a high standard sending in a crew weekly to ensure the grounds are kept up, this service will continue for the duration of the rental. The grass field at the school will remain available for use by residents for the duration of the temporary use permit.

SD43 would like to request a waiver of the Permit Fee in the amount of \$3875.00 as it appears excessive for the duration of the rental.

Respectfully,
School District 43 (Coquitlam)