



# City of Port Moody

## Minutes

### Arts and Culture Committee

Minutes of the regular meeting of the Arts and Culture Committee held on October 7, 2019 in the Brovold Room.

#### Present

Councillor Zoë Royer, Chair  
Councillor Steve Milani, Vice-Chair  
Chris Dunnnett  
Brenda Millar  
Jill Schuler

#### Absent

Jacquie Boyer (Regrets)  
Tasha Evans (Regrets)  
Anna LeGresley (Regrets)  
Kathryn Sandler (Regrets)  
Alison White (Regrets)

#### In Attendance

Devin Jain – Manager of Cultural Services  
Philip Lo – Committee Coordinator

#### 1. Call to Order

---

The Chair called the meeting to order at 7:01pm.

#### 2. Adoption of Minutes

---

#### Minutes

##### 2.1 ACC19/026

Moved, seconded, and CARRIED

**THAT the minutes of the Arts and Culture Committee meeting held on Thursday, September 19, 2019 be adopted.**

#### 3. Unfinished Business

---

#### 4. New Business

---

#### Queens Street Plaza Placemaking Report Content

4.1 This item was postponed until the November meeting.

**Creative Micro Studios**

4.2 Eric Schuler, Subcommittee member

The Micro-Studio Subcommittee provided the following update:

- empty shipping containers, similar to the ones used for Project 24 in Bangor, cost between \$2,100 to 4,200 plus delivery cost; outfitting the containers for studio use would cost an additional \$20,000;
- Mint Tiny Homes can manufacture a two-studio trailer with bathroom for \$103,000, and would require a truck to haul;
- micro studios could include heritage elements, similar to the Wharfringer's Office building in Maple Ridge; and
- micro studios could also be used to demonstrate environmentally sustainable construction, and could be a part of economic development initiatives.

Eric Schuler, representing Constructive Home Solutions/Building It Right (CHS), gave a presentation to the Committee, including the following information:

- with the pending Step Code implementation through to 2032, there is an opportunity to teach builders to build to future requirements, and for the City to showcase building innovation and environmental leadership in the region;
- CHS can build five different customized micro studios demonstrating the various steps of the Step Code, plus one full demonstration unit;
- cost per studio would depend on size and configuration, and could range between \$20,000 to \$30,000 per unit;
- potential locations could include a currently vacant lot on Kyle Street at St. George Street, and the former Fire Hall site; and
- the architectural plans for the Wharfringer's Office in Maple Ridge could be acquired for recreation as well.

The Chair suggested that the recently burned down lots on Clarke Street could also be potential locations, and that it could be important to have studios that could accommodate two artists.

The Vice Chair suggested working with the Parks and Recreation Commission on potentially using the former Fire Hall site for this purpose.

Staff suggested that further Council direction and, if referred to staff, adherence to procurement process would be necessary to proceed with the concept.

## Develop Workshops to Support Artists

- 4.3 The Manager of Cultural Services advised that a series of information workshops can be hosted with the goal of providing support to artists in the community in the business sense, and requested input from the Committee on potential workshop topics.

The Committee noted the following in discussion:

- a multi-day symposium can be considered, as this could create networking and community-building opportunities;
- a symposium should go beyond visual arts, but not be too open to ensure it retains focus; it could potentially coincide with the Shuffle;
- the Economic Development Manager could be included in workshops about economic development and tourism goals related to the arts industry;
- there is potential to partner with Douglas College and senior government agencies to create mentorship, training, and entrepreneur incubation programs for artists;
- workshop topics could include:
  - harnessing social media and e-commerce;
  - grant writing;
  - how to respond to public art calls;
  - artist legal rights and tax education;
  - starting an art business;
  - valuation and appraisal of your art;
  - photographing and promoting your art; and
  - working with local and international galleries.
- CARFAC BC could be invited to speak.

The Manager of Cultural Services suggested inviting the City of North Vancouver's Public Art Coordinator and other outside expertise to participate in the workshops, including PennyLane Shen, Ian Tang, Corwin Hiebert, and Patricia Ballard.

The Manager of Cultural Services suggested that a fee could be charged for the event on a cost recovery basis, and that there could be further discussion on this topic at the next Committee meeting, followed by a report to Council.

ACC19/027

Moved, seconded, and CARRIED

**THAT the meeting be extended for up to 30 minutes.**

**Art in Public Spaces  
Master Plan – Update**

4.4 The Manager of Cultural Services advised that public engagement on the Master Plan has been ongoing for the last several months, and included people who would otherwise be outside of the targeted engagement demographic.

The Manager of Cultural Services advised that a facilitated workshop on the Master Plan will be held on the evening of November 6, 2019, at Old Orchard Hall; event invitations will be forwarded to Committee members.

5. Information

---

**Cultural Expressions**

5.1 Email: City of Greater Bendigo, dated October 2, 2019

The Committee noted that the City's creative and arts industries should be integrated with economic development work.

The Manager of Cultural Services suggested that the Arts and Culture Committee, Economic Development Committee, and Tourism Committee could work together to develop a strategy around the creative industries.

6. Adjournment

---

Councillor Royer adjourned the meeting at 9:12pm.



---

Councillor Zoë Royer  
Chair



---

Philip Lo  
Committee Coordinator