

2019 Heritage Commission Budget - DRAFT

Project or Activity	Month	2019 Budget Allocation	Comments	Outcome
Operate the Storyboard Program	Ongoing	\$2050 (per storyboard)	Raise awareness of the storyboard program at Heritage Week and other City events	Initiate one storyboard in 2019
Operate the Stone Marker Program	Ongoing	\$1500 (per stone marker)	Ordering, installing and unveiling of Stone Markers as nominations are received and reviewed by the Commission.	Initiate one stone marker in 2019
Pop-up banner	June	\$750 (\$350 banner) (\$400 staff costs)	Update the Heritage Commission pop-up banner to be used as events such as loco Ghost Town Days, etc.	
Additions to Heritage Register	Ongoing	\$1500 (Cost depends on how much work is done by a consultant in order to complete the Statements of Significance for the selected properties)	Continuation of work done in 2018 by sub-committee that identified a short list of potential additions requiring further research.	Complete a statement of significance for one new heritage register addition and present to Council for consideration
Heritage Grants and Incentives	Ongoing	-	Continuation of work done in 2018 by sub-committee.	Recommendations for new incentives
Heritage Workshop(s)	July	-	City staff to conduct a refresher workshop on heritage tools and programs to bring new members up to speed.	One or more presentations at regular meetings
Commission participation in the 2019 loco Ghost Town Day and potentially other events	June and October (and potentially other dates)	\$400	Commission participation in community events (i.e. loco Ghost Town Days, Community Fair)	Heritage Commission booth at loco Ghost Town Day and the Community Fair with activities, promotion of Storyboard program

Project or Activity	Month	2019 Budget Allocation	Comments	Outcome
2019 Heritage Award	September-October	\$700	Advertising and Awards	Selection of 2018 Heritage Award winner for Council consideration
Participate in education activities and events, and expand the scope of potential programs (i.e. webinars, conferences, etc.)	Ongoing May 9-11	\$1100 (1 person attending)	Heritage BC Conference, May 9-11, Nanaimo – costs include registration (\$280), travel by ferry, accommodations (\$206/night X 3 nights), etc	One member attends the conference in Nanaimo
Support Heritage Week 2020	November 2019, Jan-Feb 2020	(\$500) Varies depending on the scale and if HC is participating in PMHS event	Advertising, staff time, promotional items, entertainers/speakers, prizes, food/beverages, etc	Heritage Commission presence at an event organized by the Heritage Society or possibly a separate event organized by the Commission
Advance the City's Stewardship Policy by initiating one Conservation and Maintenance Plan for a Municipal City Heritage Site	September	\$4000* *Up to \$1500 accounted for in Heritage Commission budget. Additional funds may be applied for from Heritage BC Legacy Fund.	Involves a consultant to prepare the Conservation and Maintenance Plan	A Conservation and Maintenance Plan for the Centennial/Appleyard House or the C.P.R. Station Building (Museum)
Total Budget		\$10,000		