



# City of Port Moody

## Minutes

### Heritage Commission

Minutes of the meeting of the Heritage Commission held on Thursday, July 11, 2019 in the Brovold Room.

#### **Present**

Councillor Diana Dilworth, Chair  
Dianna Brown  
Alexander Coombes (arrived at 7:19pm)  
Laura Dick  
Joseph Kennedy  
Christopher Pope  
Joan Stuart

#### **Absent**

Councillor Meghan Lahti, Vice-Chair  
Rosemary Rawnsley (Regrets)  
Carnell Turton (Regrets)

#### **In Attendance**

Jess Daniels – Policy Planner  
Jennifer Mills – Committee Coordinator

#### **Also In Attendance**

Dan Eaton

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#### 1. Call to Order

#### **Call to Order**

1.1 The Chair called the meeting to order at 7:03pm.

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#### 2. Adoption of Minutes

#### **Minutes**

2.1 HC19/010  
Moved, seconded, and CARRIED  
**THAT the minutes of the Heritage Commission meeting held on Thursday, June 13, 2019 be adopted.**

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#### 3. Unfinished Business

#### 4. New Business

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##### Heritage Incentives Subcommittee

##### 4.1 Presentation: Dan Eaton

Dan Eaton, former Heritage Commission and Heritage Incentives Subcommittee member, gave a presentation on Incentives Ideas for Moody Centre Residential and noted the following:

- New Westminster's Queen's Park Heritage Conservation Area and Heritage Incentives Program are valuable references for application to Port Moody;
- Port Moody's Heritage Conservation Areas could be expanded to provide more home owners with incentive benefits;
- the City should research density incentives related to laneway/carriage homes and floor space ratios to prevent homes from being demolished for zoning benefits; and
- the current Incentives Program is under promoted and unclear which is resulting in minimal applicants; the program and the home owner benefits should be simplified to encourage heritage conservation.

Commission members suggested that the City should research Heritage Home Grants and other options beyond property tax relief to entice home owners to apply.

**Action:** The Policy Planner to provide the City's current Financial Incentive package and the 2018 Heritage Grant Workshop Report from Laura Dick and Dianna Brown for information at the next meeting.

The Chair noted that Council is committed to affordable housing and the Commission should examine the existing incentives program and report back with recommendations.

HC19/011

Moved, seconded, and CARRIED

**THAT a Heritage Incentives Subcommittee be formed with the following members:**

**Dan Eaton;  
Alexander Coombes; and  
Joan Stuart.**

##### Heritage Inventory Subcommittee

- 4.2 Dianna Brown provided an update on research efforts for 2333 Clarke Street (Vivio Flower Gallery) and 85 Kyle Street (Boothill Junction Boots and Repairs) noting that research will continue once the contacts have returned from vacation.

**Storyboard  
Subcommittee**

- 4.3 Attachment: Stone Marker Plaques  
Link: <https://www.portmoody.ca/en/arts-culture-and-heritage/stone-markers.aspx>  
File: 01-0360-20-09

The Chair and Committee members reviewed the Stone Marker Plaques and noted that input from Tasha Faye Evans would help to ensure wording revisions are reflective of reconciliation.

At the Policy Planner's request for assistance in obtaining pictures of Stone Marker Plaques that are not on file, Joan Stuart volunteered to capture Bert Flinn, Ioco Military, and Chateau Place, and Laura Dick volunteered to capture Dr. Charles Ritchie Symmes.

Joseph Kennedy provided an update from the Storyboard Subcommittee noting that efforts are ongoing to ensure verified, factual information is being captured and an update will be provided at September's meeting. Mr. Kennedy further noted that the storyboards and stone markers require consistent operational care that is not occurring at this time due to their current neglected conditions.

**Action:** The Chair to report back on the maintenance schedule of the stone markers and storyboards.

Dianna Brown noted that the stone marker and storyboard application forms on the website are not printer-friendly and asked that paper copies be provided on the 2<sup>nd</sup> Floor of City Hall. The Policy Planner noted that the City is attempting to go paperless and will ask that Communications develop a printable PDF for the website and the 2<sup>nd</sup> Floor.

Commission members requested an update on the Heritage Commission logo; the Policy Planner had no updates from Communications.

**Action:** The Policy Planner to provide an update on the status of the Heritage Commission logo from Communications at the next meeting.

- Ioco Ghost Town Day** 4.4 The Commission discussed the pop-up banner and games for Ioco Ghost Town Day and agreed to the following:
- the stone marker pinboard matching game will be revised to matching stone markers with long distance pictures of their locations; and
  - the original matching game will be printed on a pop-up banner.

HC19/012

Moved, seconded, and CARRIED

**THAT the \$1,500 budget for the Stone Marker Program be reallocated to the Pop-Up Banners Project in the 2019 Heritage Commission Budget.**

The Chair noted the following items for September's agenda:

- a report on truth and reconciliation and the Commission's role in making recommendations to Council;
- finalization of loco Ghost Town Day planning; and
- review of Heritage Award nominations.

5. Information

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**2019 Work Plan and Budget**

- 5.1 Attachment: 2019 Heritage Commission Budget  
File: 01-0360-20-09

This item was provided for information only.

6. Adjournment

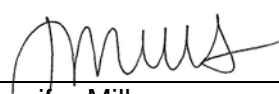
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The Chair adjourned the meeting at 8:30pm.



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Councillor Diana Dilworth,  
Chair



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Jennifer Mills,  
Committee Coordinator