

# Memorandum

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Date: February 24, 2026  
Submitted by: Engineering and Operations Department – Project Delivery Services Division  
Subject: Proposed Development Cost Charge Expenditure Bylaw – Inlet Park Community Fieldhouse Project

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Pursuant to section 566 of the *Local Government Act (LGA)*, a Development Cost Charge (DCC) paid to a local government must be deposited in a separate special DCC reserve fund established for each purpose for which the local government imposes the DCC. This DCC reserve fund was established by the City through Bylaw No. 1595, 1983. The *LGA* also states that funds collected in the DCC reserves can be only used on projects identified in the City's DCC program, and municipalities must authorize this expenditure through a bylaw.

The Inlet Park Community Fieldhouse Project is included in the City's DCC program that was approved by the Province in 2019. This capital project budget was approved at \$13,050,000 in the program, and confirmation of funding sources, including allocation of approved Provincial contribution and contribution from Rotary Club of Port Moody, was confirmed in 2025 and early 2026. After considering the municipal contribution of total projected cost, the estimated DCC to be collected for this project is \$3,300,000.

The project scope is for the design and construction of the new Inlet Park Community Fieldhouse. The new three-storey building includes features such as new changerooms, public washrooms, and multi-purpose rental space for meetings and events, as well as covered viewing deck and flexible office and meeting space. The architectural design also includes features to achieve LEED Gold certification and Passive House certification such as sustainable building materials and energy efficient design features. Accessibility features such as elevator to service all three floors and accessible washroom facilities on each floor have also been included in final design.

Draft Development Cost Charge Reserve Fund Expenditure Bylaw, 2026, No. 3535 (Inlet Park Community Fieldhouse) (**Attachment 1**)—a Bylaw to appropriate for expenditure from the Development Cost Charge Reserve Fund for the purpose of paying the costs of capital construction works at Inlet Park Community Fieldhouse—is attached for Council's consideration of first, second, and third readings. The recommended resolution is:

**THAT City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw, 2026, No. 3535 (Inlet Park Community Fieldhouse Project) be read a first, second, and third time as recommended in the memo dated February 24, 2026, from the Engineering and Operations Department – Project Delivery Services Division regarding Proposed Development Cost Charge Expenditure Bylaw – Inlet Park Community Fieldhouse Project.**

Attachment(s)

1. Draft Development Cost Charge Reserve Fund Expenditure Bylaw, 2026, No. 3535 (Inlet Park Community Fieldhouse).

## Report Approval Details

Document Title:	Proposed Development Cost Charges Expenditure Bylaw – Inlet Park Community Fieldhouse Project.docx
Attachments:	- Attachment 1 - Draft DCC Reserve Fund Expenditure Bylaw, 2026, No. 3535 (Inlet Park Community Fieldhouse).pdf
Final Approval Date:	Feb 12, 2026

This report and all of its attachments were approved and signed as outlined below:

Julie Pavey-Tomlinson, General Manager of Community Services - Feb 9, 2026

Paul Rockwood, General Manager of Finance and Technology - Feb 12, 2026

Anna Mathewson, City Manager - Feb 12, 2026