

# Memorandum

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Date: February 10, 2026  
Submitted by: Executive Assistant to Mayor and Council  
Subject: Port Moody Arts Centre Society (PoMoArts) – Letter of support for Visitor Centre 2026-2029

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On January 30, 2026, Mayor Meghan Lahti received a request via email from PoMoArts for a Letter of Support for the PoMoArts Visitor Centre designation renewal. As PoMoArts is required to provide a letter of City endorsement each year, the requested letter could be issued for a multi-year term covering 2026-2029.

The purpose of this memo is to present the requested letter of support for Council's acknowledgement and to seek direction on how Council wishes to manage the request within the City's policy framework. A draft letter of support is provided as **Attachment 1** for Council's consideration.

## Background:

- In 2025, the City of Port Moody endorsed PoMoArts' application to become a Visitor Centre.
- The City of Port Moody regularly receives requests for letters of support from First Nations, community groups, and external organizations.
- These requests are typically related to community initiatives, grant applications, or advocacy efforts.
- Council correspondence is guided by [Correspondence on Council Meeting Agendas](#).

The following response options are available for Council consideration:

1. THAT Council receive the request for a letter of support for information.  
OR
2. THAT the Mayor be authorized to sign the letter of support as presented in the memo dated February 10, 2026, from the Executive Assistant to Mayor and Council regarding Port Moody Arts Centre Society (PoMoArts) – Letter of support for Visitor Centre 2026-2029.

## Attachment(s)

1. Draft Letter of Support – Port Moody Arts Centre Society (PoMoArts) Visitor Centre 2026-2029.

**Report Approval Details**

Document Title:	Port Moody Arts Centre Society (PoMoArts) - Letter of Support for Visitor Centre 2026-2029.docx
Attachments:	- Attachment 1 - Draft Letter of Support - Port Moody Arts Centre Society (PoMoArts) Visitor Centre 2026-2029.pdf
Final Approval Date:	Feb 5, 2026

This report and all of its attachments were approved and signed as outlined below:

Paul Rockwood, General Manager of Finance and Technology - Feb 5, 2026

Anna Mathewson, City Manager - Feb 5, 2026