



# City of Port Moody

## Minutes

### IDEA Committee

Monday, November 10, 2025  
Electronic Meeting via Zoom  
at 7:04 pm

- Present: Councillor A. Lubik, Chair  
Adila Ahmadi  
Maryam Arshi  
Darquise Desnoyers  
Robin Matthews-Kanhai (departed at 8:17pm)  
Craig MacLean  
Nadia Olynyk  
Carlos Alberto Salinas Ruiz  
Maria Daza (arrived at 7:43pm)
- Absent: Councillor H. Lurbiecki, Vice-Chair  
Nadia Bronk  
Angeline Parker
- In Attendance: Mary De Paoli, Manager of Policy and Planning  
Stephen Judd, Manager of Infrastructure Engineering Services  
Janis Knaupp, Legislative Services Coordinator  
Jeff Little, Manager of Operations  
Malia Pawson, Recreation Leader II/Inclusion Liaison  
Marta Taylor, Manager of Strategic Initiatives
- Also in Attendance: Doug Allan, Consultant

#### 1. Call to Order

The Chair called the meeting to order at 7:04pm.

#### 2. Territorial Land Acknowledgement

The Chair provided the territorial land acknowledgement.

#### 3. Adoption of the Agenda

##### 3.1 Agenda

##### IDEA25/017

*THAT the agenda of the November 10, 2025, Inclusion, Diversity, Equity, and Accessibility (IDEA) Committee meeting be adopted as circulated.*

Moved, seconded, and CARRIED

#### 4. Adoption of Minutes

##### 4.1 Minutes

##### IDEA25/018

*THAT the minutes of the Inclusion, Diversity, Equity, and Accessibility (IDEA) Committee meeting held on October 20, 2025, be adopted.*

Moved, seconded, and CARRIED

**5. Unfinished Business**

**6. New Business**

**6.1 Heritage Strategic Plan Scoping Project**

Presentation: Manager of Policy Planning

Staff gave a presentation titled “Heritage Strategic Plan Scoping Study”. The Committee participated in a Mentimeter exercise in response to the following questions:

- What comes to mind when you think about Port Moody’s heritage?
- What are your ideas for how inclusion, diversity and equity lenses can be incorporated into the new heritage strategic plan?
- What are your ideas for how an accessibility lens can be incorporated into the new heritage strategic plan?
- Previous heritage strategic plans focused on tangible aspects of heritage. Heritage can also include intangible aspects like stories, songs and local knowledge. What would you include in an updated definition of heritage for Port Moody?

In a general discussion, the Committee provided the following feedback:

- entryways should incorporate ramps at the design stage, not as an add-on to ensure smooth access;
- community stories: narratives passed down through families, immigrant experiences, and local anecdotes that capture everyday life;
- living heritage: ongoing cultural expressions from diverse communities that continue to shape the city’s evolving identity;
- stories should be audible, and in braille in large print;
- imagine heritage as a network of relationships between land, water, people, and memory of many with a broad lens;
- use historical maps to teach about the history of neighborhoods;
- explore Indigenous, Chinese, Japanese, Sikh, and Eastern European workers when tracing industry; and
- consider the impact of naming/renaming places and decolonization.

Maria Daza arrived at the meeting at this point.

## 6.2 Scooter Program

Presentation: Manager of Infrastructure Engineering Services

Staff gave a presentation titled “Electric Scooter and Electric Share Program”.

The Committee discussed the following topics:

- addressing safety concerns with privately-owned, high-speed e-scooters and e-bikes on shared walkways, and related enforcement efforts;
- discounting rates for low-income residents;
- improving program communications, especially who to contact about parking issues;
- storing mobility e-scooters in covered areas;
- reducing Lime’s 24-hour reservation requirement; and
- the location of the bike rack and bikes parked at St. Johns Street at Kyle Street creating unsafe access for those using mobility devices.

In response to questions, staff informed the Committee that:

- the City does not profit from the project, which is designed to support the transportation network and reduce short vehicle trips;
- police are responsible for enforcement under the *Motor Vehicle Act*, and bylaw staff can enforce use on trails;
- staff are working on creating an all-age and abilities network with the goal of creating a transportation network that provides opportunities for safe use of scooters (i.e. on bike paths);

Robin Matthews-Kanhai departed the meeting at this point.

- provincial guidelines require helmets, bells, and lights, and a maximum speed of 25km/hr on roads and bike lanes, and 15 km/hr on multi-use paths and shared areas;
- Lime is responsible for parking enforcement;
- e-bikes provide an opportunity to a wider Port Moody user group versus standard pedal bikes due to geography;
- profit sharing and discounted rates can be explored as part of a future contract; and
- the program meets the Climate Action Strategy objective to introduce a bikeshare mobility program as part of the update to the Master Transportation Plan.

## Accessible Housing

At the request of the Chair, staff provided the Committee with a verbal update on the changes to the implementation of the *BC Building Code* regarding adaptable dwelling requirements for new development, which were reduced to 20% in March 2025 (originally anticipated to be 100% requirement). The Committee was also informed that the City has maintained its incentive for adaptable dwelling units through a 2m<sup>2</sup> reduction in total floor area for every adaptable dwelling unit in recognition of additional needed space.

The agenda order was varied to consider item 6.4 at this point.

## 6.4 Climate Action Phase 2

Presentation: Senior Sustainability and Energy Team Lead / Sustainability and Energy Coordinator

Staff gave a presentation titled “Climate Action Refresh Implementation Planning”. The Committee participated in a Mentimeter exercise in response to the question “Which focus areas of the climate action plan are of greatest interest and importance to you?”.

The Chair asked whether Committee members would be available to stay if the meeting were extended. A member noted that they had to depart at 9:00pm, and staff confirmed that quorum would be lost with the members’ departure.

### IDEA25/019

*THAT the Inclusion, Diversity, Equity, and Accessibility (IDEA) Committee defer the following agenda items from the November 10, 2025, meeting, to a future meeting agenda:*

- *Sidewalk and Walkway Inspection Policy; and*
- *Accessibility Plan.*

Moved, seconded, and CARRIED

The agenda order resumed at this point.

## 6.3 Sidewalk and Walkway Inspection Policy

Presentation: Manager of Operations

This item was deferred to the next meeting.

## 6.5 Accessibility Plan

Presentation: Manager of Strategic Initiatives

This item was deferred to the next meeting.

## 6.6 IDEA Committee Annual Report

Report: Manager of Strategic Initiatives

Staff informed the Committee that the Annual Report would be updated to reflect items deferred to the next meeting.

### IDEA25/020

*THAT the Inclusion, Diversity, Equity, and Inclusion (IDEA) Committee endorse the 2025 IDEA Committee Annual Report.*

Moved, seconded, and CARRIED

## 7. Information

### 7.1 Staff Updates

The Chair thanked members for their time and efforts in 2025.

**8. Adjournment**

The Chair adjourned the meeting at 9:00pm.



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Councillor A. Lubik, Chair



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J. Knaupp, Legislative Services  
Coordinator