



City of Port Moody

Minutes

Governance and Legislation Committee

Electronic Webinar via Zoom
Tuesday, January 21, 2025
at 8:08pm

Present: Mayor M. Lahti
Councillor S. Agtarap
Councillor K. Knowles
Councillor A. Lubik
Councillor H. Lurbiecki
Councillor C. Morrison

Absent: Councillor D. Dilworth

In Attendance: Anna Mathewson – City Manager
Tanya Bettles – Manager of Environment
Stephen Côté-Rolvink – Manager of Building and Bylaws
Tyson Ganske – Manager of Financial Planning and Deputy CFO
Stephanie Lam – City Clerk and Manager of Legislative Services
Jan Lee – Environmental Technician
Jeff Moi – General Manager of Engineering and Operations
Angie Parnell – General Manager of Corporate Services
Julie Pavey-Tomlinson – General Manager of Community Services
Paul Rockwood – General Manager of Finance and Technology
Adam Shroff – Legislative Services Coordinator
Kate Zanon – General Manager of Community Development

1. Call to Order

Mayor Lahti called the meeting to order at 8:08pm.

2. Adoption of the Agenda

2.1 Agenda

GLC25/001

THAT the agenda of the January 21, 2025, Governance and Legislation Committee meeting be adopted as circulated.

Moved, seconded, and CARRIED

3. Adoption of Minutes

3.1 Minutes

GLC25/002

THAT the minutes of the Governance and Legislation Committee meeting of November 19, 2024, be adopted.

Moved, seconded, and CARRIED

4. New Business

4.1 City Membership in Urban Development Institute

Memo: City Manager

GLC25/003

THAT the City terminate its membership with the Urban Development Institute.

Moved, seconded, and DEFEATED

(Voting against: Councillors Agtarap, Knowles, Lubik, and Morrison, and Mayor Lahti)

GLC25/004

THAT the memo dated January 21, 2025, from the City Manager regarding City Membership in Urban Development Institute be received for information.

Moved, seconded, and CARRIED

4.2 Mobile Live Animal Programs

Presentation: Environment Division

Report: Community Services Department – Environment Division

Staff gave a presentation entitled “Mobile Live Animal Programs” and referred to slides contained within the on-table package.

GLC25/005

THAT staff be directed to report back with a draft Corporate Policy to restrict Mobile Live Animal Programs from operating on public and private property as recommended in the report dated January 21, 2025, from the Community Services Department – Environment Division regarding Mobile Live Animal Programs with no exemptions.

Moved, seconded, and CARRIED

4.3 Electronic Meeting Participation Requirements Policy Update

Memo: Legislative Services Division

GLC25/006

THAT the memo dated January 21, 2025, from the Legislative Services Division regarding Electronic Meeting Participation Requirements Policy Update be received for information;

AND THAT the proposed amendments to the Electronic Meeting Participation Requirements Policy be approved as outlined in the tracked changes of Attachment 1.

Moved, seconded, and CARRIED

5. Rise and Report

5.1 Referral of Governance and Legislation Committee Resolutions

GLC25/007

THAT the recommendations approved at the Governance and Legislation Committee meeting of January 21, 2025, be referred to the Council Standing Committee meeting of January 21, 2025, for ratification.

Moved, seconded, and CARRIED

6. Adjournment

Mayor Lahti adjourned the meeting at 8:51pm.

Certified correct on the ____ day of _____, 2025, in accordance with section 148(a) of the *Community Charter*.

M. Lahti, Mayor

S. Lam, City Clerk