



## City of Port Moody

### Minutes

### Finance Committee

**Electronic Webinar via Zoom  
Tuesday, January 21, 2025  
at 7:20pm**

Present: Councillor K. Knowles, Chair  
Mayor M. Lahti  
Councillor S. Agtarap  
Councillor A. Lubik  
Councillor H. Lurbiecki  
Councillor C. Morrison

Absent: Councillor D. Dilworth

In Attendance: Anna Mathewson – City Manager  
Tanya Bettles – Manager of Environment  
Stephen Côté-Rolvink – Manager of Building and Bylaws  
Tyson Ganske – Manager of Financial Planning and Deputy CFO  
Stephanie Lam – City Clerk and Manager of Legislative Services  
Jan Lee – Environmental Technician  
Jeff Moi – General Manager of Engineering and Operations  
Darcey O’Riordan – Fire Chief  
Angie Parnell – General Manager of Corporate Services  
Julie Pavey-Tomlinson – General Manager of Community Services  
Paul Rockwood – General Manager of Finance and Technology  
Adam Shroff – Legislative Services Coordinator  
Kate Zanon – General Manager of Community Development

#### 1. Call to Order

Chairperson Knowles called the meeting to order at 7:20pm.

#### 2. Adoption of the Agenda

##### 2.1 Agenda

FC25/001

*THAT an Item entitled “2025 BC Assessments” be added as item 4.3;*

*AND THAT the agenda of the January 21, 2025, Finance Committee meeting be adopted as amended.*

Moved, seconded, and CARRIED

### 3. Adoption of Minutes

#### 3.1 Minutes

##### FC25/002

*THAT the minutes of the meetings held on the following dates be adopted:*

- *Finance Committee – November 19, 2024;*
- *Special Finance Committee (to Close) – December 10, 2024;*
- *Special Finance Committee (to Close) – December 17, 2024; and*
- *Finance Committee – December 17, 2024.*

Moved, seconded, and CARRIED

### 4. New Business

#### 4.1 2025 Revenue Policy Disclosure – Policies and Objectives

Presentation: Financial Services Division

Report: Finance and Technology Department – Financial Services Division

Staff gave a presentation entitled "Revenue Policy Disclosure" and referred to slides contained within the on-table package.

##### FC25/003

*THAT the report dated January 21, 2025, from the Finance and Technology Department – Financial Services Division regarding Revenue Policy Disclosure – Policies and Objectives be received for information.*

Moved, seconded, and CARRIED

#### 4.2 Alternative Tax Collection Scheme Consideration for 2025

Memo: Finance and Technology Department – Financial Services Division

##### FC25/004

*THAT staff be directed to bring forward the provisions of an alternative tax collection scheme with the 2025 tax rates bylaw that includes a due date of July 2, 2025, with a 5% penalty, and a second 5% penalty for all payments received after September 15, 2025, and a waiver of the penalty for the Home Owner Grant portion of outstanding taxes if the home owner applies to the Province of British Columbia by September 15, 2025, as recommended in the memo dated January 21, 2025, from the Finance and Technology Department – Financial Services Division regarding Alternative Tax Collection Scheme consideration for 2025.*

Moved, seconded, and CARRIED

#### 4.3 2025 BC Assessments

Councillor Kyla Knowles provided information regarding the 2025 BC Assessment of the Burrard Thermal Site.

##### FC25/005

*THAT consideration of the 2025 BC Assessment of the Burrard Thermal Site be postponed to a future meeting.*

Moved, seconded, and CARRIED

(Voting against: Councillors Knowles and Morrison)

**5. Rise and Report**

**5.1 Referral of Finance Committee Resolutions**

FC25/006

*THAT the recommendations approved at the Finance Committee meeting of January 21, 2025, be referred to the Council Standing Committee meeting of January 21, 2025, for ratification.*

Moved, seconded, and CARRIED

**6. Adjournment**

Chairperson Knowles adjourned the meeting at 8:03pm.

Certified correct on the \_\_\_\_ day of \_\_\_\_\_, 2025, in accordance with section 148(a) of the *Community Charter*.

\_\_\_\_\_  
Councillor K. Knowles, Chair

\_\_\_\_\_  
S. Lam, City Clerk

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