

Memorandum

Date: February 18, 2025
 Submitted by: Finance and Technology Department – Corporate Purchasing and Risk Management Division
 Subject: Contract Awards over \$200,000 – September 1, 2024, to December 31, 2024

In accordance with the Purchasing Policy (03-1200-01), this is an information update to advise Council of contract awards in amounts greater than \$200,000. If there are no contracts that exceed \$200,000, a memorandum will not be provided. The recommended resolution is:

THAT the memo dated February 18, 2025 from the Finance and Technology Department – Corporate Purchasing and Risk Management Division regarding Contract Awards over \$200,000 – September 1, 2024 to December 31, 2024 be received for information.

Competitive Bid #: RFP24-25	
Project Name	loco Road Utility Upgrade Design
Project Manager	Cassie Sung
Project Description	<p>loco Road is a significant travel access corridor for residents, as well as providing access to the municipalities of Belcarra and Anmore. The utility assets (watermains, storm and sanitary sewers, and pavement) along the loco Road corridor are nearing the end of their service life and require significant rehabilitation and replacement. The primary objective of the project is to reduce and eliminate public and environmental health risks associated with current infrastructure conditions by upgrading or rehabilitating the existing utility assets that are at medium to high risk of failure.</p> <p>The scope of work encompasses detailed design services, tender support, Engineer of Record services, and Construction Administration.</p>
Consultant (if applicable)	n/a
No. of responses received	4
Awarded Firm	McElhanney Ltd.
Award Amount (excl. GST)	\$466,825.00
Project Number	Various (DR22013, DR23013, DR24013, CWT19022, WT20018, WT22012, WT23012, CEN16105)
Project Budget	\$7,715,376.00 (Total current project funding available for completion of all related works)

Report Approval Details

Document Title:	Contract Awards over \$200,000 – September 1, 2024, to December 31, 2024.docx
Attachments:	
Final Approval Date:	Feb 6, 2025

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Jennifer Velthuijzen, Manager of Corporate Purchasing and Risk Management was completed by delegate Jonelle Warren, Acting Manager of Corporate Purchasing and Risk Management

Jennifer Velthuijzen, Manager of Corporate Purchasing and Risk Management - Feb 3, 2025 - 2:02 PM

Tyson Ganske, Deputy Chief Financial Officer - Feb 4, 2025 - 9:27 AM

Paul Rockwood, General Manager of Finance and Technology - Feb 4, 2025 - 3:19 PM

Stephanie Lam, City Clerk and Manager of Legislative Services - Feb 5, 2025 - 10:09 AM

Lindsay Todd, Manager of Communications and Engagement - Feb 5, 2025 - 10:48 AM

Anna Mathewson, City Manager - Feb 6, 2025 - 1:37 PM