



City of Port Moody

Report/Recommendation to Council

Date: January 14, 2025
Submitted by: Community Development Department – Policy Planning Division
Subject: Port Moody 2050 OCP Update Engagement Scope (2025)

Purpose

To present a proposed scope for the next phase of engagement for the Port Moody 2050 OCP update to be undertaken in 2025.

Recommended Resolution(s)

THAT the updated OCP engagement approach for 2025 be endorsed as recommended in the report dated January 14, 2025, from the Community Development Department – Policy Planning Division regarding Port Moody 2050 OCP Update Engagement Scope (2025).

Background

On December 5, 2023, a draft Official Community Plan (OCP) *Port Moody 2050* was presented to Council, as well as a proposed outline for next steps in the OCP update process including a proposed engagement approach (**Attachment 1**), and the following related resolutions were passed:

RC23/295a

THAT the report dated December 5, 2023, from the Community Development Department – Policy Planning Division regarding Draft Official Community Plan – Port Moody 2050 be received for information;

RC23/295b

THAT staff be directed to proceed with all other necessary amendments as specified by the Province that require compliance within the timeframe proposed for the adoption of the draft OCP as outlined in the next steps in the report dated December 5, 2023, from the Community Development Department – Policy Planning Division regarding Draft Official Community Plan – Port Moody 2050;

RC23/295c

THAT staff be directed to proceed with the proposed next steps including the proposed community engagement approach for the OCP update process as attached to (Attachment 3) and recommended in the report dated December 5, 2023, from the

Community Development Department – Policy Planning Division regarding Draft Official Community Plan – Port Moody 2050, with the addition of staff best recommendations to include the formation of a citizen-based vision advisory team, and with the addition of a Council townhall meeting, for the OCP engagements with diverse representation of age, interests, backgrounds and neighbourhoods including youth to help shape engagement with the goal of capturing interests and values and commonalities and helping express feelings, attachments, fears, and hopes.

The report acknowledged provincial legislative changes passed in November 2023 and recommended proceeding with next steps in the OCP update process and an estimated adoption timeline of late Fall 2024, given that detailed guidance on what municipalities needed to do to comply with the legislation was still to be determined at that time.

On January 9, 2024, a memo with an updated engagement approach for the draft OCP was presented (**Attachment 2**). This included in person Townhall Meetings, a virtual Town Hall Meeting, youth engagement sessions and an online survey. The following resolutions were passed in response:

RC24/005, 007, and 008

THAT the updated engagement approach be approved as recommended in the memo dated January 9, 2024, from the Community Development Department – Policy Planning Division regarding Updated Engagement Approach for the Draft Official Community Plan;

AND THAT the outstanding funds to execute the updated engagement approach up to \$50,000 be approved from the New Initiatives Reserve;

AND THAT Council attend both townhall meetings and the engagement include two townhall meetings, with one of the sessions having a portion dedicated for the public to convene with Council to provide input;

AND THAT staff be directed to report back on the costs and feasibility of hosting childcare at a townhall meeting.

In the months that followed, staff worked to understand the impact of the work involved to respond to Provincial Bills 44, 46 and 47 and the resulting impact on existing City projects and workplans and summarized the scope and extent in a report presented to Council on March 12, 2024 (**Attachment 3**). This new legislation required the City to update its OCP to match the changes in the Zoning Bylaw and projections in its Housing Needs Report by December 31, 2025. Given the scope of the changes required by the provincial statutes, and the associated timing for related OCP updates, staff considered the effects of this process and the impact to the draft OCP process that was already underway. As a result, the draft OCP process was paused to take into consideration the work that needed to be completed related to Bills, 44, 46, and 47.

On June 18, 2024, bylaws were presented to accommodate Small-Scale Multi-Unit Housing (SSMUH) as prescribed in Bill 44 and to designate Transit-Oriented Areas (TOAs) in Port Moody and revise residential parking standards in these areas in accordance with Bill 47. Currently, staff are working with consultants to prepare SSMUH development guidelines which will be incorporated into an updated OCP. Planning is also underway to assess the impact of TOA tier entitlements, particularly in areas south of St. Johns Street where TOA residential densities were not contemplated in the December 2023 draft OCP. The resulting policies and land use designations will also be incorporated into an updated draft OCP.

Discussion

The new legislative changes and their incorporation into an updated OCP has necessitated an enhanced engagement approach in comparison to what was directed in January 2024. It is anticipated that the engagement program will focus on the following components:

- receiving feedback on the Port Moody 2050 draft OCP, presented in December 2023;
- informing the public about impacts related to recent provincial housing legislation that has now been incorporated in the Port Moody 2050 draft OCP;
- informing the public and receiving feedback on other changes that have been made to the Port Moody 2050 draft OCP to incorporate new and updated Master Plans.

The purpose of the informing components is to communicate the impacts of provincial legislation and key changes to the draft 2023 OCP and lay the groundwork for informed engagement.

The proposed approach includes the following methods:

- videos that feature the information in an accessible format and level of detail;
- walking tours in the most impacted neighbourhoods to discuss the envisioned changes e.g., Moody Centre and Inlet Centre TOAs and SSMUH neighbourhoods;
- 3 information and feedback sessions:
 - Council Committees and Citizen Advisory Group members (in-person)
 - Broader Public (in-person) (childcare to be provided)
 - Broader Public (virtual);
- 1 Townhall meeting with Council;
- 1 youth engagement session (feedback received from recent youth engagement sessions will also be used to inform the draft OCP e.g., park master plans engagement; recreation feasibility study engagement; Mayor's Youth Summit);
- on-line survey to receive feedback on key changes to the draft OCP; and,
- engagement at a future community event e.g., Farmers' Market.

As there are various opportunities outlined to engage with the public, staff recommends one stand alone town hall meeting be planned rather than including a townhall component in two engagement sessions. This approach allows for additional time at the community engagement session to share information and receive feedback, provides multiple tiers of engagement, provides a direct connection with Council, and maintains the integrity of the community engagement process.

This engagement is planned for Spring 2025 to allow the feedback received to be incorporated into a full 2025 draft OCP targeted for completion in June/July 2025.

Other Option(s)

That the proposed engagement approach consider the following...

Financial Implications

On January 9, 2024, Council approved up to \$50,000 from the New Initiatives Reserve to execute the updated engagement approach presented at that time. These funds are in addition to the \$21,000 remaining in the original OCP budget. The proposed 2025 engagement approach includes a number of new components (e.g., videos, walking tours, engagement at a community event, a separate townhall meeting with Council), in addition to the January 2024 scope. The additional costs associated with these elements are eligible for coverage through the provincial capacity funding granted to Port Moody to cover the costs of implementing provincial legislative changes.

Communications and Public Engagement Initiatives

This report outlines a modified engagement approach to complete a draft Port Moody 2050 OCP which includes incorporating recent provincial legislative changes.

City staff and MODUS Planning, Design & Engagement will conduct public engagement and share information using the following approach:

<p>With whom are we engaging?</p>	<p>Key audiences:</p> <p>Port Moody residents including:</p> <ul style="list-style-type: none"> • Broader Public • Council Committees and Citizen Advisory Group • Youth 	<p>Governments and related groups:</p> <ul style="list-style-type: none"> • First Nations • Neighbouring municipalities • Metro Vancouver • TransLink • School District 43 • Fraser Health
<p>What is the scope of the public engagement?</p>	<p>Key audiences:</p> <p>Key audiences will be asked to share feedback on the key changes in the Draft OCP, including how the OCP integrates and responds to new provincial legislation.</p>	<p>Governments and related groups:</p> <p>We will ask governments and related groups to share any information they feel Council and staff should take into consideration in the Draft OCP.</p>
<p>How will we engage?</p>	<p>Key audiences:</p> <p>Engage Port Moody</p> <p>3 Information and feedback sessions:</p> <ol style="list-style-type: none"> 1. Council Committees and Citizen Advisory Group (in-person) 2. Broader Public (in-person) 3. Broader Public (virtual) <p>1 Townhall Meeting with Council</p> <p>1 Youth Engagement Session</p> <p>Online Survey</p>	<p>Governments and related groups:</p> <p>Staff will reach out to governments and related groups directly to obtain input.</p>

<p>How will we communicate?</p>	<p>Key audiences:</p> <p>We will promote engagement opportunities for key audiences through the City’s usual communication channels, which typically includes media release, website, social media, and digital billboards.</p> <p>Communication with Council Committees and the Citizen Advisory Group will take place via email.</p>	<p>Governments and related groups:</p> <p>Staff will reach out to governments and related groups directly to obtain input.</p>
<p>When will we engage?</p>	<p>Key audiences:</p> <p>Engagement with key audiences with Information/Feedback Sessions and an online survey will take place between March and May 2025.</p>	<p>Governments and related groups:</p> <p>Engagement with governments and related groups will take place through virtual and in-person meetings between February and May 2025.</p>
<p>How will we share what we heard?</p>	<p>The consultant will provide a What We Heard Summary for inclusion in a staff report to Council and with the public via a link to the staff report on Engage Port Moody following the engagement sessions and online survey.</p> <p>Registered members of the public who participated in the engagement process via Engage Port Moody will receive an email letting them know when a summary is available for viewing online.</p> <p>Per the public engagement best practices that inform the City’s Public Engagement Policy, responses to open-ended questions will be analyzed and the common themes included in the public engagement summary to provide key insights. Complete verbatim responses will be anonymized and shared directly with Council to provide decision makers with the full range of input collected.</p>	

Council Strategic Plan Goals

The recommendations in this report align with the following Council Strategic Plan Goal(s):

- Strategic Goal 3.1 – Create compact and connected communities through balanced growth;
- Strategic Goal 3.2 – Provide safe, efficient, and accessible transportation options.
- Strategic Goal 3.3 – Enhance community well-being.

Attachment(s)

1. Report considered at the Dec 5, 2023, SC meeting – report on draft OCP.
2. Memo considered at the Jan 9, 2024, RC meeting – proposed engagement approach.
3. Report considered at the Mar 12, 2024, RC meeting – report on Bill 44 and Bill 47.

Report Author

Mary De Paoli, RPP, MCIP
 Manager of Policy Planning

Report Approval Details

Document Title:	Port Moody 2050 OCP Update Engagement Scope (2025).docx
Attachments:	<ul style="list-style-type: none">- Attachment 1 - Report considered at the Dec 5, 2023, SC meeting - report on draft OCP.pdf- Attachment 2 - Memo considered at the Jan 9, 2024, RC meeting - proposed engagement approach.pdf- Attachment 3 - Report considered at the Mar 12, 2024, RC meeting - report on Bill 44 and Bill 47.pdf
Final Approval Date:	Jan 3, 2025

This report and all of its attachments were approved and signed as outlined below:

Philip Lo, Legislative Services Advisor, for Tracey Takahashi, Deputy Corporate Officer - Dec 18, 2024

Kate Zanon, General Manager of Community Development - Dec 18, 2024

Stephanie Lam, City Clerk and Manager of Legislative Services - Dec 19, 2024

Lindsay Todd, Manager of Communications and Engagement - Dec 20, 2024

Paul Rockwood, General Manager of Finance and Technology - Dec 21, 2024

Jeff Moi, General Manager of Engineering and Operations, for Anna Mathewson, City Manager - Jan 3, 2025