

Memorandum

Date: December 17, 2024
Submitted by: Legislative Services Division
Subject: Council Procedure Bylaw Amendment – Adoption of Bylaw No. 3496

At the Regular Council meeting held on November 26, 2024, Council considered a memo dated November 26, 2024, from the Legislative Services Division regarding Council Procedure Bylaw Amendment, Bylaw No. 3496 – Three Readings (**Attachment 1**) and passed the following resolution:

RC24/247 (Consent)

THAT City of Port Moody Council Procedure Bylaw, 2023, No. 3393, Amendment Bylaw No. 2, 2024, No. 3496 be read a first, second, and third time as recommended in the memo dated November 26, 2024, from the Legislative Services Division regarding Council Procedure Bylaw Amendment, Bylaw No. 3496 – Three Readings.

City of Port Moody Council Procedure Bylaw, 2023, No. 3393, Amendment Bylaw No. 2, 2024, No. 3496 (**Attachment 2**)—a Bylaw to amend the Council Procedure Bylaw to incorporate housekeeping and other amendments—will be before Council for consideration of adoption at the December 17, 2024, Special Council meeting.

The recommended resolution is:

THAT City of Port Moody Council Procedure Bylaw, 2023, No. 3393, Amendment Bylaw No. 2, 2024, No. 3496 be now adopted as recommended in the memo dated December 17, 2024, from the Legislative Services Division regarding Council Procedure Bylaw Amendment – Adoption of Bylaw No. 3496.

Attachment(s)

1. Memo considered at the November 26, 2024, Regular Council meeting – Council Procedure Bylaw.
2. Draft City of Port Moody Council Procedure Bylaw, 2023, No. 3393, Amendment Bylaw No. 2, 2024, No. 3496.

Report Approval Details

Document Title:	Council Procedure Bylaw Amendment – Adoption of Bylaw No. 3496.docx
Attachments:	- Attachment 1 - Memo considered at the Nov. 26, 2024, RC meeting - Council Procedure Bylaw.pdf - Attachment 2 - Draft City of Port Moody Council Procedure Bylaw, 2023, No. 3393, Amendment Bylaw No. 2, 2024, No. 3496.pdf
Final Approval Date:	Nov 28, 2024

This report and all of its attachments were approved and signed as outlined below:

Stephanie Lam, City Clerk and Manager of Legislative Services - Nov 28, 2024

Anna Mathewson, City Manager - Nov 28, 2024