



City of Port Moody

Minutes

Governance and Legislation Committee

Tuesday, May 21, 2024
at 9:12pm
Electronic Webinar via Zoom

Present: Mayor M. Lahti
Councillor S. Agtarap
Councillor D. Dilworth
Councillor K. Knowles
Councillor A. Lubik
Councillor H. Lurbiecki
Councillor C. Morrison

In Attendance: Paul Rockwood – Acting City Manager
Chris Brown – Senior Sustainability & Environmental Coordinator
Mary De Paoli – Manager of Policy Planning
Stephanie Lam – City Clerk and Manager of Legislative Services
Philip Lo – Legislative Services Advisor
Jack Mai – Corporate Business Analyst
Wayne Maskall – Manager of Parks
Jennifer Mills – Legislative Services Advisor
Jeff Moi – General Manager of Engineering and Operations
Darcey O’Riordan – Fire Chief
Marc Saunders – Director of Library Services
Marta Taylor – Manager of Corporate Planning
Val Tepes – Acting General Manager of Community Services
Sandy Tolentino – Project Manager – Engineering and Operations
Adam Shroff – Legislative Services Coordinator
Virgelene Rutherford – Acting General Manager of Corporate Services
Kate Zanon – General Manager of Community Development

1. Call to Order

Mayor Lahti called the meeting to order at 9:12pm.

2. Adoption of the Agenda

2.1 Agenda

GLC24/014

THAT the agenda of the May 21, 2024, Governance and Legislation Committee meeting be adopted as circulated.

Moved, seconded, and CARRIED

3. Adoption of Minutes

3.1 Minutes

GLC24/015

THAT the minutes of the Governance and Legislation Committee meeting of March 19, 2024, be adopted.

Moved, seconded, and CARRIED

4. New Business

4.1 Lobbyist Registry and Definition of Lobbying

Report: Legislative Services Division

Committee discussion ensued regarding the following topics:

- the merits of a clear definition of what constitutes a lobbyist;
- future considerations in formulating a policy and definitions;
- varying opinions on the potential amount of benefit from the proposed project;
- the desire to enhance transparency through this policy;
- concern over perception of an adversarial intent in creating a registry of lobbyists; and
- the importance of meeting with constituents to hear their views and respond to their needs.

GLC24/016

THAT staff report back with estimated costs, staff resources and a timeline to implement a lobbyist registry policy using the City of Surrey as a general model for implementation;

AND THAT staff provide recommended wording for defining lobbying/lobbyist that captures those with vested financial or business interests and provide any other recommended parameters to include in a policy based on this definition.

Moved, seconded and DEFEATED

(Voting against: Councillors Dilworth, Knowles, Morrison, and Mayor Lahti)

4.2 Freedom of Information Response Packages – City Website Policy

Report: Legislative Services Division

Committee discussion ensued regarding the following topics:

- the timing of implementation once the webpage is active, noting the target launch of Fall 2024;
- the handling of hateful, discriminatory, incomplete, or non-factual information; and
- the use of discretion in handling harmful information.

GLC24/017

THAT Corporate Policy – 01-0580-2024-01 – Freedom of Information Response Packages – City Website be approved as attached to and recommended in the report dated May 21, 2024, from the Legislative Services Division regarding Freedom of Information Response Packages – Website Policy.

Moved, seconded, and CARRIED

4.3 Civic Advisory Bodies – Council Committee System Policy and Terms of Reference Housekeeping Updates

Report: Legislative Services Division

Committee discussion ensued regarding the following topics:

- the proposed return to the standard membership for the Youth Focus Committee;
- the ability for other members of Council to act as a stand-in chair when the Mayor is not available as a stand-in;
- the ability to modify a committee's terms of reference to shape diversity and inclusivity or require certain member roles;
- clarification as to a vice-chair's role in quorum and voting; and
- the desire for all of Council to be informed of resignations and vacancies.

GLC24/018

THAT the Council Committee System Policy (Attachment 1) be amended as recommended;

AND THAT the following terms of reference be amended as recommended in the report dated May 21, 2024, from the Legislative Services Division regarding Civic Advisory Bodes – Council Committee System Policy and Terms of Reference Housekeeping Updates:

- a. *Land Use Committee (Attachment 2);*
- b. *Seniors Focus Committee (Attachment 3); and*
- c. *Youth Focus Committee (Attachment 4).*

Moved, seconded, and CARRIED

GLC24/019

THAT item 1.10 of the Council Committee System Policy be revised to add that Council be advised of any resignations.

Moved, seconded, and CARRIED

GLC24/020

THAT staff be directed to bring forward the terms of reference for each committee to review the membership and ensure broad representation, as outlined in Council Committee System Policy item 1.1, is included prior to the next recruitment period.

Moved, seconded, and CARRIED

(Voting against: Councillor Knowles)

5. Rise and Report

5.1 Referral of Governance and Legislation Committee Resolutions

GLC24/021

THAT the recommendations approved at the Governance and Legislation Committee meeting of May 21, 2024, be referred to the Council Standing Committee meeting of May 21, 2024, for ratification.

Moved, seconded, and CARRIED

6. Adjournment

Mayor Lahti adjourned the meeting at 10:04pm.

Certified correct on the ____ day of _____, 2024, in accordance with section 148(a) of the *Community Charter*.

M. Lahti, Mayor

S. Lam, City Clerk