



City of Port Moody

Minutes

Finance Committee

Brovold Room
Friday, October 25, 2024
at 9:03am

- Present:**
- Councillor D. Dilworth, Chairperson
 - Councillor S. Agtarap
 - Councillor K. Knowles
 - Mayor M. Lahti (arrived at 9:17am; left at 2:00pm)
 - Councillor A. Lubik
 - Councillor H. Lurbiecki
- Absent:**
- Councillor C. Morrison
- In Attendance:**
- Anna Mathewson – City Manager
 - Raman Braich – Manager of Information Services
 - Mary De Paoli – Manager of Policy Planning
 - Dave Fleugel – Chief Constable, Port Moody Police
 - Tyson Ganske – Manager of Financial Planning and Deputy CFO
 - Catalin Ionescu – Acting Manager of Facilities
 - Devin Jain – Manager of Cultural Services
 - Joji Kumagai – Manager of Economic Development
 - Stephanie Lam – City Clerk and Manager of Legislative Services
 - Kim Law – Manager of Project Delivery Services
 - Paul Leblanc – Manager of Solid Waste, Fleet, and Shared Services
 - Jeff Little – Manager of Operations
 - Jack Mai – Corporate Business Analyst
 - Wayne Maskall – Manager of Parks
 - Lorena Miat – Manager of Financial Reporting
 - Jeff Moi – General Manager of Engineering and Operations
 - Joyce Ngo – Finance Officer, Port Moody Police
 - Darcey O’Riordan – Fire Chief
 - Angie Parnell – General Manager of Corporate Services
 - Julie Pavey-Tomlinson – General Manager of Community Services
 - Paul Rockwood – General Manager of Finance and Technology
 - Virgelene Rutherford – Manager of Human Resources
 - Marc Saunders – Director of Library Services
 - Tracey Takahashi – Deputy Corporate Officer
 - Nathan Taylor – Manager of Recreation
 - Kim Tsok – Budget Officer, Port Moody Police
 - Kate Zanon – General Manager of Community Development
- Also in Attendance:**
- Manjit Aujla, Chair, Finance Committee, Port Moody Police Board
 - Daphne Herberts, Chair, Port Moody Public Library Board
 - Olga Kuznyetsova, Member, Port Moody Police Board
 - Bill Lawrie, Trustee, Port Moody Public Library Board
 - Debbie Shaw, Trustee, Port Moody Public Library Board

1. Call to Order

Chairperson Dilworth called the meeting to order at 9:03am.

2. Adoption of the Agenda

2.1 Agenda

FC24/063

THAT the agenda of the October 25, 2024, Finance Committee meeting be adopted as circulated.

Moved, seconded, and CARRIED

The agenda order was varied at this point to address items 4.2 and 4.1.

4. New Business

4.2 Library Board 2025-2029 Financial Plan

Presentation: Library Board

Daphne Herberts, Bill Lawrie,

The Library Board Chair gave a presentation and referred to slides contained within the on-table package.

Mayor Lahti entered the meeting at this point.

Staff and the Library Board Chair responded to questions from Council regarding:

- funding from the Province;
- library fines;
- late return options;
- staffing; and
- challenges.

FC24/064

THAT the presentation from the Library Board regarding Library Board 2025-2029 Financial Plan be received for information.

Moved, seconded, and CARRIED

The Library Board representatives left the meeting at this point and did not return.

4.1 Port Moody Police Board 2025-2029 Financial Plan

Presentation: Port Moody Police Board

Memo: Port Moody Police Board

Staff and members of the Police Board gave a presentation and referred to slides contained within the on-table package.

Staff and the Police Board representatives responded to questions from the Committee regarding:

- body worn cameras;
- overtime minimums;
- staffing;
- challenges; and
- capital asset levy.

FC24/065

THAT the memo dated September 25, 2024, from the Port Moody Police Board regarding Port Moody Police Board 2025-2029 Financial Plan be received for information.

Moved, seconded, and CARRIED

The Police Board representatives left the meeting at this point and did not return.

The agenda order was resumed at this point.

The meeting was recessed at 10:46am and reconvened at 11:00am.

3. Unfinished Business

3.1 2025-2029 Draft Five-Year Financial Plan

Presentation: Financial Services Division and Department Heads

Report: Finance and Technology Department – Financial Services Division

Staff gave a presentation titled “2025-2029 Five-Year Financial Plan – Council Budget Workshop #2” and referred to slides contained within the on-table package.

Staff responded to questions from the Committee regarding:

- budgetary impact of requested staff positions; and
- potential budget reductions in the Community Services Department.

Councillor Dilworth left the meeting and Councillor Knowles assumed the role of Presiding Member at 11:23am.

Staff continued the presentation and responded to questions from the Committee regarding:

- growth;
- Development Process Reserve;
- Climate Action Reserves; and
- climate change levy.

Councillor Dilworth returned to the meeting and resumed the role of Presiding Member at 12:10pm.

The meeting was recessed at 12:13pm and reconvened at 12:44pm with staff and the following members of Council in attendance:

- Mayor Lahti;
- Councillor Agtarap;
- Councillor Dilworth;
- Councillor Knowles; and
- Councillor Lurbiecki.

Mayor Lahti left the meeting at this point and did not return.

Staff continued the presentation and responded to questions from the Committee regarding:

- New Initiatives Reserve;
- water utility;
- sewer utility;
- drainage utility; and
- staffing.

FC24/066

THAT staff investigate using the climate action implementation reserve to supplement the sewage and drainage operating budgets subject to funding availability.

Moved, seconded, and CARRIED

FC24/067

THAT the budgeted base sustainable revenues for the Community Development Department be increased by \$307,500.

Moved, seconded, and CARRIED

FC24/068

THAT the Police Board be asked to report back with potential reductions in the Port Moody Police budget.

Moved, seconded, and CARRIED

FC24/069

THAT annual funding to the Capital Asset Reserve – Police Equipment envelope be funded through the Police operating budget;

AND THAT the Police operating budget include a \$120,000 increase in annual funding to fund the Capital Asset Reserve – Police Equipment envelope shortfall.

Moved, seconded, and CARRIED

FC24/070

THAT the report dated October 18, 2024, from the Finance and Technology Department – Financial Services Division regarding 2025-2029 Draft Five Year Financial Plan be received for information;

AND THAT a draft budget increase of \$4,978,000 (8.52%) (including estimated growth factor) be used in further budget deliberations including the 2025 Budget Consultation;

AND THAT the proposed 2025 fees for the Water, Sewer, and Solid Waste Utilities be included in the 2025 Fees Bylaw with revised Metro Vancouver charges incorporated once available.

Moved, seconded, and CARRIED

5. Recess

5.1 Resolution to Exclude the Public

FC24/071

THAT, pursuant to section 90 of the Community Charter, this portion of the Finance Committee meeting be closed to the public as the subject matters being considered relate to the following:

- *90(1)(c) – labour relations or other employee relations;*
- *90(1)(k) – negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and*
- *90(1)(l) – discussions with municipal officers and employees respecting municipal objectives, measures, and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

Moved, seconded, and CARRIED

The meeting was recessed at 1:30pm and resumed at 1:55pm.

6. Rise and Report

6.1 Referral of Finance Committee Resolutions

FC24/072

THAT the recommendations approved at the Finance Committee meeting of October 25, 2024, be referred to the Council Standing Committee meeting of October 25, 2024, for ratification.

Moved, seconded, and CARRIED

7. Adjournment

Chairperson Dilworth adjourned the meeting at 2:51pm.

Certified correct on the ____ day of _____, 2024, in accordance with section 148(a) of the *Community Charter*.

Councillor D. Dilworth, Chair

S. Lam, City Clerk

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