



PORT MOODY POLICE BOARD

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TO: Mayor and Council
FROM: Port Moody Police Board
RE: Port Moody Police Board 2025 - 2029 Financial Plan
DATE: 6 November 2024
CC: Paul Rockwood, General Manager Financial Services
C Cst. Dave Fleugel, Kim Tsok & Joyce Ngo, Finance Officers

On October 25, 2024, the Port Moody Police Department (PMPD) presented the 2025-2029 provisional operating and capital budget to the City of Port Moody Finance Committee.

At the conclusion of the PMPD presentation and discussion, the City of Port Moody Finance Committee passed the following two (2) motions in relation to the Police budget:

- (a) THAT the Police Board be asked to report back with potential reductions in the Port Moody Police budget
- (b) THAT annual funding to the Capital Asset Reserve – Police Equipment envelope be funded through the Police operating budget; AND THAT the Police operating budget include \$120,000 increase in annual funding to fund the Capital Asset Reserve – Police Equipment envelope shortfall.

The PMPD Police Board acknowledged the request to consider potential budget reductions and appreciates that City Council recognizes the Police Board's unique financial responsibilities under the Police Act, whereby the Police Board must prepare and submit to Council a provisional budget to provide policing and law enforcement in the municipality.

At the November 4, 2024 Police Board meeting, the Board considered the two motions passed at the October 25th Finance Committee meeting. The Board reviewed the provisional police budget for potential budget reductions and agreed to incorporate cost reductions totaling \$226,400 by delaying the implementation of the body worn camera ("BWC") program (which encompasses the equipment and position to support the program) and also phasing in the IT position to mid 2025 start date.

These adjustments would reduce the overall 2025 Operating Budget increase over the prior year (before the capital impact) to 8.74%. This is a reduction from the 9.81% increase previously submitted and presented on October 25, 2024.



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In addition, as a result of the Police Board's presentation, discussion and submission of potential solutions to improve the Capital Asset Levy challenges, City Finance Committee passed a second motion to direct the City to change the funding methodology on how PMPD capital is funded.

PMPD capital assets have historically been funded through the Capital Asset Levy whereby capital funding was collected through taxation and transferred directly to the Police capital asset reserve. The Police Board has further updated the PMPD's budget submission so that police capital starting in 2025 will be funded through an annual contribution in the police operating budget.

This approach provides a number of strategic benefits including having the annual contribution to the capital asset reserve based on the department's actual capital plan. It further ensures the legal requirement to balance the reserve over a five-year period is met. Finally, it also provides a long-term viable funding solution to manage capital asset purchases and captures all police costs together providing greater transparency for the tax payer.

However, this change in methodology creates a one-time budget driver in the Police 2025 operating budget of \$266,700 or 1.79%. This budget driver is largely offset by cost savings on the City budget (\$213,700) since Police capital funds were previously funded by the capital asset levy and flowed through City Fiscal Services.

The net impact of the change in funding methodology to the overall City 2025 budget is an increase of \$53,000 which represents the additional transfer needed in order to balance the Police capital asset reserve.

Below is a summary of the (a) cost reductions and (b) impact of incorporating the change in funding model for capital projects onto the operating budget.



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	Operating Budget	\$ increase over prior year	% increase over prior year
2025 Provisional Operating Budget presented to Council	\$ 16,339,722	\$ 1,460,106	9.81%
Budget reductions:			
Body Worn Camera - supporting staff position	(119,539)		
IT Specialist - delay position start date to May 2025	(39,864)		
Revised 2025 Provisional Budget after budget reductions	16,180,319	1,300,703	8.74% (a)
Capital Funding Impact			
Capital asset reserve transfer - previously part of Capital asset levy	213,683		
Additional transfer to Capital asset reserve to balance reserve as presented to Council	120,000		
Budget reduction for Body worn camera equipment - reduces transfer	(67,000)		
Total Impact of funding Capital through Operating Budget	266,683	266,683	1.79% (b)
Total 2025 Provisional Operating Budget including Capital funding impact	\$ 16,447,002	1,567,386	10.53%

In summary, the Board has identified cost saving measures totaling \$226,400 which reduces the overall 2025 Operating Budget to 8.74%. The impact of the change in capital asset funding methodology increases the Police budget by 1.79%, bringing the overall increase to the Police budget from the prior year to 10.53%.

It is important to note that the capital impact increases the Police operating budget; however, this is largely offset on the City budget since Police capital funds will no longer be funded through the City's capital asset levy and flowed through City Fiscal Services.

Mayor Meghan Lahti
Chair
Port Moody Police Board

Attachment

**Port Moody Police Department
Provisional Operating Budget for 2025-2029**

	2024 Final Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenue						
Traffic Fine Revenue	457,000	449,000	449,000	449,000	449,000	449,000
Revenue from Tenant	61,510	71,110	71,110	71,110	71,110	71,110
Front Counter	45,000	45,000	45,000	45,000	45,000	45,000
Victim Services Grant	79,916	85,410	85,410	85,410	85,410	85,410
Keep of Prisoners	6,689	6,837	6,987	7,140	7,297	7,458
Total Revenue	650,115	657,357	657,507	657,660	657,817	657,978
Expenses						
Salaries						
Members	9,432,870	9,936,659	10,238,438	10,547,458	10,863,879	11,209,994
Civilians	2,194,711	2,378,208	2,488,867	2,563,532	2,640,437	2,723,104
Total Salaries	11,627,581	12,314,867	12,727,305	13,110,990	13,504,316	13,933,098
Operating Expenses						
Administration	640,760	971,731	998,079	1,025,396	1,053,615	1,082,759
Cell Block	6,689	6,837	6,987	7,140	7,297	7,458
Major Crime	100,751	113,523	116,021	118,573	121,182	123,847
Civic Building	399,266	410,239	420,127	430,143	441,774	453,732
ECOMM	959,471	1,203,986	1,338,687	1,441,528	1,552,920	1,673,603
Communciations	5,800	5,928	6,058	6,191	6,327	6,467
Community	70,890	72,397	73,933	75,506	77,113	78,756
Emergency Response Team - Integrated	102,687	119,208	122,784	126,468	130,262	134,170
Front Counter	2,000	2,000	2,000	2,000	2,000	2,000
Integrated Homicide - Integrated	177,646	185,210	190,767	196,490	202,384	208,456
Police Dog Services - Integrated	137,963	148,789	153,252	157,850	162,585	167,463
Identification - Integrated & other costs	200,323	213,242	219,639	226,228	233,015	240,006
Patrol	417,415	541,187	552,984	565,039	577,359	589,951
Traffic	1,706	56,743	58,431	60,170	61,961	63,805
Victim Services	18,976	19,392	19,819	20,256	20,701	21,155
Community Action Team	10,352	10,580	10,812	11,051	11,294	11,542
Vehicles	649,455	708,500	743,643	771,654	796,584	819,849
Total Operating Expenses	3,902,150	4,789,492	5,034,023	5,241,683	5,458,373	5,685,019
Total Expenses	15,529,731	17,104,359	17,761,328	18,352,673	18,962,689	19,618,117
Net Budget	14,879,616	16,447,002	17,103,821	17,695,013	18,304,872	18,960,139

**PORT MOODY POLICE DEPARTMENT
PROVISIONAL 2025 BUDGET INCREASE DRIVERS
2025 Budget over 2024 Budget**

SUPPLEMENTARY INFORMATION

**Provisional Budget
presented to City Finance
Committee on October 25,
2024 (which included Body
worn cameras and IT
position for full year)**

2024 APPROVED BUDGET	14,879,616		14,879,616	
CONTRACT AGREEMENT DRIVERS				
1. Estimated cost of projected COL increase for salaries & benefits	464,225		464,225	
2. Estimated savings in projected benefits due to overhead rate changes	(57,473)		(57,473)	
3. Increase for Police member increments	16,324		16,324	
4. Police member - increase strength for Training Sergeant (phased in 50% for 2024 with remaining 50% in 2025)	101,508		101,508	
5. Patrol overnight wellness premium	70,000		70,000	
6. Civilian position changes - position re-evaluations & additional auxiliary hours in Victim Services	13,024		13,024	
7. ECOMM increase in dispatch fees [1]	122,886		122,886	
8. ECOMM increase in radio & user equipment levy	46,605		46,605	
9. Increased Integrated Teams costs [2]	47,829		47,829	
10. Tenant recovery of costs - increase for recovery of janitorial costs	(9,600)	815,328	(9,600)	815,328
		5.5%		5.5%
INFLATIONARY DRIVERS				
11. 2.2% Inflationary increase on general operating expenses (excludes ECOMM & Integrated teams)	57,406		57,406	
12. Increased cost of uniform procurement	29,250		29,250	
13. Increased vehicle related costs due to higher vehicle purchase prices as well as higher maintenance costs	41,649		41,649	
		128,305		128,305
		0.9%		0.9%
GOVERNMENT MANDATE DRIVERS				
14. Justice Institute recruit training costs - increased from 3 to 5 recruits per year for training	48,750		48,750	
15. Traffic Fine Revenue - grant received has decreased - budget reduced to reflect amount received in 2024	8,000		8,000	
16. Increased costs for ammunition used in conducted energy weapon due to new technology	6,700		6,700	
17. Victim Services - increase in grant funding from the Province	(5,494)		(5,494)	
		57,956		57,956
		0.4%		0.4%
IT RISKS				
18. IT position - position being phased in and will start in May 2025	79,675		119,539	
19. IT security and backup costs (mitigate cost of business interruptions)	28,884		28,884	
		108,559		148,423
		0.7%		1.0%
INVESTIGATION & RECRUITMENT RISKS				
20. Increased recruitment costs	30,000		30,000	
21. Investigation costs (DNA extraction & translation services)	10,555		10,555	
		40,555		40,555
		0.3%		0.3%
SAFETY RISKS				
22. Integrated Team - Integrated Collision Analysis and Reconstruction ("ICARS") for accident investigations	55,000		55,000	
23. Cost to phase in establishment of dedicated dispatch capacity with ECOMM	75,000		75,000	
24. Body worn cameras - position only (equipment on capital plan) - removed from budget	-		119,539	
25. Policy update and review	20,000		20,000	
		150,000		269,539
		1.0%		1.8%
Budget Prior to accounting for Capital				
2025 Provisional Budget	16,180,319		16,339,722	
2024 Budget Approved	14,879,616		14,879,616	
Increase over 2024 prior to accounting for Capital funding	8.74%	1,300,703	9.81%	1,460,106
Impact of funding Capital from Police Budget (previously part of Capital Asset Levy) [3]				
Capital Asset Reserve transfer - previously part of Capital Asset Levy	213,683		213,683	
Additional transfer to Capital Asset Reserve to balance reserve	53,000		120,000	
Total Funding for Capital Asset Reserve	266,683		333,683	
		1.8%		2.2%
Total Budget (Operating and Capital)				
2025 Provisional Budget	16,447,002		16,673,405	
2024 Budget Approved	14,879,616		14,879,616	
Increase over 2024	10.53%	1,567,386	12.06%	1,793,789
[1] ECOMM dispatch fees projected to increase by up to 18% in 2025 and ECOMM has advised to expect an increase of 8% to 12% in 2026. Based on preliminary estimates received from ECOMM.				
[2] Integrated Teams costs projected to increase by 8% in 2025 based on estimates provided by the RCMP.				
[3] Police capital assets have historically been funded through the City capital asset levy whereby funding was transferred directly to the Police capital asset reserve. For 2025, City Finance Committee approved to change the funding methodology for capital whereby Police capital is now funded through an annual contribution in the Police Operating Budget. The impact of this change for 2025 is a budget driver of \$267,000 which reflects annual funding for capital. This is offset by cost savings on the City budget since the Police capital funds will no longer be included in the City capital asset levy starting in 2025. The net impact to the City budget overall is the \$53,000 which represents the additional transfer needed for 2025 in order to balance the Police capital asset reserve.				

Port Moody Police Department
 20 Year Plan for Vehicle Purchases
 2025-2029 Budget

Veh No.	Vehicle Model	Useful Life	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044
PO082A	2016 GMC Savana Van	12				73,542												98,905				
PO086B	2016 Dodge Durango	10		120,612										154,393								
PO087C	2020 Ford Explorer	5	117,670					133,133					150,628					170,421				
PO088B	2019 Dodge Durango	10																				
PO089B	2024 Dodge Durango	5					129,886					146,954					166,265					188,113
PO090	2021 Dodge Durango	10							136,461													
PO091C	2020 Ford Explorer	5	117,670					133,133					150,628					170,421				
PO092C	2024 Dodge Durango	5					129,886					146,954					166,265					188,113
PO093C	2024 Ford Explorer Hybrid	5					129,886					146,954					166,265					188,113
PO095B	2021 Chevrolet Tahoe	5		120,612					136,461					154,393								174,682
PO097B	2019 Toyota RAV4	10					63,783											81,648				
PO098	2015 Dodge Caravan	12			66,229													89,070				
PO100A	2015 Dodge Charger	8	117,670								143,369											174,682
PO101B	2022 F150 Truck	7						118,869							141,297							167,958
PO102A	2012 Kawasaki MC	7							54,828							65,173						
PO103C	2021 Dodge Charger	5		120,612					136,461					154,393								174,682
PO105B	2024 Ford Explorer Hybrid	5					129,886					146,954					166,265					188,113
PO112	2015 Honda Accord	10		58,152										74,440				166,265				
			353,010	419,987	66,229	73,542	583,326	385,134	464,212	-	143,369	587,815	301,255	537,619	141,297	65,173	835,777	439,748	698,727	-	-	920,411