



City of Port Moody

Report/Recommendation to Council

Date: November 12, 2024
Submitted by: Finance and Technology Department – Financial Services Division
Subject: 2025 Fees Bylaw

Purpose

To present the proposed 2025 Fees Bylaw for consideration.

Recommended Resolution(s)

THAT the City of Port Moody Fees Bylaw, 2024, No. 3492 be read a first, second, and third time as recommended in the report dated November 12, 2024, from the Finance and Technology Department – Financial Services Division regarding 2025 Fees Bylaw.

Background

This Draft City of Port Moody Fees Bylaw, 2024, No. 3492 (**Attachment 1**) has been prepared with input from all departments and is attached for Council's review. If adopted, Bylaw No. 3492 would repeal Bylaw No. 3435 and all subsequent amendments.

Discussion

Each department has reviewed their fees for reasonability and comparability against other municipalities. Some fees were adjusted to reflect a 2-5% inflationary increase.

Fire, Information Services, Sustainability, and some Business Licenses, Bylaws, Building, and Planning fees retained the 2024 rates for coming year.

No new fees were created for 2025.

Community Services:

Council approved the Community Services fees at the October 8, 2024, Regular Council meeting. This amendment, No. 3485, will be included as part of Bylaw No. 3492, as Bylaw No. 3435 is repealed (**Attachment 1**, page 30).

Cultural Services:

Rates for the Inlet Theatre are set two years in advance to accommodate clients' needs. The new rates provided in the Bylaw are those for 2026 (**Attachment 1**, page 42).

Other Option(s)

THAT staff report back with additional information as directed by Council.

Financial Implications

Each department will be incorporating revenues from the approved fees into the Five-Year Financial Plan.

Communications and Civic Engagement Initiatives

All City Departments have been considered in determining the proposed fees. Once adopted, Bylaw No. 3492 will be posted on the City website and updated fees and charges referenced in all instances where the Bylaw applies.

Council Strategic Plan Goals

The recommendations in this report align with the following Council Strategic Plan Goal(s):

- Strategic Goal 1.1 – Prioritize core services; and
- Strategic Goal 1.2 – Ensure financial sustainability.

Attachment(s)

1. Draft City of Port Moody Fees Bylaw, 2024, No. 3492.

Report Author

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Report Approval Details

Document Title:	2025 Fees Bylaw.docx
Attachments:	- Attachment 1 - Draft City of Port Moody Fees Bylaw, 2024, No. 3492.pdf
Final Approval Date:	Nov 6, 2024

This report and all of its attachments were approved and signed as outlined below:

Lindsay Todd, Manager of Communications and Engagement - Oct 25, 2024

Kate Zanon, General Manager of Community Development - Oct 25, 2024

Jeff Moi, General Manager of Engineering and Operations - Oct 25, 2024

Darcey O’Riordan, Fire Chief - Oct 25, 2024

Angie Parnell, General Manager of Corporate Services - Oct 28, 2024

Paul Rockwood, General Manager of Finance and Technology - Nov 4, 2024

Stephanie Lam, City Clerk and Manager of Legislative Services - Nov 4, 2024

Anna Mathewson, City Manager - Nov 6, 2024