

Memorandum

Date: October 22, 2024
Submitted by: Legislative Services Division
Subject: Bylaw No. 3485 – 2025-2026 Community Services Fees – Three Readings

At the Regular Council meeting held on October 8, 2024, Council considered a report from the Community Serves Department – Recreation Services Division regarding 2025-2026 Community Services Fees (**Attachment 1**) and passed the following resolution:

RC24/210 (Consent)

THAT City of Port Moody Fees Bylaw, 2023, No. 3435, Amendment Bylaw No. 2, 2024, No. 3457 (Community Services Fees) be read a first, second, and third time as recommended in the report dated October 8, 2024, from the Community Services Department – Recreation Division regarding 2025-2026 Community Services Fees.

However, the bylaw citation in the recommended resolution at that time was incorrect due to an administrative error, which resulted in the proposed bylaw not receiving any readings. Staff have corrected the error and are now bringing back the report with a revised recommendation citing the correct bylaw number.

City of Port Moody Fees Bylaw, 2023, No. 3435, Amendment Bylaw No. 4, 2024, No. 3485 (Community Services Fees) (**Attachment 2**)—a Bylaw to amend the Fees Bylaw to update Community Services Fees for 2024 to 2025-2026—will be before Council for consideration of first, second, and third reading at the October 22, 2024, Regular Council meeting.

The recommended resolution is:

THAT City of Port Moody Fees Bylaw, 2023, No. 3435, Amendment Bylaw No. 4, 2024, No. 3485 (Community Services Fees) be read a first, second, and third time as recommended in the memo dated October 22, 2024, from the Legislative Services Division regarding Bylaw No. 3485 – 2025-2026 Community Services Fees – Three Readings.

Attachment(s)

1. Report considered at the October 8, 2024, RC meeting – 2025-2026 Community Services Fees.
2. Draft City of Port Moody Fees Bylaw, 2023, No. 3435, Amendment Bylaw No. 4, 2024, No. 3485 (Community Services Fees).

Report Approval Details

Document Title:	Bylaw No. 3485 – 2025-2026 Community Services Fees – Three Readings.docx
Attachments:	- Attachment 1 - Report considered at the Oct 8, 2024, RC meeting - Community Services Fees.pdf - Attachment 2 - Draft Fees Bylaw, 2023, No. 3435, Amendment Bylaw No. 4, 2024, No. 3485 (Community Services Fees).pdf
Final Approval Date:	Oct 17, 2024

This report and all of its attachments were approved and signed as outlined below:

Philip Lo, Legislative Services Advisor, for Tracey Takahashi, Deputy Corporate Officer -
Oct 17, 2024

Tracey Takahashi, Deputy Corporate Officer, for Stephanie Lam, City Clerk and Manager of
Legislative Services - Oct 17, 2024