



# City of Port Moody

## Minutes

### IDEA Committee

Wednesday, July 24, 2024  
at 7:01 pm  
Electronic Webinar via Zoom

Present: Councillor H. Lurbiecki, Chair  
Farmer Chomitz  
Darquise Desnoyers  
Karen Hodge  
Eunyoung Kwon (joined at 7:43pm)  
Jeff Lynch (joined at 7:10pm)  
Craig MacLean  
Robin Matthews-Kanhai  
Tracey Schaeffer

Absent: Councillor S. Agtarap, Vice-Chair  
Bibi Balkhi  
Nancy Owens (Regrets)  
Ramin Seifi (Regrets)

In Attendance: Arsh Dhillon – Legislative Services Coordinator  
Virgelene Rutherford – Manager of Human Resources

**1. Call to Order**

The Chair called the meeting to order at 7:01pm.

**2. Territorial Land Acknowledgement**

The Chair provided the territorial land acknowledgment.

**3. Adoption of the Agenda**

**3.1 Agenda**

IDEA24/012

*THAT the agenda of the July 24, 2024, Inclusion, Diversity, Equity, and Accessibility Committee meeting be adopted as circulated.*

Moved, seconded, and CARRIED

**4. Adoption of Minutes**

**4.1 Minutes**

IDEA24/013

*THAT the minutes of the Inclusion, Diversity, Equity, and Accessibility Committee meeting held on May 22, 2024, be adopted.*

Moved, seconded, and CARRIED

**5. Unfinished Business**

**6. New Business**

**6.1 Outreach and Engagement Review Working Group Written Update and Final Draft**

Report: Outreach and Engagement Review Working Group

Robin Matthews-Kanhai and Tracey Schaeffer provided a verbal report including an overview of research goals, findings, and recommendations.

Jeff Lynch joined the meeting at this point.

Committee discussion ensued regarding the following topics:

- increasing engagement in the community;
- long-term benefits of updating the website;
- Council process for Committee recommendations and memos;
- resources for food banks and community gardens; and
- promoting resources to underrepresented groups in the community.

Eunyoung Kwon joined the meeting at this point.

IDEA24/014

*THAT the Inclusion, Diversity, Equity, and Accessibility Committee recommends:*

*THAT the Outreach and Engagement Review Working Group report be amended by adding "request to have formal resources to complete the recommended work";*

*AND THAT the report be approved as amended.*

Moved, seconded, and CARRIED

**7. Information**

**7.1 Staff Updates**

The Manager of Human Resources provided an overview of scheduled Work Plan items for Fall 2024.

**8. Adjournment**

The Chair adjourned the meeting at 8:05pm.

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Councillor H. Lurbiecki, Chair

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A. Dhillon, Legislative Services  
Coordinator

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