



City of Port Moody

Minutes

Parks and Environment Committee

Monday, July 15, 2024
at 7:01pm
Electronic Webinar via Zoom

Present: Councillor D. Dilworth, Chair
John Callaghan
John Grasty
Sterling James
Trevor Kouyoumjian
Pedram Moshirfatemi (joined at 7:06pm)
Christa Overbury
Damian Regan
Andrea Rempel

Absent: Councillor H. Lurbiecki, Vice-Chair
Cleone Todgham
Jonas McConville (Regrets)

In Attendance: Arsh Dhillon – Legislative Services Coordinator
Tyson Ganske – Deputy CFO and Manager of Financial Planning
(re: item 6.3) (joined at 7:06pm) (left at 8:46pm)
Julie Pavey-Tomlinson, Director of Environment and Parks
Nathan Taylor – Manager of Recreation
Sandy Tolentino – Project Manager of Engineering and Operations
(re: item 6.1) (joined at 7:02pm) (left at 7:31pm)

1. Call to Order

The Chair called the meeting to order at 7:01pm.

2. Territorial Land Acknowledgement

The Chair provided the territorial land acknowledgement.

3. Adoption of the Agenda

3.1 Agenda

PEC24/012

THAT the agenda of the July 15, 2024, Parks and Environment Committee meeting be adopted as circulated.

Moved, seconded, and CARRIED

4. Adoption of Minutes

4.1 Minutes

The Manager of Financial Planning and the Project Manager of Engineering and Operations joined the meeting at this point.

Pedram Moshirfatemi joined the meeting at this point.

PEC24/013

THAT the minutes of the Parks and Environment Committee meeting held on June 17, 2024, be adopted.

Moved, seconded, and CARRIED

5. Unfinished Business

6. New Business

6.1 Civic Complex Enhancement Project

Presentation: Project Manager of Engineering and Operations
Presentation to be distributed on-table.

The Project Manager of Engineering and Operations gave a presentation entitled "Civic Complex Exterior Upgrades and Enhancement" and referred to slides contained within the on-table package.

The Project Manager of Engineering and Operations facilitated an interactive activity to gather feedback for inclusion in the project considerations.

The Project Manager of Engineering and Operations left the meeting at this point and did not return.

6.2 Fees and Charges Bylaw - Community Services

Verbal Report: Manager of Recreation

The Manager of Recreation provided an overview of the changes to the Fees Bylaw, noting the increase in fees and charges, reviewing factors used to determine proposed fee increases, and comparative fees to neighbouring municipalities.

Committee discussion ensued regarding the following topics:

- methods utilized to determine fees for different activities;
- cost of equipment and staffing;
- usage of pre-paid passes, notifications to pass holders, and funds redistribution upon cancellation of passes;
- venue cancellation timelines and fees;
- changes in patterns, trends, and demands for classes and activities; and
- fee schedule and subsidization for local schools.

PEC24/014

THAT the Parks and Environment Committee recommends:

THAT the proposed updates to the Fees Bylaw be approved as presented at the Parks and Environment Committee meeting held on July 15, 2024.

Moved, seconded, and CARRIED

6.3 Natural Asset Management

Presentation: Manager of Financial Planning and General Manager of Community Services

The Manager of Financial Planning gave a presentation entitled "City of Port Moody Natural Asset Management Strategy" and referred to slides contained within the agenda package.

Committee discussion ensued regarding the categorization and inclusion criteria for parks, trails, protected areas, or trees to be considered natural assets.

The Manager of Financial Planning left the meeting at this point and did not return.

7. Information

7.1 Chair Updates

Councillor Dilworth provided an update on upcoming events in the City of Port Moody.

7.2 Staff Updates

The General Manager of Community Services provided an update on upcoming events in the City of Port Moody.

7.2.1 Site Visit to Shoreline Trail Upgrade - July 17, 2024

The General Manager of Community Services provided a verbal report on the Work Plan item regarding availability for a site visit to the Shoreline Trail.

7.3 Seniors Focus and Youth Focus Committee Updates

There were no updates at this time.

8. Adjournment

The Chair adjourned the meeting at 8:58pm.

Councillor D. Dilworth, Chair

A. Dhillon, Legislative Services
Coordinator