



Memo to Council

Date: September 10, 2024
Subject: Supporting transparency through reporting on city meetings with industry representatives – Motion Served by Councillor Haven Lurbiecki

Motion Served

Notice of the following motion was provided at the July 23, 2024, Regular Council meeting:

THAT staff report back with a list of meetings between staff and industry representatives and/or lobby organizations within the last 24 months including:

- details on these meetings such as membership, purpose, specific topics of discussion, and;
- a list of any Port Moody policies or bylaws that have been reviewed at any of these meetings and if any changes to policy have been made resulting from these meetings.

Background

During the July 16, 2024 City Initiatives and Planning Committee meeting the public heard reference for the first time to a 'Development Liaison Committee'. This occurred when a motion was moved during the meeting that the item being considered (timeline to advance Energy Step Code and Zero Carbon Step Code) be sent to the 'Development Liason Committee' for input/engagement. Membership of the Development Liason Committee was not provided during the July 16th committee meeting.

Currently no reporting mechanism exists for where and when the development or other industry representatives or lobby organizations have had opportunity to influence city policy, approaches and/or bylaws in Port Moody. The purpose of this memo is to request this information.

There is immense public interest in the city's approaches to housing and development because of the potential impacts of these approaches on the community. Opportunities for greater information sharing serve to increase transparency and enhance public trust.

Requested Timeline

<u>Level</u>	<u>Criteria</u>	<u>Staff Turnaround Time</u>
<input checked="" type="checkbox"/> Urgent	<ul style="list-style-type: none">• Regulatory or interjurisdictional requirements• Major and immediate risk and/or financial impact	< 3 months

<input type="checkbox"/> Time-sensitive	<ul style="list-style-type: none"> • Significant impact to the community • Significant financial impact 	3-6 months
<input type="checkbox"/> Non-urgent	All other work	< 12 months
<input type="checkbox"/> Other		

Council Strategic Priorities

- Lead with Good Governance.

Council Options

The following responses are available for Council consideration:

1. Receive for information.
2. Refer to staff to bring back a report (staff will determine if the nature of the work warrants a project proposal or a staff report, and will include considerations with respect to feasibility, resources, timeline, strategic plan alignment, and legislative analysis).
3. Other.