

# Memorandum

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Date: July 23, 2024  
Submitted by: Executive Assistant to Mayor and Council  
Subject: Tri-Cities Chamber of Commerce – 2024 Fee for Service

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The attached invoice (**Attachment 1**) was received from the Tri-Cities Chamber of Commerce for the 2024 Fee for Service. The Chamber provides tourism information for the Tri-Cities area; hosts business education workshops and conferences; provides on-going communication with MPs, MLAs, Mayors, and City Councils; organizes community outreach and business networking events; and supports local non-profits through advertising, financial contributions, and a range of in-kind donations.

The Fee for Service Summary (**Attachment 2**) outlines what the fee includes. For reference, the 2023 Fee for service was \$7,804.00. As mentioned in the Fee for Service Summary, there is an 8% increase over last year, to adjust for inflation and rising costs of doing business.

If Council chooses to continue the service, the recommended resolution is:

**THAT the City of Port Moody renew its membership in the Tri-Cities Chamber of Commerce and remit the 2024 Fee for Service dues of \$8,428.32 as recommended in the memo dated July 23, 2024, from the Executive Assistant to Mayor and Council regarding Tri-Cities Chamber of Commerce – 2024 Fee for Service.**

## Attachments

1. Invoice for Tri-Cities Chamber Fee for Service
2. 2024 Fee for Service Summary – Port Moody

## Report Approval Details

Document Title:	Tri-Cities Chamber of Commerce - 2024 Fee for Service.docx
Attachments:	- Attachment 1 - Invoice for Tri-Cities Chamber Fee for Service.pdf - Attachment 2 - 2024 Fee for Service Summary - Port Moody.pdf
Final Approval Date:	Jul 12, 2024

This report and all of its attachments were approved and signed as outlined below:

Stephanie Lam, City Clerk and Manager of Legislative Services - Jul 9, 2024 - 10:21 AM

Lindsay Todd, Manager of Communications and Engagement - Jul 9, 2024 - 10:21 AM

Paul Rockwood, General Manager of Finance and Technology - Jul 9, 2024 - 10:22 AM

Anna Mathewson, City Manager - Jul 12, 2024 - 11:33 AM