



City of Port Moody

Report/Recommendation to Council

Date: February 13, 2024
Submitted by: Fire and Rescue Services
Subject: UBCM 2024 Emergency Operations Centres Equipment and Training Grant

Purpose

To seek Council approval to apply for grant funding under the Community Emergency Preparedness Fund – 2024 Emergency Operations Centres Equipment and Training stream administered by the Union of British Columbia Municipalities (UBCM).

Recommended Resolution(s)

THAT staff be authorized to apply for the 2024 UBCM Emergency Operations Centres Equipment and Training Grant as recommended in the report dated February 13, 2024, from Fire and Rescue Services regarding UBCM 2024 Emergency Operations Centres Equipment and Training Grant.

Background

The Union of British Columbia Municipalities (UBCM) has announced the availability of 2024 grant funding to municipalities for Emergency Operations Centres (EOC) Equipment and Training through the Community Emergency Preparedness Fund provided by the Province of BC. The intent of the Emergency Operations Centres Equipment and Training stream of funding is to support eligible applicants in building local capacity through the purchase of equipment and supplies required to maintain or improve EOCs and to enhance EOC capacity through training and exercises.

For 2024, the Emergency Operations Centres Equipment and Training funding stream can contribute a maximum of 100% of the cost of eligible activities to a maximum of \$30,000 and will be paid upon completion of a project when final reporting requirements of UBCM are met (one year from grant approval).

The 2024 Program and Application Guide is included as **Attachment 1**.

To be eligible for the grant, the UBCM requires the City to provide a Council resolution indicating support for the proposed activities and willingness to provide overall grant management.

Discussion

Preparing for and recovering from a major emergency or disaster is crucial for the City. Therefore, staff work hard to keep the City's EOC in good condition and enhance it when possible. Council has backed the City's emergency preparedness efforts and staff are asking for approval to apply for the Emergency Operations Centres Equipment and Training grant again to ensure operational readiness.

The City aims to enhance its EOC and EOC staff capabilities through training and exercises. The proposed activities for this purpose are partially supported by the Emergency Operations Centres Equipment and Training grant, if approved. These activities include:

- plan and conduct a functional EOC Exercise to test and improve the coordination, communication, and decision-making skills of the EOC staff; and
- procure and install audio visual equipment to enhance the EOC staff's capabilities in theatre.

Further information can be found in the completed application form included as **Attachment 2**. Staff are proposing that the City apply for the funding amount of \$29,932.66 for the 2024 intake year.

Other Option(s)

THAT the report dated February 13, 2024, from Fire and Rescue Services regarding UBCM 2024 Emergency Operations Centres Equipment and Training Grant be received for information.

Financial Implications

Should Council not authorize staff to apply for UBCM Emergency Operations Centres Equipment and Training grant funding, staff will be required to reduce EOC initiatives or seek out alternative funding sources.

Communications and Public Engagement Initiatives

There are no communications or public engagement initiatives associated with this report.

Council Strategic Plan Goals

The recommendations in this report align with the following Council Strategic Plan Goal(s):

- Strategic Goal 1.3 – Lead with good governance; and
- Strategic Goal 3.3 – Enhance community well being.

Attachment(s)

1. UBCM 2024 Emergency Operations Centres Equipment and Training Program and Application Guide.
2. UBCM 2024 Emergency Operations Centres Equipment and Training Application Worksheet.

Report Author

Kirk Heaven

Deputy Fire Chief / EPC

Report Approval Details

Document Title:	UBCM 2024 Emergency Operations Centres Equipment and Training Grant.docx
Attachments:	- Attachment 1 - UBCM 2024 Emergency Operations Centres Equipment and Training Program and Application Guide.pdf - Attachment 2 - UBCM 2024 Emergency Operations Centres Equipment and Training Application Worksheet.pdf
Final Approval Date:	Feb 6, 2024

This report and all of its attachments were approved and signed as outlined below:

Jason Harper, Deputy Fire Chief, for Darcey O'Riordan, Fire Chief - Feb 5, 2024

Stephanie Lam, City Clerk and Manager of Legislative Services - Feb 5, 2024

Lindsay Todd, Manager of Communications and Engagement - Feb 5, 2024

Paul Rockwood, General Manager of Finance and Technology - Feb 6, 2024

Anna Mathewson, General Manager of Community Services - Feb 6, 2024

Tim Savoie, City Manager - Feb 6, 2024