

Memorandum

Date: January 23, 2024
Submitted by: Community Services Department – Cultural Services Division
Subject: 2024 UBCM Emergency Support Services Grant Application

UBCM manages the Community Emergency Preparedness Fund (CEPF). The intent of this funding stream is to support municipalities in building capacity for the provision of Emergency Support Services (ESS) through training and equipment purchases. The 2024 ESS Program and Application Guide is included as **Attachment 1**.

This is a program that the City applies to annually and staff are very grateful for the support received through the program. Funding received through this program has been invaluable in helping with the acquisition of necessary equipment and staff training so that the City can properly support residents in difficult times. Past applications have supported the City in the purchase of important items such as group lodging supplies, an ESS trailer, equipment and supplies for the trailer, and computers and communications equipment. Past applications have also included funding for training and participation in large-scale exercises.

Staff are preparing an application for the 2024 intake, which will continue to focus on staff training, participation in a large-scale exercise, and the acquisition of necessary equipment and supplies. An application requires a Council resolution supporting the application. The recommended resolutions are therefore:

THAT staff be authorized to submit an application, up to \$30,000, to the 2024 UBCM Community Preparedness Fund – Emergency Support Services Equipment and Training Program, supporting the Emergency Support Services team with training and equipment purchases, as recommended in the memo dated January 23, 2024, from the Community Services Department – Cultural Services Division regarding the 2024 UBCM Emergency Support Services Grant Application;

AND THAT staff provide overall grant management.

Attachment

1. 2024 ESS – Program and Application Guide

Report Approval Details

Document Title:	2024 UBCM Emergency Support Services Grant Application.docx
Attachments:	- Attachment 1 - 2024 ESS - Program and Application Guide.pdf
Final Approval Date:	Jan 15, 2024

This report and all of its attachments were approved and signed as outlined below:

Anna Mathewson, General Manager of Community Services - Jan 14, 2024

Tracey Takahashi, Deputy Corporate Officer, for Stephanie Lam, City Clerk and Manager of Legislative Services - Jan 15, 2024

Lindsay Todd, Manager of Communications and Engagement - Jan 15, 2024

Paul Rockwood, General Manager of Finance and Technology - Jan 15, 2024

Tim Savoie, City Manager - Jan 15, 2024