

Corporate Policy

100 Newport Drive, Port Moody, BC, V3H 5C3, Canada
Tel 604.469.4500 • Fax 604.469.4550 • www.portmoody.ca

Section:	Administration	01
Sub-Section:	General	0110
Title:	Designation of Municipal Employees for the Purposes of Filing Financial Disclosure	02

Related Policies

Number	Title

Approvals

Approval Date: January 24, 2006	Approved by: Council
Amended: January 24, 2012	Resolution #: <u>RC12/035</u>
Amended: January 8, 2013	Resolution #: <u>RC13/014</u>
Amended: September 19, 2017	Resolution #: <u>RC(CW)17/031 (CW17/117)</u>
Amended: January 9, 2018	Resolution #: <u>RC18/007 (Consent)</u>
Amended:	Resolution #:

Corporate Policy Manual

Designation of Municipal Employees for the Purposes of Filing Financial Disclosure

Policy

For the purposes of requiring a financial disclosure to be made under the *Financial Disclosure Act*, the following are designated as municipal employee positions of the City:

- City Manager;
- Corporate Officer;
- Fire Chief;
- General Manager of Community Development;
- General Manager of Community Services;
- General Manager of Corporate Services;
- General Manager of Engineering and Operations; and
- General Manager of Finance and Technology.

Definitions

Municipal employees, for the purposes of the *Financial Disclosure Act*, are those employees listed in this policy.

Procedures

Yearly financial disclosure forms will be required to be completed by those employees designated as municipal employees under this policy.

Monitoring/Authority

Delegated to Legislative Services Division.