

# Memorandum

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Date: November 28, 2023  
Submitted by: Legislative Services Division  
Subject: Hydrant Access Maintenance Bylaw Nos. 3437, 3438 – Three Readings, and Corporate Policy 11-5600-2023-01 – Adoption

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At the Governance and Legislation Committee meeting held on November 21, 2023, Council considered a report from the Engineering and Operations Department – Operations Division regarding Sidewalk and Boulevard Maintenance Bylaw Hydrant Access Amendments (**Attachment 1**) and passed the following resolution:

GLC23/060

THAT staff be directed to bring draft City of Port Moody Sidewalk and Boulevard Maintenance Bylaw, 1999, No. 2426, Amendment Bylaw No. 5, 2023, No. 3437, draft City of Port Moody Municipal Ticket Information Authorization Bylaw, 2020, No. 3218, Amendment Bylaw No. 9, 2023, No. 3438, and draft Corporate Policy – 11-5600-2023-01 – Hydrant Access Maintenance to the November 28, 2023, Regular Council meeting for consideration as recommended in the report dated November 21, 2023, from the Engineering and Operations Department – Operations Division regarding Sidewalk and Boulevard Maintenance Bylaw Hydrant Access Amendments.

City of Port Moody Sidewalk and Boulevard Maintenance Bylaw, 1999, No. 2426, Amendment Bylaw No. 5, 2023, No. 3437 (**Attachment 2**)—a bylaw to amend City of Port Moody Sidewalk and Boulevard Maintenance Bylaw, 1999, No. 2426 to regulate the construction and maintenance of boulevards by or on behalf of the owners of land fronting on them—and City of Port Moody Municipal Ticket Information Authorization Bylaw, 2020, No. 3218, Amendment Bylaw No. 9, 2023, No. 3438 (**Attachment 3**)—a bylaw to amend City of Port Moody Municipal Ticket Information Authorization Bylaw, 2020, No. 3218 to add a fine for failure to regulate the construction and maintenance of boulevards by or on behalf of the owners of land fronting on them—will be before Council for consideration of first three readings at the Regular Council meeting of November 28, 2023. Draft Corporate Policy – 11-5600-2023-01 – Hydrant Access Maintenance (**Attachment 4**) will also be before Council for consideration of adoption. The recommended resolutions are:

**THAT City of Port Moody Sidewalk and Boulevard Maintenance Bylaw, 1999, No. 2426, Amendment Bylaw No. 5, 2023, No. 3437 and City of Port Moody Municipal Ticket Information Authorization Bylaw, 2020, No. 3218, Amendment Bylaw No. 9, 2023, No. 3438 be read a first, second, and third time as recommended in the memo dated November 28, 2023, from the Legislative Services Division regarding Hydrant Access Maintenance Bylaw Nos. 3437, 3438 – Three Readings, and Corporate Policy 11-5600-2023-01 – Adoption;**

**AND THAT Corporate Policy – 11-5600-2023-01 – Hydrant Access Maintenance be adopted.**

Attachment(s)

1. Report considered at the November 21, 2023, GLC meeting – Hydrant Access.
2. Draft Sidewalk and Boulevard Maintenance Bylaw, 1999, No. 2426, Amendment Bylaw No. 5, 2023, No. 3437.
3. Draft City of Port Moody Municipal Ticket Information Authorization Bylaw, 2020, No. 3218, Amendment Bylaw No. 9, 2023, No. 3438.
4. Draft Corporate Policy – 11-5600-2023-01 – Hydrant Access Maintenance.

## Report Approval Details

Document Title:	Hydrant Access Maintenance Bylaw Nos. 3437, 3438 – Three Readings, and Corporate Policy 11-5600-2023-01 – Adoption.docx
Attachments:	<ul style="list-style-type: none"><li>- Attachment 1 - Report considered at the Nov. 28, 2023, GLC meeting - Hydrant Access.pdf</li><li>- Attachment 2 - Draft Sidewalk and Boulevard Maintenance Bylaw, 1999, No. 2426, Amendment Bylaw No. 5, 2023, No. 3437.pdf</li><li>- Attachment 3 - Draft City of Port Moody MTIA Bylaw, 2020, No. 3218, Amendment Bylaw No. 9, 2023, No. 3438.pdf</li><li>- Attachment 4 - Draft Corporate Policy - 11-5600-2023-01 - Hydrant Access Maintenance.pdf</li></ul>
Final Approval Date:	Nov 21, 2023

This report and all of its attachments were approved and signed as outlined below:

Stephanie Lam, City Clerk and Manager of Legislative Services - Nov 22, 2023

Tim Savoie, City Manager - Nov 22, 2023