



Minutes

Regular Meeting - Port Moody Public Library Board

Thursday, October 26, 2023

7:00 p.m.

Brovold Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, October 26, 2023 in the Brovold Room.

Present

Daphne Herberts (Chair)
Jacquie Boyer
Kasturi Ghosh
Jennifer Kasuya
Bill Lawrie
Amy Lubik, Council Representative (arrived at 7:05 p.m.)
Brenda Seraphim
Valerie Simons
Jennifer Smith

Regrets

None

In Attendance

Marc Saunders, Library Director
Heather Hadley, Deputy Director
Ilene Cadette, Administrative Assistant

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

2. Approval of Agenda

Moved by B. Lawrie and seconded

THAT the October 26, 2023 Library Board meeting agenda be approved.

Carried

3. Consent Agenda

Moved by J. Boyer and seconded

THAT all items on the consent agenda be approved or received for information as noted.

3.1 Minutes of regular Library Board meeting of September 21, 2023 (for approval)

3.2 Correspondence – Letter to MLA Rick Glumac (for information)

- 3.3 Media Coverage (for information)
- 3.4 Library Activity Overview (for information)
- 3.5 Revenue and Expense Report to September 30, 2023 (for information)

Carried

4. New Business

Director’s Report

- 4.1 Library Director’s Report

The Library Director’s Report was received for information.

Enhancement Grant Update

- 4.2 Enhancement Grant Update

The Enhancement Grant update was received and discussed.

Lighting in Fireside Room

- 4.3 Proposal to Improve Lighting in Fireside Room

Moved by J. Boyer and seconded

Recommendation

THAT the Library Board approves the expenditure of up to \$25,000 from the Enhancement Grant to add lighting in the Fireside Room.

Carried.

Board Ad Hoc Committees

- 4.4 Board Ad Hoc Committees

The Policy Review Committee may meet one more time this year.

The Fund Development Committee will adjourn until 2024.

Motion

THAT the Library Board form an ad hoc committee to assist in the selection of a consultant for the Strategic Plan.

Carried

D. Herberts called for volunteers to sit on this committee. J. Boyer, B. Seraphim, J. Kasuya and D. Herberts (ex officio) will be the board representatives.

Financial Projections Report

- 4.5 Financial Projections Report – August 30, 2023

The Financial Projections Report was received for information.

5. Reports from Board Committees/Representatives

Board Chair

5.1 Update from Library Board Chair

The library's 2024 budget was present at a closed Council meeting on October 20.

The library board year-end event will be held on December 7 in the Brovold Room.

Policy Review Committee

5.2 Policy Review Committee

They did not meet since the last board meeting.

InterLINK

5.3 Public Library InterLINK

V. Simons provided an update on InterLINK activities.

Arts, Culture & Heritage Committee

5.4 Arts, Culture & Heritage Committee

J. Boyer reported on the activities of this committee.

6. Roundtable

A brief roundtable was held.

7. In-Camera (Agenda sent separately)

8. Adjournment

The regular meeting was adjourned at 8:11 p.m.
